

# Commission On Aging Minutes

March 13, 2017

Andover Old Fire House – 011:00 A.M.

1. **Call Meeting to Order 11:00**
  - a. **Attendees:** Judy Knox, Georgia O'Brian, Elaine Buchardt, Sue Schmidt, Absentee: Barbara Foran and Deceased: Bob Wanagel
2. **Pledge to Flag - yes**
3. **Public Speak – N/A**
4. **Approve minutes from October 24, 2016 meeting** - motion #1 Georgia, second – Sue
5. **Old Business, Review tasks at the OFH Senior Center:**
  - a. COA to submit an Annual Report for End of the Year – Judy talked with Carol Lee concerning a Mission Statement, she found one dated 1985, this will have to be modified and resubmitted then an annual report can be submitted. Through YAH and Sr. Lunches – it appears that about 30 of the 800 seniors participate. Laurel and Cathy need to help with this. – Done
  - b. Mouse Deterrent – is it being handled and how - Done

## Tasks Completed:

- a. Garbage Bags to be bought by Town – (YAH currently does) – Sue will talk with Bob Burbank - Done
- b. Keys to supply closet – Judy tracked down all copies and nothing outstanding - Done
- c. Receipt of grant – Cathy Palazzi needs to update us on what grant, how much, if received and where is it – Judy to talk to Cathy – to confirm with Cathy
- d. Partial cleanup of back room - Done
- e. YAH programs – Marge Surdam has started scheduling - Done
- f. Sink Hole at top of outside stairs -Done

## Tasks Still Pending:

### **Need to review nees sent to Bob Burbank on 2/22/16 for resolutions**

- a. Unisex Bathroom – completed but sign needs to be moved over so both genders can use.
- b. Microphone System at BOS meetings – needs to be restated to the committee – Letter to BOS to recommend use of the PA system always.
- c. Noise Banners at Town Hall Community Room – Cathy Pallazzi was going to talk to GS – need *update (update, per Rivereast documentation, Julie to work with UCONN Engineering Dept. to assist with reverberation concerns.*
- d. Sr. Activities cancelled due to weather – will discuss with Bob Burbank for use of Community Room and Barbara Foran will discuss with the Andover Congregational Church for use when Community Room is not available or on days when closed on Fridays. *(Ongoing discussions with other facilities to provide availability when needs are defined.*
- e. OFH carpet unraveling/floor depressions – *Snags have been resolved* to be remedied for now *but not the flow indentations*
- f. Filter on OFH staircase – has been cleaned but need to schedule quarterly – letter to Bob B. *It was cleaned but what is the yearly maintance.*

- g. Elderly Social Service Agent – Laurel has been unable to attend, will ask her to provide a quarter report as to how many Seniors that we have, what type of services that have been requested, what can COA do to assist. **( need to set up a meeting with Elderly Social Service Agent during her working hours to get information).**
- h. Leak in Kitchen window at OFH – don't know if fixed, hasn't rained since last reported – maybe Wednesday. **(we think it has been repaired, have not had a deluge of rain to test the fix)**
- i. Requests to Town Hall – needs to be documented and monitored; also grants – Sue can created a spreadsheet for tracking **(we don' know what the grants are to get documented, in the event the person responsible is no longer available).**
- j. Judy to talked with Bob Wanagel concerning his expertise with COA, how he got information, where to go to get information, (i.e. state, other towns) on finding grants, services to provide if possible. **(Bob has past away, the position is open, Elaine Buchardt is writing a letter to become a committee member (she has filled the position in Bob's illness absence). Georgia to got to State web site for any new info**
- k. Funding for the Friday Sr. Lunch Program **(Cathy P. has been handling that with donations but the YAH will be making some future contributions – Cathy has asked for a budget line in the town budget for 2017 and 2018, that has not been approved by the Finance Committee todote).**

#### 6. New Business addressed:

- a. Plan Schedule for 2017: 11:00 a.m. June 12, 2017, October 23, 2017,
- b. Trips for Seniors: Georgia O'Brien – partial funding from town – advertised in Rivereast and at YAH meetings and Sr. Lunches

3/15/17 – YAH – Barber Shop Quartet **PPD DUE TO WEATHER**

3/23/17 – Bushnel – Jersey Boys (two buses)

4/18/17 – Aqua Turf – Dueling Pianos

4/19/17 – YAH – Pianist (blinded at youth)

4/25/17 – joint bus to Mohegan Sun Casino

6/7/17 – Goodspeed – Thoroughly Modern Millie

6/21/17 – YAH picnic

7/27/17 – Essex Train and Boat Excursion

8/15/17 – Aqua Turf – Song/Dance/Romance

9/2017 – Lighthouse Tour II

10/2017 – possible Octoberfest dinner at Eastside Restaurant

Still being looked into: Little Theater of Manchester ; Windham Guild, Putnam theater ; Nutmeg and Jilson Theater Play schedules and activities.

Lady Catherine cruise – suggestion from a client

More lunches offsite **(Some of the Buffet sites: Hometown in Manchester, Bistro at Eastbrook, Chinese Buffet in Vernon**

Library paint night – funding for Fri. Sr. Lunch program- **Sue to pursue through YAH**

Windham Culinary Institute Luncheon – **Judy investigation, Thursday is the best day**

#### 7. Public Speak: N/A

- a. FYI: Plan of conservation development is now considering the ages of the community as we are a growing community.

**8. Next Meeting: June 12, 2017**

**9. Adjourn – 12:05**

Sue Schmidt - Secretary