

**TOWN OF ANDOVER  
INLAND WETLANDS AND WATERCOURSES COMMISSION  
APPLICATION PACKET**

**Wetlands Commission Meetings**

The Andover Inland Wetlands and Watercourses Commission meets at the Old Firehouse on Center Street on the second Monday of each month at 7:00 PM unless otherwise posted.

**Application Submission Deadline—1 business day prior to meeting**

Connecticut General Statutes require that applications for permits for regulated activities be submitted at least one (1) business day prior to the next meeting of the IWWC in order to be received by the commission. Business days exclude holidays, weekends, the day of submittal and the day of the meeting; this means that your application, plan and fee must typically be submitted to the building department at the Town Hall no later than the Thursday prior to the next Monday meeting. However, it is suggested that you submit your application at least 10 days prior to the meeting to allow for a preliminary review by staff.

**Contact Person**

John Valente, Wetlands Agent for the Town of Andover, will assist you with any questions that you might have regarding the application process. A copy of your application and plan must be made available to the agent so that he may comment on the proposed regulated activity to both the applicant and the commission. Mr. Valente may be reached at The Andover Building Department @742-4036.

**Review Process**

At the first meeting of the IWWC after submittal of your application, the commission will receive your application. Commission members will review plans, ask clarifying questions, and possibly schedule a site walk. The commission may not, however, act on your application at this first meeting; Connecticut General Statutes require a 14-day waiting period after receipt of the application to allow for due process, which gives the public the opportunity to call a public hearing by delivering 25 signatures. The commission will typically act on an application at its next regularly scheduled meeting. The application must provide information necessary for the commission to make an informed decision. The commission or its agent may determine that additional information regarding the proposed regulated activity is necessary in order to act on the application.

**Checklist**

Please use this checklist as an aid in making sure that you have completed the forms completely and correctly. The Commission requires that each item in the application form be filled out. Failure to do so may result in application denial and the need for you to resubmit your application and pay an additional fee.

Map w/date/site plan (**10 copies**)

Owners signatures

Project Description

Certified postal receipts to adjoining town (if less than 500' from town line)

Names and addresses of abutters

Mitigation measures

Statewide reporting form

Date Submitted \_\_\_\_\_

Fee Paid \_\_\_\_\_

Application # \_\_\_\_\_

# TOWN OF ANDOVER INLAND WETLANDS & WATERCOURSES COMMISSION Application for Permit

**\*\*You MUST submit application to the Building Department by the close of the workday (3:00pm) THURSDAY of the week before the next regularly scheduled meeting of the IWC. If Thursday is a holiday, submit the Wednesday before.**

1. Richard C. Risley, Jr Louise A Reagan  
 Name of Applicant Evening Phone #  
85 Lake side Drive \_\_\_\_\_  
 Mailing address Daytime Phone #  
Andover, Ct 06232 860 212-3775  
 Town/State/Zip Cellular Phone #

2. \_\_\_\_\_  
 Name of Authorized Agent Daytime Phone #  
 (if different from applicant, example: architect/engineer/surveyor/attorney)  
 \_\_\_\_\_  
 Business Name Cellular Phone #  
 \_\_\_\_\_  
 Address Town/State/Zip

3. Applicants interest in the Property (please circle):  
 Owner     Developer     Builder     Option holder     Other

If Applicant is NOT the owner, please provide:

\_\_\_\_\_  
Name and Address of Owner

\_\_\_\_\_  
Home Phone                      Business Phone                      Cellular Phone #

4. Has an application been filed with the Planning & Zoning Commission? \_\_\_\_\_  
 Is this land part of a previously Approved Subdivision? \_\_\_\_\_  
 If so, attach copies of all permits.

- Describe the amount and area of disturbance (in percentage of acre or cubic yards of material to be deposited)
  - in** the wetland/watercourse
  - in** the area **adjacent** to (within 100 feet from the edge of) the wetland/watercourse, even if the wetland/watercourse is **off** your property.

Tree climbing + roping will have the least amount of disturbance to land + adjacent area. Everything will be removed + cleaned up.

