

Town of Andover Board of Finance  
Special Meeting  
Wednesday, March 27, 2019  
7:00 p.m. – Community Room  
17 School Road  
Minutes

Members Present: Eric Shevchenko, Adrian Mandeville, Rob England, Dave Hewett, Linda Fish (arrived 8:18 p.m.)

Members Absent: Dan Warren, Jeff Murray

Others Present: Treasurer Barbara Griffin and Recording Secretary Linda McDonald

1. Call to order: A. Mandeville called the meeting to order at 7:10 p.m. The Pledge of Allegiance was recited.

2. Discuss and Act Upon FY 2020 Budget:

During budget discussion, the following actions were taken:

- 0149 (Old Firehouse): A. Mandeville MOVED to reduce fuel oil line item (0149-603) to \$500.00 and reduce furnace maintenance line item (0149-434) to \$300.00. E. Shevchenko SECONDED. MOTION CARRIED 4:0:0.
- 0102 (Town Administrator): A. Mandeville MOVED to reduce Conference/Seminars line item (0102-330) to \$300.00 and to reduce Mileage (0102-580) to \$1,200.00. R. England SECONDED.  
D. Hewett MOVED to amend the motion to include reducing Dues/Memberships line item to \$350.00. A. Mandeville SECONDED. MOTION CARRIED 4:0:0.
- 0129 (Town Office Building): R. England MOVED to reduce Furnace Maintenance line item (0129-434) to \$500.00. A. Mandeville SECONDED. MOTION CARRIED 4:0:0.  
E. Shevchenko MOVED to reduce Computer Tech Support line item (0129-439) to \$8,000.00. A. Mandeville SECONDED. MOTION CARRIED 4:0:0.
- 0133 (Dog Damage): A. Mandeville MOVED to reduce Dog Damage line item (0129-815) to zero dollars. R. England SECONDED. MOTION CARRIED 4:0:0.
- 0135 (Civil Preparedness): A. Mandeville MOVED to reduce Training line item (0135-335) to \$350.00. E. Shevchenko SECONDED. MOTION CARRIED 4:0:0.
- 0143 (Andover Senior Transportation): A. Mandeville MOVED to reduce Vehicle Maint-Dial A Ride (0143-435) to \$3,000.00. R. England SECONDED. MOTION CARRIED 4:0:0.
- 0151 (Public Welfare): A. Mandeville MOVED to reduce Social Worker Salary-Welfare line item (0501-100) to \$800.00. R. England SECONDED. MOTION CARRIED 4:0:0.  
A. Mandeville MOVED to reduce Social Services-Mileage line item (0501-580) to \$50.00, to reduce Food & Clothing line item (0501-830) to \$250.00, and to reduce Social Services-ACCESS line item (0501-845) to \$150.00. R. England SECONDED. MOTION CARRIED 4:0:0.

Linda Fish arrived at this time in the meeting.

- 0203 (Visiting Nurses): A. Mandeville MOVED to reduce Visiting Nurse Assoc. line item (0203-842) to zero dollars. E. Shevchenko SECONDED. MOTION CARRIED 5:0:0.
- 0301 (Public Works): A. Mandeville MOVED to reduce Salary-Temp PW line item (0301-xxx) to \$2,500.00 and to reduce Salary -OT PW line item (0301-xxx) to \$5,000.00. R. England SECONDED. MOTION CARRIED 5:0:0.

- A. Mandeville MOVED to reduce Vehicle Maint line item (0301-435) to \$12,000.00. E. Shevchenko SECONDED. MOTION CARRIED 5:0:0.
- A. Mandeville MOVED to reduce Diesel line item (0301-602) to \$20,000.00. R. England SECONDED. MOTION CARRIED 5:0:0.
- A. Mandeville MOVED to reduce Tires line item (0301-622) to \$1,500.00. R. England SECONDED. MOTION CARRIED 5:0:0.
- A. Mandeville MOVED to reduce Lubs Oils Engine line item (0301-630) to \$200.00, to reduce Trans. Oil line item (0301-632) to zero dollars, to reduce J.D. line item (0301-635) to zero dollars, to reduce Hyd. Oil line item (0301-636) to \$200.00, to reduce Sweeper Supplies line item (0301-640) to \$500.00 and to reduce Radios line item (0301-730) to \$1,000.00. R. England SECONDED. MOTION CARRIED 5:0:0.
- 0303 (Snow Removal): A. Mandeville MOVED to reduce OT-Snow Removal line item (0303-130) to \$20,000.00. E. Shevchenko SECONDED. MOTION CARRIED 5:0:0.
- A. Mandeville MOVED to reduce Paint line item (0303-624) to \$100.00, to reduce Sanding Equip line item (0303-643) to \$1,000.00, to reduce Sand line item (0303-644) to \$24,000.00, and to reduce Salt line item (0303-646) to \$40,000.00. R. England SECONDED. MOTION CARRIED 5:0:0.
- 0309 (Town Garage): A. Mandeville MOVED reduce Conf/Seminars line item (0309-300) to zero dollars. R. England SECONDED. MOTION CARRIED 5:0:0.
  - 0311 (Town Engineer): A. Mandeville MOVED to reduce Consulting Fees-Engineer line item (0311-370) to \$6,000.00. R. England SECONDED. MOTION CARRIED 5:0:0.
  - 0313 (Ground Care): A. Mandeville MOVED to reduce Mowing-Ground Care line item (0313-420) to \$14,000.00 and to reduce Beautification line item (0313-422) to \$1,500.00. R. England SECONDED. MOTION CARRIED 5:0:0.
  - 0701 (Transfer Station): A. Mandeville MOVED to reduce Hauling fees line item (0701-480) to \$40,000.00 and to reduce Bulky Waste line item (0701-481) to \$20,000.00. R. England SECONDED. MOTION CARRIED 5:0:0.
  - 0703 (Recycling): A. Mandeville MOVED to reduce Antifreeze line item (0703-484) to \$200.00, to reduce Used Oil Pickup line item (0703-485) to \$500.00, and to reduce Dues/Membership line item (0703-810) to \$500.00. D. Hewett SECONDED. MOTION CARRIED 5:0:0.

A brief discussion followed on a suggestion to spend down fund balance on capital projects. Capital (1101) will be discussed at the meeting on April 10. A. Mandeville said he would send a list of capital projects to the members for consideration. The Andover Elementary School, RHAM, Fire Marshal, and Fire Commission budget proposals will be presented and discussed at the April 10 budget meeting.

3. Adjournment: A. Mandeville MOVED to adjourn the meeting at 9:30 p.m. R. England SECONDED. MOTION CARRIED 5:0:0.

Respectfully submitted by Linda H. McDonald

*Linda H. McDonald*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.