

**Andover Board of Finance
Regular Meeting Minutes
Wednesday, March 29, 2017
Community Room, Town Hall**

BOF Members: Present:

Dan Warren, Board Chair, Jeff Murray, Eric Shevchenko, Robert England, Georgette Conrad
Adrian Mandeville (arrived at 7:07)

Absent: Linda Fish

Town Officials Present: Robert Burbank, First Selectman, Julia Haverl BOS Member, Jay
Linddy BOS Member, Jeff Maguire Vice First Selectman

Staff Present:

Sandra Nichols, Board Clerk

Other Attendees: Attachment #1

Agenda Item 1: Call to Order: Dan Warren, Board Chair, called the meeting to order at
7:01PM

Agenda Item 2: Pledge of Allegiance

Agenda Item 3: Public Comment:

Jay Linddy comments on the proposed Budget and the possible response from the Town
employees.

Agenda Item 4: Additions or Deletions to the Agenda:

None

Agenda Item 5: Approval of Minutes of March 22, 2017 :

Georgette Conrad Motions to Approve the March 22, 2017 Minutes as presented.

Dan Warren Seconded

Motion Passed/ 4/0/1 Jeff Murray abstained

Agenda Item 6: Budget Requests:

6A. Board of Selectmen Requests:

Dan Warren states that the Budget that was submitted last week along with the Governors proposed Budget including the proposed decreases in this proposed Budget will equate to a 7% tax increase. He then asks the Board of Selectman to voice their concerns and recommendations on how to decrease this tax increase before the informational meeting and the Public Hearing.

Robert Burbank states that the lost revenue has been through education which makes up approximately 80% of the budget. The Town can not absorb this type of increase and the cuts in the Town Hall are a small part of the Budget.

Adrian Mandeville questions Bob Burbank on the RHAM Budget.

Dan Warren states that he would like to discuss the BOS Budget right now and they can discuss the RHAM Budget later.

Julia Haverl (first comment on the education budget inaudible) discusses the Public Safety Line Item that was reduced to zero. She states that she is opposed to the removal of the Resident State Trooper.

Discussion among the BOF Members and the BOS Members present on the Education Budget and the Town Hall Budget

Dan Warren talks about the increase in the RHAM Budget and it equates to an increase of \$320K in taxation which includes the decreases.

Jeff Maguire discusses the taxation and the expenditures. Dan Warren discusses this with him.

Adrian Mandeville asks Julia Haverl about her concerns on cutting the State Trooper?

Discussion on the Resident State Trooper, what it saves the Town by eliminating this position and the value or lack of having the State Trooper in Town.

Dan Warren clarifies that the reduction of the State Trooper and reduction in Benefits equates to \$225K

Jay Linddy talks about the education Budget and the proposed cuts in the Town Hall Budget

Discussion on the Education Budget

Dan Warren asks if the BOS has any suggestions as to cutting the Budget? As it stands there will be a 3.63 increase in the mill rate and that is with the elimination of the State Trooper and the decrease in benefits. He states that they still need to cut approx. \$200K

Jeff Murray the Town can not take anymore from RHAM

Discussion on the cuts that have already been taken

Julia Haverl does not believe that any reduction can come from the BOS Budget.

Discussion on BOS budget cuts. Public Works cuts discussed

Dan Warren goes over the reductions; Town Administrator salary and how it was crafted which came out to approx. 80K could it be reduced to \$75K?, Auditor 105-320 keep the same? Dan asks Jeff Maguire if he has any recommendations, discussion, Treasurer salary 109-100 increased however he believes it can be reduced? Discussion. Jeff Maguire recommends 22K.

Discussion on the Treasurer

Jeff Maguire and Dan Warren discuss the Budget were the Town can get more cuts, main topic is benefits line item and the insurance changes coming.

Dan Warren asks Bob Burbank about the assessors salary and he replies that he is meeting with the Town Attorney in the morning on this subject/the contract.

Discussion on pay raises. Only elected officials and union workers will get contracted wage increases. General discussion among the BOF Members and the BOS Members on the proposed Budget.

Discussion on the CIRMA policy and what the increase is expected to be. Bob to find out what the numbers are and report it to both Boards.

Eric Shevchenko comments on the snow removal line item (inaudible)

Discussion on this line item. Bob explains how the sand and salt is budgeted.

Jeff Maguire asks the First Selectman to find a 6% cut in the BOS Budget or the BOF has to make more cuts.

Discussion on where the BOS can cut and where they can't (salary/hours included)

Dan Warren states that there is only so much the BOF can do and the BOS has to approve it.

Discussion on the BOS making cuts, where it can come from and can they have information in a week for the BOF?

Jeff Murray questions the Fire Commission on their Budget asks if they can make any cuts?
Wally Barton explains why the budget is at where it is. He will however look at if it can be reduced.

Discussion on the Fire Commission Budget

Adrian Mandeville **Motions** that the Fire Commissions looks to reduce the Budget Line Item by \$8K

Jeff Murray **Seconds**

Motion Passed/Unanimous 6/0/0

Agenda Item 7: Board of Finance Deliberations on FY18 Budget:

Discussion on where the BOF is and how much more \$ in cuts is needed

Jeff Murray **Motions** that the BOF Recommends that the Andover Elementary Board to reduce their Budget to the y 3%

Adrian Mandeville **Seconds**

Motion Passed/ Unanimous

Adrian Mandeville **Motions** that the BOS at their next meeting find the 129K reduction still needed in their Budget.

Rob England **Seconded**

Discussion on this request and the Budget in General

Adrian Mandeville **Motions** that the the Treasurer Line Item (salary) be reduced by \$11,360.

Georgette Conrad **Seconded**

Motion Passed/Unanimous 6/0/0

Adrian Mandeville **Motions** that the Town Administrator Line Item be reduced by 10K

Rob England **Seconds**

Motion Passed/Unanimous 6/0/0

Adrian Mandeville **Motions** to reduce the Town Clerk Salary by \$1,321.46

Georgette Conrad **Seconded**

Motion Passed/Unanimous 6/0/0

Discussion on non-union contracts

Adrian Mandeville Motions that all wages not under the BOS will remain flat

Georgette Conrad Seconded

Motion Passed/Unanimous 6/0/0

Discussion on these Motions

Jeff Murray asks if the Transfer needs to be open on Wednesdays?

Jay Linddy explains why it is necessary

Dan Warren Motions that the Town assume a 4% increase in the total Budget

Georgette Conrad Seconded

Discussion

Motion Passed/ 5/1/0 Eric Shevchenko

Agenda Item 8: Public Speak:

Mike Palazzi speaks about this Budget and the Governors Budget

Discussion on the Resident State Trooper

Jay Linddy presents a copy of the duties of Kathy Luntta.

Agenda Item 9: Adjournment:

Dan Warren Motions to adjourn at 9:01PM

Georgette Conrad Seconded

Motion Passed 6/0/0

Next BOF Meeting will be held on April 10, 2017.

Respectfully Submitted,
Sandra Nichols, Board Clerk
April 3, 2017