

TOWN OF ANDOVER
INLAND WETLANDS & WATERCOURSES COMMISSION
MONDAY, APRIL 4, 2022 - 7:00 P.M.
LOCATION: VIRTUAL MEETING VIA ZOOM

PUBLIC HEARING MINUTES

Members Present: Chair George Elliott, Jed Larson, and William Munroe

Member Absent: Ed Smith (Alternate)

Others Present: Joseph Wagner - Wetland Agent and Abbie Winter - Board Clerk

- 1) CALL TO ORDER: Chair G.Elliott called the public hearing to order at 7:00 p.m.
- 2) ROLL CALL/SEATING OF ALTERNATES: No alternates were seated.
- 3) NEW BUSINESS
 - a. Proposed Changes to the Andover Inland Wetlands and Watercourses Commission Regulations
- 4) ADJOURNMENT

G.Elliott MOVED to adjourn the public hearing. Motion SECONDED by W.Munroe. By roll call vote, MOTION CARRIED unanimously.

REGULAR MEETING MINUTES

Members Present: Chair George Elliott, Jed Larson, and William Munroe

Member Absent: Ed Smith (Alternate)

Others Present: Joseph Wagner - Wetland Agent and Abbie Winter - Board Clerk

- 5) CALL TO ORDER: Chair G.Elliott called the regular meeting to order at 7:03 p.m.
- 6) ROLL CALL/SEATING OF ALTERNATES: No alternates were seated.
- 7) CHANGES IN ORDER TO AGENDA: None.
- 8) APPROVAL OF MINUTES

- a. [March 7, 2022 Regular Meeting Minutes](#)

J.Larson MOVED to approve the March 7, 2022 Regular Meeting Minutes. W.Munroe SECONDED. By roll call vote, MOTION CARRIED unanimously.

- 9) PUBLIC COMMENT: None.
- 10) NEW BUSINESS

- a. Adoption/Approval of Revised Andover IWWC Regulations

G.Elliott clarified the specific version of the regulations to be approved, posted on the town website titled as

iww_regulations_proposed_revised_9.9.2021_layout_revised_3.17.2022.pdf.

G.Elliott MOVED to adopt the revised regulations effective as soon as possible after notifying DEEP. J.Larson SECONDED.

W.Munroe noted he reviewed the current regulations, not the revised version. G.Elliott summarized the proposed changes to the regulations, all which are changes in accordance with state statutes.

W.Munroe noted the current inventory of the regulated areas, and he is curious why the two streams feeding the lake - Skoog Brook and Cheney Brook - are not included in the regulated areas. G.Elliott noted they are included within the 100 ft upland review area.

J.Wagner noted Cheney Brook is included as a regulated area – also named Andover Lake Brook.

W.Munroe asked about the Commission's responsibility for bonding and insurance.

G.Elliott noted he has not seen any occasions where this has been warranted.

J.Larson noted the PZC put a bond on the property owner for the gravel pit to ensure that there is money available at the end of the project to properly restore the area should the property owner leave the site in a condition incompliant with the agreed upon restoration plan.

G.Elliott noted the application and permit fees are in alignment with other agencies' fees and adequately cover the administrative fees.

By roll call vote, MOTION CARRIED unanimously.

b. Adoption/Approval of Revised Standard Permit Conditions

G.Elliott noted the standard conditions of approval are currently included as an appendix to the regulations. He noted that Attorney Mark Branse advised that the Commission can do this, however the IWWC would have greater flexibility with administrative procedures to keep them separate from the regulations.

G.Elliott noted a proposed revision to condition number 7 which currently requires a certified engineer for planning and citing, which seems to be excessive for most applications.

G.Elliott asked J.Wagner if the Town of Windham has standard conditions. J.Wagner stated they do not, they add conditions as necessary.

J.Larson MOVED to approve and adopt the Revised Standard Permit Conditions, titled iwwc_standard_permit_conditions_draft_9.29.2021. W.Munroe SECONDED. By roll call vote, MOTION CARRIED unanimously.

11) OTHER BUSINESS

a. Commission Vacancies

G.Elliott noted the town administrative assistant posted the Commission's plea for volunteers, and there has been no interest. J.Larson recommended he reach out to former applicants if they'd be interested in serving on the Commission.

W.Munroe asked if Commission members need to be an Andover resident. G.Elliott confirmed they would have to be an elector, as per the charter.

12) AGENT REPORT/ENFORCEMENT ACTIONS

J.Wagner reported Gary McCullough called to update that he completed the wall and they constructed the perched beach. G.McCullough updated the design with J.Wagner slightly to use Belgium block instead of lumber around the perched beach. Next he will put topsoil over the old sandy area and plant some seed.

J.Wagner reported PermitLink is operational. Applicants' documents will be uploaded in PermitLink, and J.Wanger will continue to upload all these documents to the website.

J.Larson asked if G.McCullough will be using erosion and sediment control when he adds the topsoil. J.Wagner noted it seems like it will be a light use of topsoil for seeding over by the wall, not by the sandy beach.

13) NEXT REGULAR MEETING: Monday May 2nd, 2022 @ 7:00 p.m.

14) ADJOURNMENT

J.Larson MOVED to adjourn the meeting at 7:38 p.m. W.Munroe SECONDED. By roll call vote, MOTION CARRIED unanimously.

Respectfully submitted by Abbie Winter,

Abbie Winter

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.