

Town of Andover
Inland Wetlands & Watercourses Commission
Town Hall Community Room at 17 School Road, Andover, CT
Thursday, October 17, 2019 at 7:00 P.M.

Regular Meeting Minutes

1. Call to Order: Ed Smith called the Regular Meeting to order at 7:01 P.M.
2. Roll Call / Seat Alternates
Regular Members Present: Meghan Lally, Jed Larson, Ed Smith, George Elliot
Regular Members Absent: Jim Hallisey
Alternate Members Present: None.
Alternate Members Absent: Wayne Thorpe, Rick Osborne
(Retired) Wetlands Agent Absent: John Valente
3. Election of Officers
George Elliot MOVED to elect Meghan Lally as the Chair.
Ed Smith SECONDED
MOTION CARRIED 4:0:0

Meghan MOVED to elect George Elliot as Vice Chair.
Jed Larson SECONDED
MOTION CARRIED 4:0:0
4. Additions/Changes to Agenda
Meghan Lally MOVED to add Item 7a. Application for Lynn Dove at 294 Lake Road, Map 43, Block 47, Lot 174. To repair/replacement of existing septic system 25' to Andover Lake request for Administrative approval.
(Received 10/16/19)
Jed Larson SECONDED
MOTION CARRIED 4:0:0
5. Public Participation: None.
6. Pending Applications:
 - a. Tracey Moore, 93 Gilead Road: Location of 30' x 80' green house in wetlands on adjacent property lot Map 26, Block 22, Lot 15. (Received 9/9/19)

George Elliot MOVED to approve the application for 93 Gilead Road as specified in the Summary Ruling provided by (Retired) Wetlands Agent John Valente.
Jed Larson SECONDED
Discussion: Meghan Lally confirmed with the town's Land Use Attorney Mark Branse that the applicant had to submit an application to Inland Wetlands and Watercourses Commission as there was no agricultural right as described in the IWWC Regulations.
Meghan Lally MOVED to amend George Elliot's original motion to approve the application for 93 Gilead Road as specified in the Summary Ruling, omitting Item 10 from the original Summary Ruling provided by (Retired) Wetlands Agent John Valente.
Jed Larson SECONDED
MOTION CARRIED 4:0:0
Meghan Lally read the amended Summary Ruling aloud. *See attached for Summary Ruling.
7. New Applications:
 - a. Lynn Dove, 294 Lake Road, Map 43, Block 47, Lot 174: To repair/replacement of existing septic system 25' to Andover Lake request for Administrative Approval.
(Retired) Wetlands Agent John Valente provided an Administrative Approval.
George Elliot MOVED to approve the application as submitted with the Administrative Approval provided by the (Retired) Wetlands Agent John Valente.
Jed Larson SECONDED
Discussion: Chris Morrell was advised to contact the Building Department going forward until a new Wetlands Agent is in place.
Meghan Lally read the Conditions of Approval aloud. *See attached.

Meghan Lally MOVED to amend the original motion of approval to include the Conditions of Approval.
George Elliot SECONDED
MOTION CARRIED 4:0:0
8. Approval of Minutes:

- a. September 9, 2019 Regular Meeting Minutes
George Elliot MOVED to approve the September 9, 2019 Regular Meeting Minutes.
Ed Smith SECONDED
MOTION CARRIED 4:0:0
 - b. September 30, 2019 Site Walk Minutes
George Elliot MOVED to approve the September 30, 2019 Site Walk Minutes.
Ed Smith SECONDED
MOTION CARRIED 4:0:0
 - c. September 30, 2019 Special Meeting Minutes
George Elliot MOVED to approve the September 30, 2019 Special Meeting Minutes.
Ed Smith SECONDED
MOTION CARRIED 4:0:0
9. Public Participation: None.
10. New Business:
- a. 2019-2020 Meeting Schedule Changes: To discuss at the next Regular Meeting in November.
To determine if the next Regular Meeting can be changed to Wednesday, November 13, 2019 instead of Thursday, November 14, 2019.
 - b. Annual CACIWC Membership Renewal
Meghan Lally shared information.
George Elliot MOVED to renew the Annual CACIWC Membership.
Ed Smith SECONDED
MOTION CARRIED
 - c. Oct. 21st Tolland County IWW/CC Networking Event (Vernon, CT)
Meghan Lally shared information.
 - d. Nov. 23rd Annual CACIWC Conference (Cromwell, CT)
Meghan Lally shared information.

11. Old Business:

- a. Oct. 26th CLEAR Advanced Land Use Training (Haddam, CT)
Meghan Lally shared information.
- b. Application Packet Revision & Checklist Creation
George Elliot suggested waiting until a new Wetlands Agent is hired.
Meghan Lally explained what a 'dually authorized' agent position entails.
- c. State Reporting Form
Members suggested to begin with the Application Revision first.
- d. Regulations Update & Public Hearing
Board Clerk Amanda Gibson to confirm who will be the point person going forward to send certified mail letters to the approved or denied applicants and submit the newspaper ads.

(Retired) Wetlands Agent John Valente organized a Zoning Board of Appeals Training Session with the town's Land Use Attorney Mark Branse on Wednesday, November 20th, 2019 at 7:00 P.M. Training is designed for ZBA members but applicable to all land use boards and commissions.

12. Administrative Report: None.

13. Conservation Commission Report

Meghan Lally shared a report on behalf of Mike Palazzi.

- Chamberlain Pond trail project is moving forward and halfway done.
- Environmental Review Team request for proposals to obtain 2 parcels in town are part of a potentially 5 parcel block that the town could potentially acquire for recreation and/or open space value.

14. Commission Open Discussion: None.

15. Adjournment

Jed Larson MOVED to adjourn the Regular Meeting.
George Elliot SECONDED
MOTION CARRIED 4:0:0

Meghan Lally adjourned the Regular Meeting at 8:25 P.M.

Meeting Minutes helpfully submitted by Board Clerk, Amanda Gibson.

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.