

**Andover Board of Finance
Special Meeting
Monday, April 16, 2018
7:00 p.m. – Old Fire House
15 Center Street**

Minutes

BOF Members: Present:

Dan Warren, Board Chair, Linda Fish, Rob England, Eric Shevchenko, Dave Hewitt, Adrian Mandeville

Absent: Jeff Murray

Town Officials Present: Joe Higgins, Town Administrator

Staff Present: None

Other Attendees: Attachment #1

Agenda Item 1: Call to Order: Dan Warren, Board Chair, called the meeting to order at 7:04PM

Agenda Item 2: Pledge of Allegiance

Agenda Item 3: Public Comment: None

Agenda Item 4: FY19 Budget:

Dan Warren states that he received the budget late from the BOS/Town Administrator (Tuesday 4/10). He discusses the information that went “back and forth” between himself and the Town Administrator.

Dan Warren next brings up line item questions as follows:

- Salaries and wages-Dan recalls that a 2% increase for non-union employees was in the plan.
- **Joe** explains that this is because of the less than 100% funding of HSA (75%/25%) they went with 3% for full time and 2% for part time?

Discussion among the Members whether the HSA funding (Town's 75%) is in the Budget spreadsheet. The Board determines that it is in but built into the employee benefit line. The Members agree that it should be broken out.

- **Dan** brings up again the idea/issue of cross- training the Town Employees
- Adrian and Joe discuss this topic
- Retirement Line Item up \$9,500-new employee added (60K salary-treasurer)
- Discussion of ground care/ Beautification Budget line Item; it is correct.
- Public Works salary line up \$22K?

Joe Higgins states that it reflects the actual cost of "on call employees" (in other words, we are way over the 2016-2017 PW Budget). Plowing-Marc, Mowing-Richard

- Discussion on street sweeping -BOS is looking to contract it out
- Discussion of AES Budget
- BOS approved \$40 Transfer Station stickers/\$20 for extra I same household (mirror what Columbia has) \$20K in revenue?
- Discussion on the Fire Dept. Budge. Dan caught an error in the math, off by 5K
- Discussion on the Assessors legal budget increase
- Discussion on the Resident State Trooper, \$150 in the Budget from the BOS. They actually had a range and picked a rough midpoint. Dan recommends that the Board be safe and use the high number (187k)??
- Dan states that he will put in the Budget \$187K for the Trooper
- Registrar Salary increase from 8.40/hr-10.10/hr plus more hours and a decrease in other costs (Dan points out that this is a salaried position)

Capital Budget discussion:

- Road Budget-purely Town aid Road? Leftover monies from this year
- Eric is looking for \$120k for the soccer field for track repair and bathrooms, etc. Eric states that the track looks washed out again and believes that perhaps they should consider improving the barrier by the river?
- Dan asks the Board if they think that \$100K should be cut for the bathrooms?

Dan Warren states that they are not investing in improving the Town quality of life and that they are treading water at best. This makes the Town less attractive to people with families!

Cathy Desrosiers asks if they can just spruce up the concession stand and stick with the port-a-Potties?

- Discussion on the Community Center/ possible demolish Old Fire House?

- Discussion on the Old Town Hall regarding the leaky roof and the request for \$20K to replace it. Adrian think that this amount to replace the roof is too high and Eric concurs. Discussion on putting \$10K in for the roof at the Old Town Hall.
- Discussion goes back to the ballfield and the Capital expenses required. What should the Board do? Zero the line item out, add \$120K or do something in between?
- The board suggests \$2K for the facility rentals (extra port-a potty) otherwise zero it out.
- Eliminate the \$10k for the Fire Dep. Storage shed

Dan Warren states that now they will add 2.5 mills with the Trooper in and \$1.78 mills with out the Trooper in the Budget.

Dan Warren Motions to remove the Trooper funding from the Budget

Robert England Seconded

Motion Passed/Unanimous 6/0/0

Dan Warren asks Cathy Desrosiers and Julia Haverl if the BOS can forgo their salaries? Especially given how late the budget was presented to the BOF for review.

Discussion on the BOS efficiency and salary issue. Could they remove salary from the BOS Member who is not coming to meetings(\$1,100)?

Agenda Item 9: Adjournment:

Dan Warren Motions to adjourn at 9:50 PM

Rob England Seconded

Motion Passed/Unanimous 6/0/0

Respectfully Submitted,
Sandra Nichols, Board Clerk

*****Minutes transcribed from notes taken by Dan Warren, Chair4man BOF***

***These Minutes are submitted as required by the Freedom of Information Act and are not official until formally approved by the Board.**