

**Town of Andover**  
**Inland Wetlands & Watercourses Commission**  
Regular Meeting Minutes  
Monday, June 5<sup>th</sup>, 2023 – 7:00pm  
Location: Virtual Zoom meeting

**Members Present:** George Elliott, Jed Larson, William Munroe, Duncan Phyfe, Janice Maschi

**Members Absent:** Ed Smith

**Wetlands Agent:** Joe Wagner

**Board Clerk:** Marina Pandolfi

**Public Present:** None

**1. Call to Order**

George Elliott called the meeting to order at 7pm.

**2. Roll Call/Seating of Alternates**

Commission member Ed Smith was not present.

**3. Changes in order to Agenda – none**

**4. Approval of Minutes**

- a. **March 6<sup>th</sup>, 2023 Regular Meeting Minutes** – Jed Larson MOTIONED to approve the March 6<sup>th</sup>, 2023 Regular Meeting Minutes. William Munroe SECONDED. MOTION CARRIED 4:0:0

**5. Public Comment – none**

**6. Old Business – Discussion/Possible Action – none**

**7. New Business – Take Receipt/Discussion – none**

**8. Agent Report/Enforcement Actions** – Wetlands Agent Joe Wagner gave updates on the following:

- a. **May 10, 2023- Agent approval of #IWWC 23-05: Eric Anderson (Town of Andover), 17 School Road- Construction of an approximately 75-foot-by-33-foot Community Garden and removal of approximately 0.15 acres of trees.** – trees cleared, added fill, leveled ground, removed old pile of topsoil, graded and seeded
- b. **April 26, 2023- Agent approval of #IWWC 23-04: Connecticut Meditation Center, Inc., 131 U.S. Route 6- Construction of an approximately 7-foot-by-5-foot statue and construction of an approximately 18-foot-by-18-foot wooden structure to cover the statue.** – applied for permit (temporary)
- c. **April 12, 2023- Agent approval of #IWWC 23-03: Sean Maynard, 196 Lake Road Demolition of an approximately 20-foot-by-20-foot one-car garage, and construction of a 24-foot-by-30-foot two-car garage in the same location.** – homeowner working with Jim Hallisey on dry well
- d. **March 13, 2023- Agent approval of #IWWC 23-02: Andrea Gaines, 115 Lakeside Drive- Removal and reconstruction of an 80-ft long x 3-ft high masonry wall, and a 52-ft long x 4-ft high masonry wall.** – walls being rebuilt

**Additional updates from Wetlands Agent:**

- Met with Brian Fitch (Fitch Family Farm), working on cleaning up trees
- Permit for new house on 88 School Road (came in today June 5<sup>th</sup>) Joe will post materials the following day
- 409 Lake Road – electrical utilities, seeded, fixed ruts, driveway mostly complete, working on plantings
- Algonquin pipeline maintenance notice for work off of Jurovaty Road

Jed Larson thanked Joe for working with Jim Hallisey on the nutrient allocation and dry wells.

**9. Other Business****a. Membership and recruitment for 2023-2025 Term**

George Elliott spoke with Town Clerk, Carol Lee regarding Commission membership – continuing members will include Jed Larson, William Munroe, Duncan Phyfe, Janice Maschi (alternate), Ed Smith (alternate) looking to step up to regular member in January 2024.

George will not be continuing membership in the commission resigning effective 6/30/2023 – new chair to be elected in July. He will forward information to Joe for the Annual Report – work with Administrative Assistant to update website information, work with new chair on email account access.

Jed and William thanked George for his time and work put in as Chair.

**10. Next Regular Meeting: Tuesday, July 11<sup>th</sup>, 2023 @ 7:00pm****11. Adjournment**

George Elliott adjourned the meeting at 7:24pm.