

TOWN OF ANDOVER  
**INLAND WETLANDS & WATERCOURSES COMMISSION**  
TUESDAY, JULY 12, 2022 - 7:00 P.M.  
LOCATION: VIRTUAL MEETING VIA ZOOM

**REGULAR MEETING MINUTES**

Members Present: Chair George Elliott, Jed Larson, and William Munroe

Member Absent: Ed Smith (alternate)

Others Present: Abbie Winter - Board Clerk and Joseph Wagner - Wetland Agent

- 1) CALL TO ORDER: Chair G.Elliott called the regular meeting to order at 7:00 p.m.
- 2) ROLL CALL/SEATING OF ALTERNATES: No alternates were seated.
- 3) CHANGES IN ORDER TO AGENDA: None.
- 4) APPROVAL OF MINUTES
  - a. [June 6, 2022 Public Hearing and Regular Meeting Minutes](#)

G.Elliott MOVED to approve the June 6, 2022 Public Hearing and Regular Meeting Minutes.  
J.Larson SECONDED. By roll call vote, MOTION CARRIED 3:0:0.
- 5) PUBLIC COMMENT: None.
- 6) NEW BUSINESS - Take Receipt/Discussion
  - a. No New Business
- 7) AGENT REPORT/ENFORCEMENT ACTIONS
  - a. Pending Application for Agent Approval- **IWWC 22-07**: Samuel Aregood, **196 Lake Road**- Construction of a new deck and new front entrance in the 200-foot Upland Review Area of Andover Lake.

J.Wagner reported the application is for a small addition and a new deck. The applicant still needs to submit the site plan. Depending on the size of the addition, the project may require a nutrient worksheet.
  - b. Pending Application for Agent Approval- **IWWC 22-08**: Chris Morrell, **340 Lake Road**- Replacement of existing steel septic tank with new tank and effluent filter in the 200-foot Upland Review Area of Andover Lake.

J.Wagner reported he approved this application today. The applicant will replace an old tank with a new one with an effluent filter, located in the same location.
- 8) OTHER BUSINESS
  - a. Annual Report

G.Elliott stated he drafted an Annual Report to submit to the town, and he asked the Commission for feedback. J.Larson stated the approves it.

W.Munroe stated he did not yet review it. G.Elliott stated the Commission will therefore discuss the Annual Report draft feedback and approval during the next meeting.

b. Election of Officers

G.Elliott stated he is willing to serve another year as Chair of the Commission. He has not yet heard from E.Smith about wanting to serve as Vice Chair again.

W.Munroe voiced he would like to continue serving as a regular member.

G.Elliott MOVED to reelect Chairman Elliott by acclamation. J.Larson SECONDED. By roll call vote, MOTION CARRIED 3:0:0.

There was discussion about the need for a Vice Chair position on the Commission.

c. Review of Bylaws

G.Elliott stated the Commission most recently reviewed the bylaws in 2021, and therefore are fairly up to date. He stated he is not aware of any statutory changes that they need to address.

G.Elliott referred to Section 5 – Officers and their duties, and he proposed to amend section 5.1 to remove the mention of a need for a Vice Chairman.

G.Elliott stated he will reach out to E.Smith and ask if he wants to renew his position as Vice Chair.

d. Commission Vacancies

G.Elliott stated there are still Commission vacancies. He reported there was one inquiry, but the person was intending to move to Andover and is not yet a registered voter and is therefore ineligible to serve on the Commission.

J.Larson asked J.Wagner about a previously approved application for a driveway on 13 West St that is located within the upland review area. J.Wagner stated he noticed there is significant clearing on the lot, and there was no discussion about clearing during discussion about the driveway. J.Larson requested J.Wagner check it out. J.Wagner stated he did take a look at the property, and reported that the clearing looks like it's outside of the upland review area.

J.Larson reported on the addition at 344 Lake Road, and the sediment control measures there. J.Larson stated he observed wetlands on the property and was surprised about the amount of dirt trucked onto the property to spread there. The applicant's site plan that the Commission approved did *not* show the wetlands. J.Wagner stated the wetlands are further down. He reported the original permit included the limit of clearing, which is still valid. Then the Commission approved a modification to the permit, which includes *less* clearing. J.Larson voiced support for due diligence in knowing where the wetlands are.

J.Larson mentioned about the proposed subdivision at either 26 Old Farms Road or 26 Pine Ridge, and he stated that they want the driveway for the house off of Old Farms Road to come in from Pine Ridge. They no longer want the driveway in the location that it was originally planned. J.Larson told J.Wagner to anticipate seeing a communication from Jim about this.

J.Larson stated the gravel pit project on Route 6 is wrapping up, and the Commission will receive the restoration plan soon. The IWWC is encouraged to join the PZC for a site walk with the restoration plan.

9) NEXT REGULAR MEETING: Monday August 1st, 2022 @ 7:00 p.m.

10) ADJOURNMENT

J.Larson MOVED to adjourn the meeting at 7:20 p.m. W.Munroe SECONDED. MOTION CARRIED unanimously.

Respectfully submitted by Abbie Winter,

*Abbie Winter*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.