

**TOWN OF ANDOVER
INLAND WETLANDS & WATERCOURSES COMMISSION**

REGULAR MEETING MINUTES

MONDAY, MARCH 6, 2023 - 7:00 P.M.

LOCATION: VIRTUAL MEETING VIA ZOOM

1) CALL TO ORDER:

Chairman George Elliott called the meeting to order at 7:00 p.m.

2) ROLL CALL / SEATING OF ALTERNATES

Members Present: (William) Jed Larson, William Munroe, Janice Maschi, Duncan Phyfe and Chairman George Elliott

Member Absent: Ed Smith (alternate)

Others Present: Joe Wagner Town of Andover Wetlands Agent, Andover Conservation Commission Member Hank Gruner and Carol Ann McClean Town of Andover Land Use Board Clerk

3) CHANGES IN ORDER TO THE AGENDA

Jed Larson MOTIONED the addition of 409 Lake Rd, Lot 22 to the Agent report.

William Munroe SECONDED;

Chairman George Elliott noted the addition will be 8b.

4) APPROVAL OF MINUTES

Chairman George Elliott requested the following revisions.

1) meeting, not public hearing

Absent was Ed Smith (alternate)

#9 Correct to: Motioned to Appoint Duncan Phyfe

Footnote updated to IWWC not P&Z

Jed Larson MOTIONED to approve amended February 6, 2023 minutes

Janice Maschi SECONDED; MOTION CARRIED 5:0:0

5) PUBLIC COMMENTS

None

6) OLD BUSINESS

Permit Application IWWC #23-01.

The Board discussed.

Jed Larson MOTIONED to approve the permit application IWWC #23-01.

Jan Maschi SECONDED;

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Jed Larson MOTIONED to move and amend the application, the typical maintenance activities that would be covered under this permit located on the 5th bullet down, remove the words "or end or wing walls, at inlets/ or outlets" from Andover General Permit, DRAFT from February 9, 2023.

VOTE ON AMENDMENT

Jed Larson- I Duncan Phyfe- I
Janice Maschi- I Chairman George Elliott- I
William Munroe- I
MOTION TO AMEND CARRIES 5:0:0

Chairman George Elliott discussed needing to decide the duration of the permit.

Jed Larson MOTIONED for the permit to be valid for 3 years.

Janice Maschi SECONDED;

Jed Larson- I Duncan Phyfe- I
Janice Maschi- I Chairman George Elliott- I
William Munroe- I
MOTION TO AMEND CARRIES 5:0:0

Jed Larson, we have attached to the permit the standard conditions of approval, Item 6 "which is indicated on the following map" I recommend we remove standard condition #6.

Chairman George Elliott, it would have to be a map of the Town, the wetlands, and the drainage system, which we do not have.

Jed Larson MOTIONED to eliminate standard condition #6 from Permit Application IWWC #23-01.

Janice Maschi SECONDED;

Jed Larson- I Duncan Phyfe- I
Janice Maschi- I Chairman George Elliott- I
William Munroe- I
MOTION TO AMEND CARRIES 5:0:0

Chairman George Elliott- Questioned the permit project description regarding overgrown vegetation. Do we want to set a limit on the distance from the drainage feature? William Munroe, questioned if there was a tree down in the culvert that is feeding drainage, is that not something that would need to be removed right away? The board discussed.

Chairman George Elliott, suggested that in the 3-year period, we will be able to see how these situations play out and see if any adjustments are needed.

Chairman George Elliott CALLED TO A VOTE for approval of the Permit, modifications, and the the specified time frame for Permit Application IWWC #23-01.

Jed Larson- I Duncan Phyfe- I
Janice Maschi- I Chairman George Elliott- I
William Munroe- I
MOTION TO AMEND CARRIES 5:0:0

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7) NEW BUSINESS

None

8) AGENT REPORT/ ENFORCEMENT ACTION

a. Joe Wagner Town of Andover Wetlands Agent reported;

Scotts Tree Farm- Tree debris in the pond will be removed in July or August 2023.

Agent Wagner will be following this progress.

131 Route 6, CT Meditation Center, owners are working on the permit application.

187 Lake Road Solar Panels, will follow this permit application when submitted.

115 Lakeside Dr, a wall repair, owners working on the permit application.

b. 409 Lake Rd, no 2-day notice to notify when work would be starting, was given to the Wetland's Agent's office. This would have alleviated a lot of the current problems they are now having. Agent Wagner will continue to follow their progress.

Board discussed Permit policies and options. The mandatory 2-day notice to the Town of Andover from permit holders was discussed.

Agent Wagner raised the idea of a possible bond or holding fee to confirm notification is given to the Town, and to be sure conditions are followed. The board discussed.

9) OTHER BUSINESS

a. Chairman George Elliott discussed Commission members and alternate vacancies. The Chairman announced he will probably not continue at the end of the current term.

The State of Connecticut has updated elected commission terms to follow the November elections. The IWWC is an appointed commission. The Chairman will be researching the charter rules and the bylaws to confirm the term schedules and if there will be a change for IWWC Board Members and Alternates.

b. Chairman George Elliott discussed the State required, mandated training for sexual harassment/ CHRO training. This is for all Town of Andover Employees, Board, and Alternate members. The Chairman encouraged all board members to complete the training.

10) NEXT REGULARLY SCHEDULED MEETING- Monday, April 3rd, 2023 @ 7:00 PM

11) ADJOURNMENT

Jed Larson MOTIONED to adjourn the meeting at 7:50 p.m.

Janice Maschi SECONDED;

Jed Larson- I Duncan Phyfe- I

Janice Maschi- I Chairman George Elliott- I

William Munroe- I

MOTION CARRIED 5:0:0

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Respectfully submitted by,

Carol Ann McClean

Motions- are not official until approved by IWWC at the next meeting.

Minutes- please see subsequent meetings for the approval of
these minutes and any corrections hereto.

TOWN OF ANDOVER YOUTUBE CHANNEL

<https://www.youtube.com/@townofandoverct7881>

The following boards/commission Zoom Video Recordings are posted to the **Town of Andover, CT YOUTUBE Channel**
Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses
Commission, Planning and Zoning Commission, and Zoning Board of Appeals for community updates.