**9. Proposed erosion and sedimentation controls and other management practices and mitigation measures** which may be considered as a condition of issuing a permit for the proposed regulated activity including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality, or (3) in the following order of priority; restore, enhance and create productive wetland or watercourse resources; alternatives considered and subsequently rejected by the applicant and why the alternative as set forth in the application was chosen; all such alternatives shall be diagrammed on a site plan or drawing.

**10. Names and Addresses of adjacent property owners:**

\_\_\_\_\_

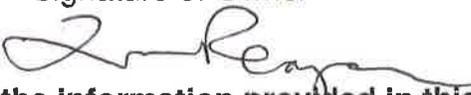
\_\_\_\_\_

\_\_\_\_\_

**11. Owner's consenting signature:**  
 The undersigned, as owner of the property, hereby consents to the applicant seeking a permit for the proposed activity. The owner also consents to the necessary and proper inspections of the above referenced property, by the Andover Inland Wetlands Commission and its Agent, both before and after a final decision has been made by the Commission.

 10/06/2020  
 \_\_\_\_\_  
 Signature of Owner Date

**12. Signature of Applicant:**  
 The undersigned is familiar with all the information provided in this application and is aware that any permit obtained through deception, inaccurate or misleading information is subject to revocation.

  
 \_\_\_\_\_  
 Signature of Applicant Date 10/06/2020

**13. Additional information** – if deemed a significant activity by the commission additional information is required – see section 7.6 of the commission's regulations.

**14. Filing fee** – Consult regulations and Wetlands Agent for appropriate fees.

5. Identify any other State or Town Permits pending for work on this property or required for work on this property.

6. Location of Property where proposed activity is to take place:

85 Lakeside Drive Map \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Street address Tax Assessor's Reference

\_\_\_\_\_  
Nearest telephone pole # Subdivision & Lot #

\_\_\_\_\_  
Distance to intersection

7. **Map/Site Plan** (all applications) (**10 copies** of application and plans are required)

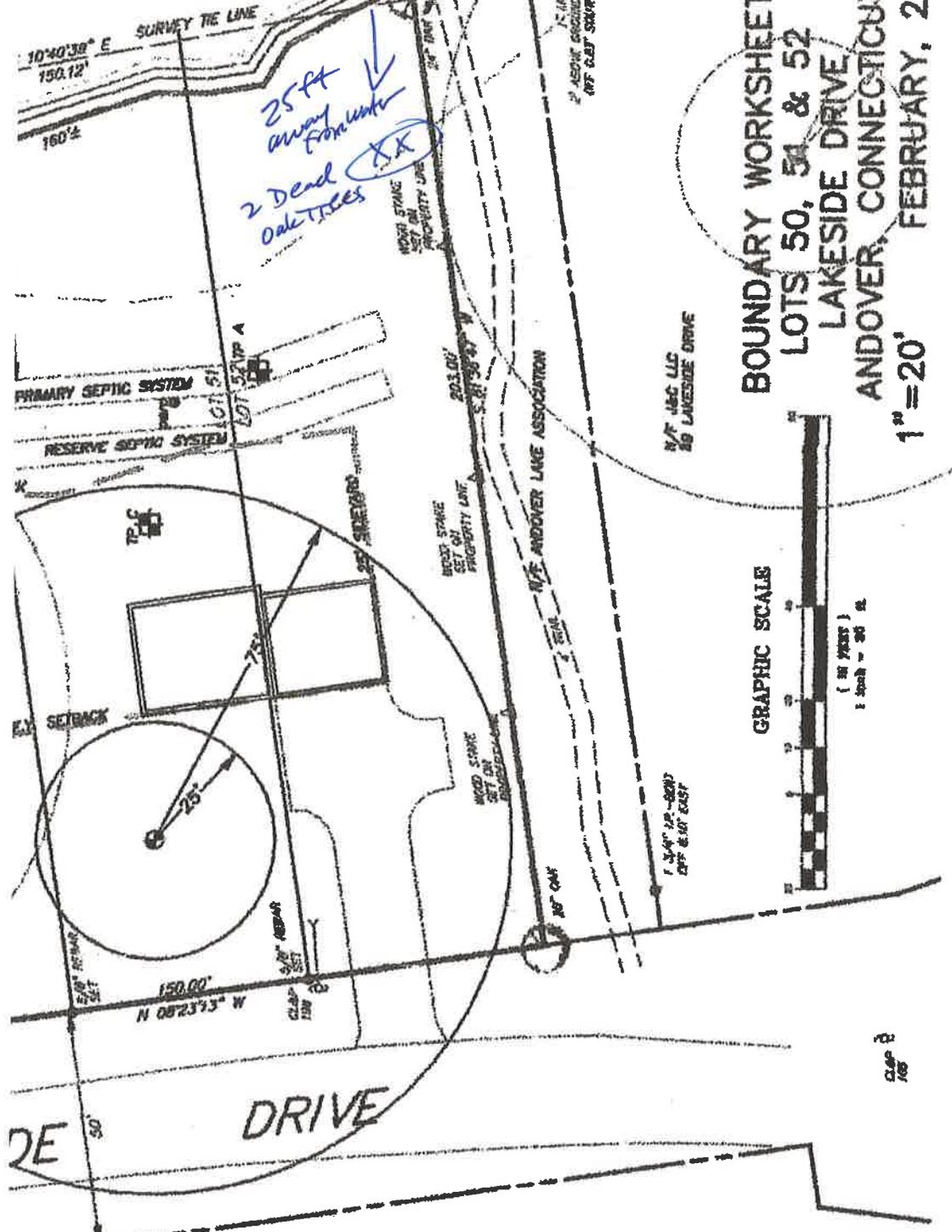
- 1) Attach to the application a map or site plan showing **existing conditions** and the **proposed project** in relation to wetland/watercourses. Scale of map or site plan should be 1" = 20', 1" = 30, or 1" = 40'; if this is not possible, please indicate the scale that you are using. A sketch map may be sufficient for small, minor projects. (See guidelines at end of application)
- 2) Applicants map date and date of last revision \_\_\_\_\_
- 3) Zone Classification \_\_\_\_\_
- 4) Is your property in a flood zone? \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ don't know

