

Andover Farmers Market

Special Meeting Minutes

Date: Wednesday July 11th, 2018
Over AndOver 415 Route 6– 6:00PM

- I. Call to Order – 6:05 Amanda daCunha. Present: Elaine Buchardt, Shirley DeFlaviis, Celeste Willard, Lucie Wilson and Laila Reed.
Absent: Karen Hunter

II. Public Speak – none

- III. Minutes from last meeting – Shirley made a motion we accept the minutes from the June 26th meeting. Kaila 2nd. All in favor.

IV. July 18th Market

- a. Amanda presented a spreadsheet of farmers that are confirmed for our markets and maybes as well as the past farmers. This list is on google docs so we can look at it and make changes that we know of.

Three vendors have given money so far for all three events. Some will be stopping by Over AndOver to give paperwork and money.

We have one produce farmer from Ridgefield (Simbaug Farms). We need to keep looking for more produce.

Kaifer Kettle Corn is coming August 15th.

We have a nut vendor who has prepackaged nuts for samples so no need for a permit.

We discussed Boyles Naturals who makes pump soaps who only has someone to sell the 2nd and 3rd market. She was hoping we could sell her product the 1st market. We decided that we didn't know enough about the product to commit to that.

We don't have a food truck so we will be cooking hot dogs at the market table. Celeste to check with Bogners for local hot dogs. Elaine mentioned that Grote and Weigel hotdogs are made in New Britain. After the meeting Amanda found out that Proctor Hall has hot dogs. She will find out how many we can get. Amanda bought hot dog buns at her COOP. We can possibly find locally made chips.

There are coffee roasters call Grounded that will sell beans. They want to also sell coffee, but will need a permit. Amanda looking in to get a permit for AFM so we could sell the coffee. She will contact the Sanitarian.

We have about 40 bags and 106 bags. We can give some away to people who come to the market. Possibly serve coffee in the mugs. We discussed selling the bags and mugs for \$2.

We have a duck eggs coming for the 2nd and 3rd market. She wanted to be exclusive. Lucie to check with Beth Lundberg who has duck eggs to see if she can sell them the 1st market.

Lucie says the scouts are going to sell baked goods and plants. They will also sell water, but no powerade. It was determined we would not charge the scouts for their table since they are a community organization.

Lucie got two RHAM students to do face painting in July, Ava and Siara. They get community service points for it. Amanda will provide the paint and brushes.

Celeste said the fire department can't come for July.

ALPOA is doing a pool theme(Celeste bringing the pool) and will be giving away sunglasses. The kids activities may be able to use that pool and possibly make fishing poles with pipe cleaner hooks(Kaila working on that). Possibly do knot tying with the cub scouts.

Cub Scouts, ALPOA and kids activities will all be in the same location.

Linda Derrick's yoga class has been moved to Over AndOver for the evening.

Amanda said Canberra Farm will bring a goat or lamb or both and will see how they do in the chicken coop before hand since no one will be able to pet them due to health department rules.

We walked through the market space to determine where things should be set up, handicap parking and where there will be no parking.

- b. Advertising and social media. We have facebook and Instagram accounts that Kaila is posting to. AndoverFarmersMarketCT. The market flyer is now in This-n-that that Diane Grenier emails to over 600 people. Elaine will put in on the Community Voice Channel calendar. After the meeting she arranged for her husband, Don Keener to film the event to go the Public Access channel. Amanda handed out the flyers. We are working on getting them out in the community.

- c. Budget: Amanda met with the treasure and town administrator and is now set to add money and take money out of the Farmers Market account. She got the \$18 for the printing of the flyers.
 - d. Task assignments: All get the flyers posted. Amanda to get the permit so we can serve hot dogs.
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- V. Next steps – Work on all activities needed for the first market on Wed. July 18th.
 - VI. Set up dates for future meetings – Next meeting is July 25th at 6:00 at Over AndOver.
 - VII. Public Speak - none
 - VIII. Adjournment – 7:55PM

Minutes respectfully submitted by Elaine Buchardt