

**Town of Andover Board of Finance
Regular Meeting
Wednesday, June 15, 2017
7:00 p.m. – Town Hall Community Room**

Minutes

BOF Members: Present:

Dan Warren, Board Chair, Robert England, Georgette Conrad, Linda Fish
Adrian Mandeville, Eric Shevchenko

Absent: Jeff Murray

Town Officials Present: Robert Burbank, First Selectman

Staff Present: Sandra Nichols, Board Clerk

Other Attendees: Jay Linddy, Board of Selectmen Member

1. Call to order: Dan Warren, Board Chair, called the meeting to order at 7:00 PM

2. Pledge of Allegiance:

3. Public Comment:

Jay Linddy comments on Georgette Conrad's retirement from the Board and thanks her for her service.

Robert Burbank congratulates Georgette and thanks her for her service. He moves on to an Administrative Report and informs the Board that the Town has offered someone (Andrea Caldwell?) the job of Treasurer on an hourly basis and she has accepted. At this time it appears with the current situation as if it would require 30hrs/ week however the hours can be reduced in the future. Bob talks about her back round/qualifications and states that she would be effectively employed on July 1, 2017. He notes that it was agreed upon that she would be paid her hourly rate to come in early to learn the systems before her official date and he explains why this is necessary with the systems that are in the Town Hall. Bob Burbank next discusses the

contract for the Town Administrator if he agrees to this contract (2years) he will start on July 17,2017 (salary 85K/year).

Discussion on the termination process if it is needed

Robert Burbank closes by discussing the newspaper article/letter from Sally Doyan (superintendent) that was in the JI on the resident State Trooper and what Troop K is doing about this. His replacement in the Town will be Abigail Belcher. He explains that there will be a meeting with the Trooper to explain the program and answer any questions.

Discussion on the meeting date

Special Meeting Date Tentatively July 29,2017 at 7PM

Robert Burbank mentions that he Administrative Assistant will be leaving at the end of June and they will be looking for a new Assistant.

4. Approval of Minutes:

Georgette Conrad Motions to approve the May 24, 2017 Regular Meeting Minutes

Dan Warren Seconded would like under Item 6 Hawkins corrected to Hopkins.

Motion Passed 5/0/1 Eric Shevchenko Abstains

5. Treasurers Update:

Dan Warren States that Bob Burbank already discussed that

6. Set the Mill Rate:

Dan Warren Motions that the mill rate be set at 32.05

Robert England Seconded

Discussion among all present on the mill rate the budget line items that effect it, including the Resident State Trooper Line Item.Georgette mentions the RHAM budget (not passed). Board Members make proposals on what they believe it should be and why (Governors Budget that is not

in place). Dan Warren reminds all what was presented to the public in a previous meeting (32.47).

Eric Shevchenko talks about the Budget Workshops that he attended and discusses what he learned from them, what mistakes that were made with reactions that Towns have when setting the mill rate (partially inaudible). **Adrian Mandeville** gives his opinion is on the budget adjustments (RHAM) **Dan Warren** asks the Board how they would like to proceed on setting the mill rate?

Continued discussion on the mill rate/State Budget

MOTION FAILED

Adrian Mandeville Motions to set the mill rate at 33.0
Linda Fish Seconds

Discussion on how much higher it is and what the effects would be (what was presented to the public). Dan asks each Board member for their opinion.

MOTION FAILED

Georgette Conrad Motions to set the mill rate at 32.5
Rob England Seconded
Motion Passed 4/2/0 Dan Warren and Adrian Mandeville Opposed

7. Select Auditing Firm:

Dan Warren discusses the auditing firm, Mahoney Sabol, cost 32K, that was selected to complete the audit, what they are doing and what is approved in the Budget for the completion of the FY16-17 audit (proposal available for review at the Town Hall)

Dan Warren Motions to select Mahoney Sabol for the audit company to complete the FY16-17 Budget based on their cost and and technical/professional expertise outlined in the proposal dated May 23,2017
Adrian Mandeville Seconded

Discussion on the firm, the procedure, cost and what needs to be completed to submit the audit

Motion Passed 5/1/0, Adrian Mandeville Opposed

8. Public Comments:

Jay Linddy talks about the Budgets, the mill rate and the Resident State Trooper

Brief Discussion

Linda Fish would like to see something on the ballot so residents can vote on the State Trooper.

Brief Discussion

9. Adjournment:

Adrian Mandeville **Motions** to adjourn at 8:03PM

Dan Warren **Seconded**

Motion Passed/Unanimous 6/0/0