

**ANDOVER CHARTER REVISION COMMISSION
SPECIAL MEETING
MONDAY, MAY 23, 2022
MINUTES**

Meeting was called to order at 7:02 p.m. by Chairman, Carol Lee

Members present; Patricia Billings, Donald Denley, George Knox, Carol Lee and Karen Madore

Public present; Scott Person

There was no public speak

George Knox moved to approve the minutes from April 18, May 2, May 9 and May 16 as written. Patricia Billings seconded. Passed by unanimous voice vote.

Donald Denley moved to approve the following bifurcation language;

If the budget is defeated at a first referendum or for a second time at Town Meeting, the budget will be bifurcated into separate votes on the Town Budget and on the local Board of Education Budget individually, and the process shall begin again with the Board of Finance as set forth in Section 803B, above, and continue until each bifurcated budget is passed. If only one of the two bifurcated budgets is passed, it is final and may be implemented for the new Fiscal Year, but the process must continue for any failed budget until it is passed.

Should any bifurcated budget fail to gain final approval prior to the beginning of the new Fiscal Year, the Town must implement a substitute for any such failed budget at the beginning of the Fiscal Year pursuant to General Statutes sections 7-405 and 12-123 and the court cases decided thereunder, and in the case of the Board of Education budget, in compliance with the Minimum Budget Requirement (MBR) of State law."

Patricia Billings seconded. Passed by unanimous voice vote.

Donald Denley moved to approve the following language to replace Section 701C;

"The Town Administrator shall be chosen by the Board of Selectmen exclusively on the basis of executive, technical and administrative qualifications, character, **educational background**, training/certification and professionally related experience. The Town Administrator shall devote full working time to the duties of the office." (**emphasis added**).

Karen Madore seconded. Passed by unanimous voice vote.

Patricia Billings moved to approve the following language to replace Section 702 A through O;

“In the best interests of the people and Town of Andover, the Board of Selectmen may employ, appoint or contract with qualified persons or entities to perform the duties of the following requisite administrative positions, offices or departments in a manner that is consistent with the powers and duties conferred and imposed upon them by the General Statutes and ordinances of the Town, and remove any such person or entity from any such position, office or department, subject to any applicable provision of the Town of Andover Personnel Policies or any collective bargaining agreement or other contract:

Assessor, Building Official, Municipal Agent for the Aging, Director of Health, Animal Control Officer, Tree Warden, Sanitarian, Town Attorney, Wetlands Enforcement Officer, Treasurer, Town Attorney, Town Engineer, Police Services such as the Resident State Trooper Program, Public Works Maintenance Team Leader and Tax Collector.”

Karen Madore seconded. Passed by unanimous voice vote.

Patricia Billings moved to set the date for the Public Hearing on Monday, June 6, 2022 at 7 p.m.

Karen Madore seconded. Passed by unanimous voice vote.

Patricia Billings moved to adjourn. George Knox seconded.

Meeting adjourned at 7:16 p.m.

Respectfully Submitted,

Carol H. Lee