

Town of Andover
Inland Wetlands/Watercourses Commission
Regular Meeting Minutes

Tuesday, July 11th, 2023 – 7:00pm

Location: Virtual Zoom meeting

Members Present: Jed Larson, Jan Maschi, Duncan Phyfe

Members Absent: Will Munroe, Ed Smith

Wetlands Agent: Joe Wagner

Board Clerk: Marina Pandolfi

Public Present: none

1. **Call to Order** – Jed Larson called the meeting to order at 7:06pm
2. **Roll Call/Seating of Alternates** – Jed Larson performed roll call, no alternates sat.
3. **Changes in order to Agenda** – none
4. **Approval of Minutes**
 - a. **June 5th, 2023 Regular Meeting Minutes** – Jed Larson MOTIONED to approve the June 5th, 2023 Regular Meeting Minutes. Jan Maschi SECONDED. MOTION CARRIED 3:0:0
5. **Public Comment** - none
6. **Old Business – Discussion/Possible Action** - none
7. **New Business – Take Receipt/ Discussion**
 - a. **Permit Application IWC 23-07: William Nolette, 760 East Street**

Agent Wagner working together on application with property owner – this agenda item is related to agenda item 8b. Man-made containment pond(s) with intermittent stream, flows into culvert. Heavy rainfall causes the stream to overflow. Shared screen with drawings from property including topographical maps showing containment ponds, aerial map of property and stream.
(https://www.andoverconnecticut.org/sites/g/files/vyhlf5346/f/uploads/iwwc23-07_760_east_st_nolette_-_existing_conditions_prior_to_homowners_site_work_-_07.05.2023.pdf)
Property owner looking to fix by excavating a new stream downhill from the existing stream, drawing of potential excavation. Shared photos from property
(https://www.andoverconnecticut.org/sites/g/files/vyhlf5346/f/uploads/iwwc23-07_760_east_st_nolette_-_pictures_from_agent_site_visit_07.03.2023_0.pdf) – Agent Wagner reviewed and discussed each photo with Commission members in link from his visit to the property and how property owner will stabilize area. Discussion - could be deemed as significant activity and require a Public Hearing.
8. **Agent Report/Enforcement Actions**
 - a. **Agent Approval of Application #IWWC 23-06: Mathew Schulist, 88 School Road**

Agent Wagner provided information regarding application – this is a new house build, 45 feet~ of foundation drain and drain outlet are within the 100-foot upland review area – had property owner complete application for documentation and updates during the build.

b. Notice of Violation – William Nolette, 760 East Street

Agent Wagner gave update – considered cease and desist, property owner was cooperative – decided to just file notice of violation. Reviewed notes on complaint received from 850 East Street.

Additionally, Agent Wagner is working on the proposed Community/Center Senior project which was approved by the Planning & Zoning Commission. Will require a Wetlands permit due to rain garden, tracking pad, and fueling area located in upland review area – fueling area to be moved out of upland review area.

Received permit for 196 Lake Road – working on, need additional information. 31 Lakeside Drive – septic system repair application. Fitch Family Farm – clean up trees in vernal pool area.

9. Other Business – hold off until next meeting

- a. Annual Report**
- b. Election of Officers**
- c. Review of Bylaws**
- d. Membership and Recruitment for 2023-2025 Term**

10. Next Regular Meeting: Monday, August 7th, 2023 @ 7:00pm

11. Adjournment – Jed Larson MOTIONED to adjourn the meeting at 8:00pm. Duncan Phyfe SECONDED. MOTION CARRIED 3:0:0