

TOWN OF ANDOVER
INLAND WETLANDS & WATERCOURSES COMMISSION
MONDAY, MAY 2nd, 2022 - 7:00 P.M.
LOCATION: VIRTUAL MEETING VIA ZOOM

REGULAR MEETING MOTIONS

Members Present: Chair George Elliott, Jed Larson, and Ed Smith (Alternate)

Member Absent: William Munroe

Others Present: Joseph Wagner - Wetland Agent, Abbie Winter - Board Clerk, Ed Smith, Elaine Buchardt, Don Keener, Jay Tuttle, Mike Ray, Rebecca Vertefeuille, and Shane Vertefeuille.

- 1) CALL TO ORDER: Chair G.Elliott called the regular meeting to order at 7:00 p.m.
- 2) ROLL CALL/SEATING OF ALTERNATES: G.Elliott seated Ed Smith in place of Bill Munroe.
- 3) CHANGES IN ORDER TO AGENDA:
 - a. Addition to Other Business 7b. Discussion of IWWC #21-27 Application, 3 Lakeside Drive, McCullough

J.Larson MOVED to approve the addition to the agenda. G.Elliott SECONDED. By roll call vote, MOTION CARRIED 3:0:0.
- 4) APPROVAL OF MINUTES
 - a. [April 4, 2022 Public Hearing and Regular Meeting Minutes](#)

The commission will vote on this at the next meeting since there are only 2 members present today that were present at the April 4, 2022 Public Hearing and Regular Meeting, and therefore the Commission would not constitute a quorum for this vote.
- 5) PUBLIC COMMENT: None.
- 6) NEW BUSINESS - Take Receipt/Discussion
 - a. [Permit Application IWWC 22-02](#): Town of Andover, Shoddy Mill Rd and Birch Drive- Drainage improvements, pipe and catch basin replacement within wetlands adjacent to Shoddy Mill Rd, and relocation of a watercourse flowing onto Shoddy Mill Rd.

On behalf of the Town of Andover, Public Works Director Jay Tuttle was present.

J.Larson MOVED to schedule a site walk Saturday 5/7/22 at 9 am. G.Elliott SECONDED. By roll call vote, MOTION CARRIED 3:0:0.

G.Elliott stated after the site walk, the Commission will determine if this project is a significant activity with a significant impact on the watercourses and wetlands, which would require a public hearing.

Discussion of this application will be continued at the Commission's next regular meeting.
 - b. [Permit Application IWWC 22-03](#): Shane Vertefeuille, 880 and 874 East Street Replacement of two steel culverts in an existing driveway crossing over Burnap Brook.

Applicants Shane Vertefeuille, Rebecca Vertefeuille, Elaine Buchardt, and Don Keener were present.

G.Elliott stated the Commission will consider this application at the next regular meeting.

The Commissioners stated they will not need a site walk, based on the pictures and the drawings.

7) OTHER BUSINESS

a. Commission Vacancies

G.Elliott stated he has no updates on this item – there are still vacancies on the Commission.

b. Discussion of IWWC #21-27 Application, 3 Lakeside Drive, McCullough

8) AGENT REPORT/ENFORCEMENT ACTIONS: None.

9) NEXT REGULAR MEETING: Monday June 6th, 2022 @ 7:00 p.m.

G.Elliott stated they will have a special meeting for the site walk for Permit Application IWWC 22-02 on Saturday 5/7/22 at 9 am.

10) ADJOURNMENT

J.Larson MOVED to adjourn the meeting at 8:04 p.m. E.Smith SECONDED. MOTION CARRIED unanimously.

Respectfully submitted by Abbie Winter,

Abbie Winter

PLEASE NOTE: The motions are not official until approved by IWWC at the next meeting. Please see the next IWWC meeting minutes for approval or changes to these motions.