

**TOWN OF ANDOVER  
INLAND WETLANDS & WATERCOURSES COMMISSION**

**REGULAR MEETING MINUTES**

TUESDAY, JANUARY 10, 2023 - 7:00 P.M.

LOCATION: VIRTUAL MEETING VIA ZOOM

**1) CALL TO ORDER:**

Chair George Elliott called the public hearing to order at 7:00 p.m.

**2) ROLL CALL / SEATING OF ALTERNATES**

Members Present: (William) Jed Larson, William Monroe, Janice Maschi and Chair George Elliott

Member Absent: Ed Smith

Others Present: Joe Wagner Town of Andover Wetlands Agent, Jay Tuttle Town of Andover Public Works and Carol Ann McClean Town of Andover Land Use Board Clerk

**3) ADDITIONS/ CHANGES to the agenda**

George Elliott requested the addition of 9. b 2023-2024 Fiscal Year Budget

George Elliott MOTIONED to change the order of the agenda

Jed Larson SECONDED; MOTION CARRIED 4:0:0

**4) APPROVAL OF MINUTES**

a. October 3, 2022 Regular Meeting

Jed Larson, revision request 1<sup>st</sup> page correct length of lake to "life of lake", page 3 half way down correct vernal pit to "vernal pool"

Jed Larson MOTIONED to approve the October 3, 2022 Minutes

William Monroe SECONDED; MOTION CARRIED 4:0:0

**5) PUBLIC COMMENTS**

None

**6) OLD BUSINESS**

None

**7) NEW BUSINESS**

None

**8) AGENT REPORTS/ENFORCEMENT ACTIONS**

(Due to a recording issue, Joe Wagner's audio is not available on the Town Posted Video of this meeting)

Joe Wagner gave a report update regarding:

IWWC Permit #20-27: Nahin and Ruby Puerto, 129 Hebron Rd.

The Permit Extension will be granted in accordance with Public Act 21-34 that passed in 2021.

The board said they will discuss at next meeting;

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Chair George Elliott requested an update on the:  
IWWC Permit #20-27: Judith R. Connelly, Lot 22 Lake Rd  
Joe Wagner reported that there has been no activity

**9) OTHER BUSINESS**

- a. Jay Tuttle, Town of Andover Public Works asked to address the board to discuss and propose to the board ideas to streamline the public works policies for projects in wetlands and upland review areas that are routine maintenance in nature or repairs that need to be addressed immediately for example in the area of cross culverts, structures, waterways including erosion prevention.

Looking to the board for recommendations and solutions to create a routine maintenance program without having to receive a permit for each project.

The board discussed several ideas and are open to how other Towns for example Ledyard and Mansfield are managing the same issue information was shared by Joe Wagner. The board will continue the conversation with Jay Tuttle and Joe Wagner at future meetings.

- b. 2023 and 2024 Fiscal Year Budget

Board approved budget for board clerk, office supplies, training programs and Conservation Commission membership fee

Jed Larson led a discussion that for board clerk item Eric Anderson was requesting number of meetings estimated and the duration of each meeting. George Elliott said 12 meetings and an average of 2 hours per meeting.

Jed Larson also mentioned that the P&Z Board include in their budget professional and legal services that IWWC has access to.

George Elliott MOTIONED to approve the budget

Jed Larson SECONDED; MOTION CARRIED 4:0:0

**10) NEXT REGULAR MEETING Monday, February 6, 2023, 7:00 PM**

**11) ADJOURNMENT**

Chairman George Elliott motioned to adjourn the meeting at 8:04 p.m.

Janice Maschi SECONDED; MOTION CARRIED 4:0:0

Respectfully submitted by,

*Carol Ann McClean*

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**Motions-** are not official until approved by IWWC at the next meeting.  
**Minutes-** please see of subsequent meetings for the approval of  
these minutes and any corrections hereto.

TOWN OF ANDOVER YOU TUBE CHANNEL  
<https://www.youtube.com/@townofandoverct7881>

The following boards/commission Zoom Video Recordings are posted to the **Town of Andover, CT YouTube Channel**  
Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses  
Commission, Planning and Zoning Commission, Zoning Board of Appeals for community updates.