

**Andover Farmers Market**  
**Town of Andover**  
Monday Feb, 15<sup>th</sup>, 2021  
6:30PM  
Location: Virtual via Zoom platform  
Special Meeting Minutes

1. Call to Order 6:35 by Amanda Gibson.
  - a. Roll Call: Attending Amanda Gibson, Celeste Willard, Lucie Wilson, Shirley DeFlaviis, Suzanne Heise, Elaine Buchardt, Kaila Lockhart, Beth Lundberg
2. Public Participation – Abbie Winter
3. Added agenda items:
  - a. 175<sup>th</sup> Anniversary Celebration  
The 175<sup>th</sup> Anniversary committee is making plans for the town's anniversary in 2023. They are considering a main celebration in May – that actual date of the anniversary or June because the weather is nicer. They would like the Farmers Market to participate. They are looking at activities like rail trail hikes, concerts, etc. They are hoping to appeal to all ages. AFM committee is definitely interested in holding a market during the celebration.
  - b. Sustainable CT  
Abbie Winter is going to be the AFM groups liaison with the Sustainable CT committee. She is gathering information on what we are doing and have done over the last three years to report to that committee. Andover is trying to get certification and all activities the town has done via it's committees and management need to be listed and possibly gain us points toward certification. Sustainable CT in return will offer us training and possible grants to help with our projects. Abbie was wondering if we can be involved somehow in a community garden and was interested in our contributions to the food pantry.
4. New Business
  - a. Plan for 2021 Season:  
We will still have the market on the church lawn. We discussed the possibility of moving to Scott's Tree Farm. The new Manager, Ryan, would like us to use their space. The group decided the visibility at the church is much better as long as the church will still let us be there. We will continue to work with the church so we can have our market on their lawn. The basic premise for being there in the first place was the church's desire to do community outreach. Depending

on the stage the pandemic is in we may be able to use the inside during inclement weather, but we will try to keep it outside rain or shine. The market has been donating to the Andover Food Pantry.

Amanda mentioned we should do something in memory of one of founding members and perpetual volunteer who has passed, Jeanne Person. May make some kind of certificate in her name to go to market volunteers and/or vendors. Maybe award vendors who make it to every market. The group will brainstorm this a little more.

We discussed having food vendors at the market and all agreed we do need something for dinner. We used to serve hot dogs, but food safety guidelines and the pandemic prevented that in 2020. A food truck would do the trick. Skyscraper Sandwiches food truck(Dave from Glastonbury) reached out to Amanda to be at our market. They are willing to give a percentage of their sales to the food pantry. \*Shirley will also get some information on other food trucks that could work. We thought a taco truck for Cinco de Mayo – our first market – might be a good fit. The church will sell drinks and chips again.

Schedule Market Dates for 2021 are: 1st Wed 4-7pm 5/5, 6/2, 7/7, 8/4, 9/1, 10/6 +Sat 11/6 10am-1pm

We did mention maybe the November Saturday market can go until 2PM. We will discuss further. \* Kaila will make a new flyer for this year.

The rates for each market will be \$20. If they sign up for all 7 markets, then it will be \$120 to give them 1 week for free.

We will continue to do the market basket raffle with items from the vendors.

Discuss Vendors: We have some vendors already signed up for 2021 that were part of our 2020. \*Amanda will follow up with the rest to see if they will also attend. We now have the dates to solidify commitment.

We discussed letting the vendors know we would like a contribution for the market basket that we raffle off each time. Possibly put it in writing so they all know. \*Amanda will draft up something to send to all vendors and send to us to have input.

Budget: Amanda sent us the budget. We have \$657.52 balance.

(\*) Denotes an assignment

Respectfully submitted by Elaine Buchardt