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Use a separate 8 1/2 x 11 sheet if necessary)

8. **Project description** (attach extra pages if necessary)

- Describe in detail the proposed activity here or on an attached page. (see guidelines at end of application)
- Please include a description of all activity or construction or disturbance:
- Type and volume of material to be filled or excavated:
  - a) **in** the wetland/watercourse
  - b) **in** the area **adjacent** to (within 100 feet from the edge of) the wetland/watercourse, even if the wetland/watercourse is **off** your property.

Removal of 2 Dead Oak Trees 25 ft away from  
water near property line adjacent kayak right of way.  
will utilize Tree Climbing Tree Service, not touching or  
disturbing water. Both Trees safety + property  
damage risks.



25 ft  
away  
from  
2 Dead  
Oak Trees

BOUNDARY WORKSHEET  
 LOTS 50, 51 & 52  
 LAKESIDE DRIVE  
 ANDOVER, CONNECTICUT  
 1" = 20'



Richard Risley  
 Louise Reagan  
 85 Lakeside Drive

ASSOCIATED LOTS 44-53-54, 51 & 52  
 VOL. 74, PG. 189  
 THE TOWN OF ANDOVER LAND SURVEYORS  
 2000 ANDOVER AVENUE, SUITE 100  
 ANDOVER, CONNECTICUT 06026  
 TEL: 860-349-1100  
 FAX: 860-349-1101  
 WWW.ANDOVERLANDSURVEYORS.COM

TEST PIT LOGS: 4-24-17  
 CARLO HANSEN, P.E., CEE  
 1000 W. MAIN ST., SUITE 100  
 ANDOVER, CT 06026  
 TEL: 860-349-1100  
 FAX: 860-349-1101  
 WWW.ANDOVERLANDSURVEYORS.COM

