

**Andover Board of Finance
Regular Meeting
Wednesday, May 23, 2018
7:00 PM – Community Room
Andover Town Hall
Minutes**

BOF Members: Present:

Dan Warren, Board Chair, Linda Fish, Rob England, Eric Shevchenko, Dave Hewitt, Jeff Murray, Adrian Mandeville

Members Absent: None

Town Officials Present: None

Staff Present: Sandra Nichols, Board Clerk

Other Attendees: Attachment #1

Agenda Item 1: Call to Order: Dan Warren, Board Chair, called the meeting to order at 7:01PM

Agenda Item 2: Pledge of Allegiance

Agenda Item 3: Public Comment:

The residents addressed their concerns regarding the Budget that was proposed to the Board and the Board responded to their concerns/comments.

Agenda Item 4: Additions/Deletion of Agenda Items:

Dan Warren Motions to add Agenda Item 6b; the appointment of an auditor for FY18/19
Robert Hamburger Seconded
Motion Passed/Unanimous 7/0/0

Agenda Item 5: FY19 Budget:

5A. FY19 Budget Deliberations:

Dan Warren states that the BOF now has the responsibility to send the Budget to Town Meeting and at that Meeting the Town can reduce Budget line items however not increase them. He explains the process/rules if it passes or fails and what will go to referendum.

Dan Warren Motions to pass the budget that was approved at the May 10th Town Meeting to the Meeting on May 29th.

Eric Shevchenko Seconded

Dan Warren explains that the BOS voted to add into the Budget a full time Collector position with benefits. He explains what is currently in place, part time/no benefits. This position will add in between 25K-45K for this position. Dan explains what the paths are that they can take to budget for this position. This would have to be added in to the Budget before the Town Meeting. He also details how the offsets work for Capital.

Discussion on this position and the Education Budget (199 too high-178 too low, some no responses)

Dan Warren discusses what Sally Doyen presented to the Board (attachment #2) and he discusses this document with Sally and the Board.

Adrian Mandeville Motions to reduce the AES Budget by 40K

Linda Fish Seconds

Motion Passed/ 6/1/0 Dan Warren Opposed

Dan Warren Motions to increase Dept. 100-13-1305-902 to \$20K to be funded by a transfer from the General fund to the nonrecurring fund.

Robert England Seconded

Discussion on the motion

Motion Passed/ 6/0/1 Eric Shevchenko

Robert England Motions that the BOF take \$20K out of line item 1001 Recreation Field Improvements

Adrian Mandeville Seconded

Motion Passed/Unanimous 7/0/0

Dan Warren Motions to amend his original motion to state that he would like to send the budget that was amended at the Meeting on May 23rd be sent to the Town Meeting on May 29th.

Linda Fish Seconded

Motion Passed/Unanimous 7/0/0

5B. Set Mill Rate:

No Discussion

Agenda Item 6: Administrative Update:

6A. Treasurers Report:

Barbara, Treasurer hands out a Budget Summary Report and a Revenue Summary to the Board and reviews it with the Board and all present. (Documents available by request)

Discussion on the financial situation/Treasurers Office with Barbara

6B. Hire Auditor for FY18/19:

Dan Warren Motions to approve the appointment of Mahoney and Sable per there proposal for FY18/19 audit at the cost of 32K

Robert England Seconded

Discussion

Motion Passed/Unanimous 7/0/0

Agenda Item 7: Approval of Minutes:

Tabled

Agenda Item: Public Comment:

Public addressed the Board and the Members answered and listened to all questions and concerns.

Agenda Item 9: Adjournment:

Dan Warren Motions to adjourn at 8:25 PM

Adrian Mandevile Seconded

Motion Passed/Unanimous 7/0/0

Respectfully Submitted,
Sandra Nichols, Board Clerk

***These Minutes are submitted as required by the Freedom of Information Act and are not official until formally approved by the Board.**

