

**TOWN OF ANDOVER  
INLAND WETLANDS & WATERCOURSES COMMISSION**

**REGULAR MEETING MINUTES**

MONDAY, FEBRUARY 6, 2023 - 7:00 P.M.

LOCATION: VIRTUAL MEETING VIA ZOOM

1) CALL TO ORDER:

Chair George Elliott called the public hearing to order at 7:00 p.m.

2) ROLL CALL / SEATING OF ALTERNATES

Members Present: (William) Jed Larson, William Munroe, Janice Maschi and Chair George Elliott

Member Absent: Ed Smith

Others Present: Joe Wagner Town of Andover Wetlands Agent, Jay Tuttle Town of Andover Public Works and Carol Ann McClean Town of Andover Land Use Board Clerk and Duncan Phyfe

3) CHANGES IN ORDER TO THE AGENDA

None

4) APPROVAL OF MINUTES

Revisions from Chair George Elliott:

1) meeting, not public hearing

9) a. sentence 2 - replace 'receive' with 'apply for'

sentence 3; replace with 'The Board discussed several ideas and commissioners are open to how other Towns are managing the same issue. Joe Wagner presented examples from Mansfield and Ledyard and will look for further information. The board will continue the conversation with Jay Tuttle and Joe Wagner at future meetings.'

9) b. sentence 1; replace with 'The Board reviewed a budget request of \$1,965 for FY23-24 per estimates provided by Town Administrator Eric Anderson. Budget items include board clerk, office supplies, training programs and Conservation Commission membership fees.'

Revisions from William Munroe:

The spelling of his name is with a "u".

Jed Larson MOTIONED to approve revisions to the January 10, 2023 minutes

Janice Maschi SECONDED; MOTION CARRIED 4:0:0

5) PUBLIC COMMENTS

None

6) OLD BUSINESS

None

7) NEW BUSINESS

a. Permit Application IWWC #23-01: Jay Tuttle, Town of Andover- Application for 5-year "General Permit" that would cover all Andover Department of Public Works routine drainage maintenance activities within the town's right-of-way.

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Jay Tuttle Town of Andover Public Works discussed with the board different scenarios that would arise around this type of proposed permit and what services it would cover. Board members discussed possibly a shorter application of 2-3 years vs 5 to see how it is working. The board will continue the conversation with Jay Tuttle and Joe Wagner at future meetings.

**8) AGENT REPORT/ ENFORCEMENT ACTION**

a. Joe Wagner Town of Andover Wetlands Agent reported; Patricia Klayman, 25 Cider Mill Rd- Extension of permit duration in accordance with CT Public Act 21-34. Permits per this statute are valid for 14 years, this is noted in the file.

**9) OTHER BUSINESS**

a. Commission vacancies, resident guest Duncan Phife announced to the board that he has an interest to become a board member since he saw the opening online. (He moved to Andover a year ago) He has a passion for environmental sustainability, is a graduate from UCONN with a degree in agriculture and natural resources and is employed with the Town of Windsor.

George Elliott MOTIONED to move Duncan Phife as a regular member of the IWWC effective March 6, 2023 to extend through December 2023. The information will be communicated to the Board of Selectmen.

Jed Larson SECONDED; MOTION CARRIED 4:0:0

**10) NEXT REGULARLY SCHEDULED MEETING- Monday, March 6th, 2023 @ 7:00 PM**

**11) ADJOURNMENT**

Jed Larson MOTIONED to adjourn the meeting at 7:56 p.m.

Janice Maschi SECONDED; MOTION CARRIED 4:0:0

Respectfully submitted by,

*Carol Ann McClean*

**Motions-** are not official until approved by PZC at the next meeting.

**Minutes-** please see of subsequent meetings for the approval of these minutes and any corrections hereto.

TOWN OF ANDOVER YOU TUBE CHANNEL

<https://www.youtube.com/@townofandoverct7881>

The following boards/commission Zoom Video Recordings are posted to the **Town of Andover, CT YouTube Channel**  
Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses  
Commission, Planning and Zoning Commission, Zoning Board of Appeals for community updates.