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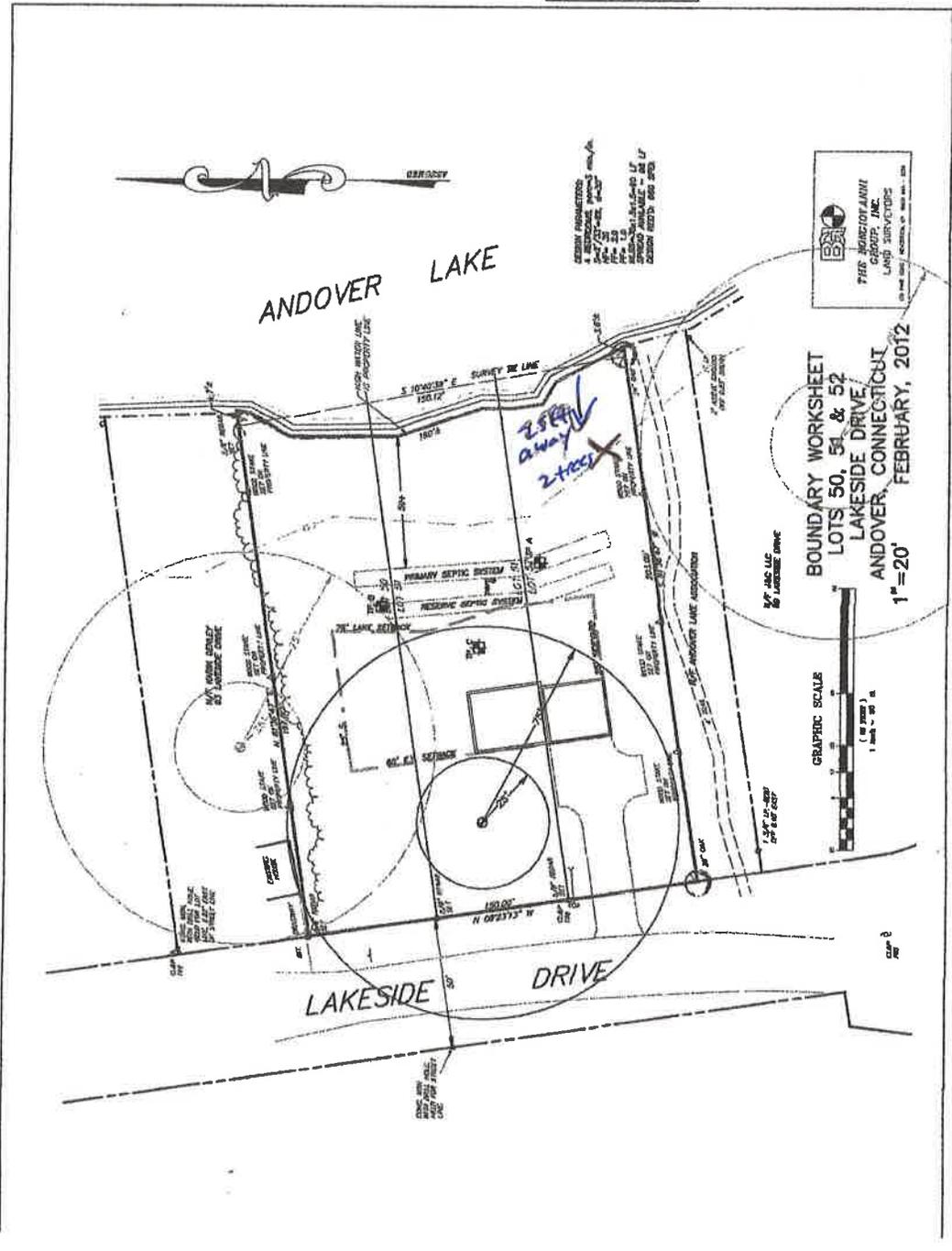
Richard Risley  
 Louise Reagan  
 85 Lakeside Drive

THE DESIGN IS BASED ON THE ASSUMPTIONS THAT THE PROPERTY IS  
 BEING CONVEYED TO THE TOWN OF ANDOVER FOR THE PURPOSES OF  
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FEASIBILITY PLAN  
 SEPTIC SYSTEM DESIGN  
 LOTS 50-52  
 LAKESIDE DRIVE  
 ANDOVER CT



1706-PHELPS  
 APR 24, 17  
 1 OF 1  
 1" = 20'



1. The site has been prepared in accordance with the requirements of the State of Connecticut Department of Environmental Protection and the State of Connecticut Department of Public Safety. The design is based on the assumptions that the property is being conveyed to the Town of Andover for the purposes of constructing a sewerage system. The design is based on the assumptions that the property is being conveyed to the Town of Andover for the purposes of constructing a sewerage system.

