

**Andover Board of Finance
Regular Meeting-Budget Workshop
Monday, March 13, 2017
7PM Old Fire House
15 Center Street, Andover, CT**

Minutes

BOF Members: Present:

Dan Warren, Board Chair, Jeff Murray, Eric Shevchenko,
Robert England, Adrian Mandeville, Linda Fish, Georgette Conrad

Absent: None

Town Officials Present: Robert Burbank, First Selectman

Staff Present:

Sandra Nichols, Board Clerk

Other Attendees: Attachment #1

Agenda Item 1: Call to Order: Dan Warren, Board Chair, called the meeting to order at 7:02PM

Agenda Item 2: Pledge of Allegiance

Agenda Item 3: Public Comment:

None

Agenda Item 4: Additions or Deletions to the Agenda:

Dan Warren Motions that Agenda Item 6B: Planning and Zoning to Agenda Item 4A

Georgette Conrad Seconded

Motion Passed/Unanimous 7/0/0

Agenda Item 6: Budget Requests:

6B: Planning and Zoning:

Eric Anderson discusses the Planning and Zoning 2017-2018 Budget Request (attachment #2).

The only changes/increases are on Budget Line Item 803-335 increase to \$200.00 and Budget Line item 803-610 Office Supplies increase to \$500.00.

Agenda Item 5: Approval of Minutes of February 22,2017 :

Tabled

6A: AES:

Dr. Sally Doyen begins by introducing a new staff member, Laura Webb, Business Manager, who has recently joined them. She reviews the Proposed AES 2017-2018, available upon request, and the changes in the line to line use in the accounts that they made in the format presented, there will be a 3.2% increase for certified teachers. She encourages the Board to ask questions. Dr. Doyen highlights the pre-school and other items on Page 4 (your tax dollars at work). She goes over the accounts and the comparisons year over year are made. The overall budget however will remain the same, 0% increase. Dr. Doyen mentions that Andover Elementary School is ranked 99 out of 615 Schools in the State of CT. She also mentions that the School is looking to purchase additional technology equipment and what after school activities they have and what new ones have been added. It is noted that the re-roofing project is almost complete however there is an issue with a leaking air conditioning unit. She informs the Board that the BOE has developed a capital improvement plan that they would like to implement over the next five years. Dr. Doyen continues to discuss the budget proposal with the Board and mentions the State Budget's possible effect.

Discussion on Employee Benefits and the three contracts that are negotiated, the contribution to the deductible(50%). Items that were never in the budget are mentioned and discussed. Solar power is mentioned and Robert Burbank states what was discovered when the Town investigated it and it was not a feasible idea.

Shannon Loudon provides an update to the Board on the pre-school care and the \$500,070.00 grant that they were awarded to develop this program. She also describes the proposed program that they are looking to implement.

Discussion on the class sizes and how the school is trying to cut costs (sharing teachers/cuts/combining classes) and the pro's and Con's. Sharing people with other districts is also mentioned. Special education funding also discussed and the two types. RHAM procedures discussed. Elementary School space brought up in regards to empty space and Dr. Doyen explains how it is used productively.

Sally Doyen . She also mentions the proposed Capital Expenditures, replace the water system/ control panel and under electrical system replace the Panel. She discusses a program that is in place (hands information out to the Board Members) and what CROG will assist the school with.

C. Fire Marshal:

No action/no information/tabled

D. CIP:

Dan Warren Received requests from Public works and the Fire Department.

Discussion on the removal and disposal of the oil tank and a generator (cost). Road improvement discussion

Dan Warren asks about the funding of the POCD

Robert Burbank explains how the Town is funding the POCD and discusses the re-val and Dan believes that 10K is reasonable

Dan Warren speaks on a working spreadsheet that he provided for discussion

Discussion on various Budget Item

Dan Warren would like to get the Boards input on the purchase of the Talbot Property at the next meeting, March 22, 2017.

E. General Budget Issues:

Dan Warren talks about the one million dollar decrease in revenue from the State this year. The Town will have to raise over 800K in taxes (approx. 10% taxation) this would result in a 4.09% increase in the mill rate (34.81) at this present time.

Discussion on Employee Benefits/Health Insurance and the cost and the overall budget

Dan Warren asks the Board Members to recommend ways to make cuts since he is looking to decrease the Taxation to 5% therefore need to cut 400K from the Budget, this includes spending 100K in surplus. He also talks about possible line items to reduce cost.

Eric Shevchenko talks about a Workshop/Meeting that he attended.

Discussion on the Hebron sports programs and the Resident State Trooper Budget Line Item who is for keeping the Trooper and who would want to eliminate this Line Item and why.

Dan Warren would like to have a Public Information Meeting at the BW Meeting on April 10, 2017.

Agenda Item 7: Public Comment:

None

Agenda Item 8: Adjournment:

Dan Warren Motions to adjourn at 9:27PM

Georgette Conrad Seconded

Motion Passed/ Unanimous 7/0/0

Next Budget Workshop will be held March 22, 2017.

Respectfully Submitted,
Sandra Nichols, Board Clerk
March 15, 2017