

Andover Charter Revision Committee  
Minutes 10/22/2018

1. Meeting called to order at 7:38 pm. Members present: Curtis Dowling, George Elliott, Ryan Fitch, Dennis Williams.

2. Public speak: n/a

3.G. Elliott moved to approve minutes of August 14, 2018, C. Dowling seconded. Approved unanimously as corrected.

4. Discussion of comments from public hearing

G. Elliott moved, C. Dowling seconded, to retain separate Board of Selectmen and Board of Finance. Approved unanimously.

5. Determine workflow for drafting revisions

5.1 Tentative schedule for meetings, public hearing and output:

Meetings Nov 12, Nov 19, Dec 10, 2018, Jan 14 and Jan 28. 2019

Draft for Public Hearing finalized Jan 14

Public Hearing Jan 17, 2019

Final draft to Board of Selectman Feb 6, 2019

5.2 G. Elliott moved, C. Dowling seconded, to apportion drafting proposed revisions in the following groups, referring to the minutes of Aug 14:

A. Structure of Board of Selectmen and Board of Finance.

B. Timing of budget referendums, municipal elections and terms of office for Boards and Commissions.

C. Formation of an Ethics Commission.

D. Purchasing procedures, Finance and Taxation.

E. Charter language and Town Annual Report.

Approve unanimously

5.3 Assignment of Commission members to groups:

A. C. Dowling, R. Fitch

B. K. Romeo, D. Williams

C. R. Fitch, D. Williams

D. C. Dowling, D. Williams, K. Marcia

E. G. Elliott, D. Williams

G. Elliott to coordinate efforts among groups.

5.4 Group response deadlines. Proposed revisions drafted and ready for discussion and vote at the following meetings:

A & B. Nov 12

C & D. Nov 19

E. Dec 10

D. Williams to email assignments and timelines when dates determined.

6. Public speak: n/a

7. C. Dowling moved to adjourn, R. Fitch seconded. Approved unanimously. Adjournment at 9:25 pm.