



TOWN OF ANDOVER
17 School Road, Andover CT 06232

REQUEST FOR PROPOSALS:
TOWN CENTER MULTI-USE TRAIL MASTER PLAN
RFP ADDENDUM – OCTOBER 10, 2023

The Town of Andover is issuing this Request for Proposals for the development of a master plan for a multi-use trail connecting several municipal and community facilities in Andover Center. This RFP is issued with the support of the Department of Economic and Community Development

Bid Proposal Data:

RFP#: AN-2023-24 #1

Title: **Town Center Multi-Use Trail Master Plan**

Category Planning and Engineering

Issue Date: September 26, 2023

Bid Proposals Timeframe:

RFP Issued: September 26, 2023

Optional Site Visit: Tuesday, October 10, 2023 10:00 a.m. – Convene at Andover Town Hall, 17 School Road, Andover CT 06232

RFP Responses Due: Tuesday, October 24, 2023 1:00 p.m. Sealed Bids Required

Responses Sent to: Town Administrator's Office
17 School Road
Andover CT 06232

Questions Sent to: John Guskowski, Town Planner
via email: planner@andoverct.org

Following the Optional Site Visit at Andover Town Hall on October 10, 2023, the Town provides the following additional information about the above-referenced RFP:

- 1) The Town's overall budget for the visioning and preliminary design development is \$100,000, based on a special allocation of State of Connecticut funds. The Town anticipates that the public outreach and development of a Master Plan will be able to be accomplished for less than that total.
- 2) The Town understands, through the Capitol Region Council of Governments (CRCOG) that a round of LoTCIP funding will be advertised shortly, with a likely submission deadline in February 2024. The Town strongly wishes to have this project sufficiently envisioned and preliminarily designed (including realistic cost estimates) to be submitted for consideration for LoTCIP funding in the upcoming round.
- 3) Bidders for this project should include the production of preliminary plans and construction cost estimates sufficient for inclusion in the LoTCIP application in February 2024 as a required deliverable.
- 4) The Town recognizes that full construction engineering drawings for the final multi-use trail path, following public engagement and Master Plan development, will likely not be possible given the current budget. It recognizes that additional municipal funds will be required for full engineering design as required by anticipated LoTCIP funding. Depending on the selected path for the multi-use trail, the funds available in the current budget should be considered flexible for items such as survey, wetlands delineation and characterization, or civil engineering design. It is the Town's anticipation that the selected firm will be able to undertake this work as well as the overall completion of engineering design when additional funds are allocated.
- 5) There was a typographical error in the original RFP, Item VI, "Submittal Requirements" citing October 12 as the submission deadline. The correct submission deadline is **Tuesday, October 24 at 1:00 p.m.**
- 6) Any questions about the RFP may be directed to the Town Planner, John Guszowski, at planner@andoverct.org no later than Thursday, October 12th at 3:00 p.m. Responses will be posted on Monday, October 16th.