

Community Senior Center Building Committee

Thursday, September 9th, 2021, 7:00 P.M.

Town Hall

17 School Road, Andover, CT 06232

Regular Meeting Minutes

Attendance: Ed Sarisley, Diane Choquette, Mike Palazzi, Cathy Palazzi, Scott Person. Irv Stanley

Public: Eric Anderson, Roberta Dougherty

1. Call to Order
 - ✓ The meeting was called to order at 7:04 pm
2. Public Participation
 - ✓ Roberta Dougherty shared with the committee that she thinks the proposed community center should be larger, maybe by the addition of a 2nd floor. She feels that the town would outgrow the current proposed building size and we should anticipate the future needs of the town.
3. Old Business
 - a. Community Garden
 - ✓ The community garden wants a location for a garden shed.
 - ✓ Ed met with Abbie to determine a proposed location that would not interfere with the construction of the community center.
 - ✓ The committee discussed that it is important that the garden shed be moveable. It may be necessary to move it during construction of the building.
 - ✓ There was discussion about moving an existing shed from the athletic field to the garden location, but Cathy Palazzi feels we can get a grant to purchase a new building and she will investigate that.
4. New Business
 - a. Choose a bid from the request for proposals
 - ✓ BSC group came in at \$23,000 and included preliminary architectural drawings for an additional cost of \$6,600. Design Professionals came in at \$29,050 and included preliminary architectural drawings for an additional cost of \$5,000.
 - ✓ The committee after reviewing each of the proposals and doing their due diligence on each firm, felt that both firms were equally qualified.
 - ✓ After much discussion, the committee decided to go with the RFP from the BSC group.
 - ✓ A motion was made to go with BSC group and unanimously approved 6-0-0.
 - ✓ Next steps – The committee decided that we would begin to assemble the information to identify the services that will be provided at the community center and the needs for the building. The group agreed to tour community centers in other towns to see how their buildings fit the needs of their town. This will allow us to get more information on what has worked in other towns and what they would have done differently.
5. Adjournment
 - ✓ The meeting ended at 8:25 pm