

**Andover Board of Finance  
Regular Monthly Meeting  
Wednesday, October 25, 2017  
Community Room, Town Hall  
Minutes**

**BOF Members: Present:**

Dan Warren, Board Chair, Linda Fish, Rob England, Jeff Murray, Eric Shevchenko

**Absent:** Adrian Mandeville, Dave Hewitt

**Town Officials Present:** None

**Staff Present:**

Sandra Nichols, Board Clerk

**Other Attendees:** Attachment #1

**Agenda Item 1: Call to Order:** Dan Warren, Board Chair, called the meeting to order at 7:00PM

**Agenda Item 2: Pledge of Allegiance**

**Agenda Item 3: Public Comment:** None

**Agenda Item 4: Additions/Deletions:**  
None

**Agenda Item 5: Administrative Update:**

**Dan Warren** informs the Board that he did not believe it was necessary for Joe Higgins to be present tonight as he will update the Board on what he has discussed with him.

**5A. FY16 Audit:**

**Dan Warren** states that the FY16 Audit is complete and a copy of it will be sent to all Board Members for review. He also states that the FY17 Audit schedule has remained the same.

**5B. Treasurer Recommendations:**

**Dan Warren** hands out recommendations that he received on how to address the Town's issues with the Financial Systems and record keeping for the Boards review.

***Brief Discussion Between Dan Warren and Linda Fish on the Library's financial situation.***

**Dan Warren** provides the Appropriation Transfers FY 2016-17 to the Board Members and discusses it with them.

**5C. 2018 Meeting Schedule**

***Discussion on the Regular Meeting and Budget Workshop Meeting dates among all Board Members. Dates are agreed upon and submitted to the Town Clerk (attachment #2)***

**Agenda Item 6: State Budget :**

**Dan Warren** discusses the updates that he recently received regarding the State and Town Budgets.

***Discussion among the Board Members on the projected numbers in the budget when the State Budget is approved and the Mill Rate.***

**Agenda Item 7: FY19 Budget Process:**

**Dan Warren** discusses what needs to occur to complete this and asks the Board Members for their input on how to accomplish this.

***Discussion on the FY19 Budget***

**Agenda Item 8: Approval of Minutes:**

**Dan Warren** Motions to accept the September 27, 2017 Minutes as presented.

**Eric Shevchenko** Seconded

**Motion Passed/Unanimous 5/0/0**

**Agenda Item 9: Public Comments:**

**Dan Warren** asks the Board Members if they have any updates for the Board

**Linda Fish** reports AHM is fine and the Library is going well. She also talks about the Wi-Fi situation there and possible grants that may be available from the State.

**Eric Shevchenko** discusses a kick-off Meeting that he attended in Hebron on their Budget that was put on by the BOF. They are still waiting also for the State Budget. He also mentions the

Teachers union Contract negotiation Meeting.

**Cathy Palazzi** asks the BOF Members what their intentions are regarding the Town Budget

***Brief Discussion on this topic***

**Mike Palazzi** talks about the car taxes in regard to the State Budget and the Seniors that don't even own vehicles.

***Brief Discussion on this topic***

**Agenda Item 10: Adjournment:**

**Dan Warren** Motions to adjourn at 7:36PM

**Linda Fish** Seconded

**Motion Passed/Unanimous 5/0/0**

Respectfully Submitted,  
Sandra Nichols, Board Clerk