

Andover Capital Improvement Planning Committee

Meeting Minutes

Regular Meeting, Thursday, February 18, 2021

Via Zoom

1. Meeting called to order 7:04 pm
2. Roll Call: CIP members Fred Oliver (chair), Ed Sarisley, Shannon Loudon, Curt Dowling. Town resident Gerry Wright, Department of Public Works foreman Jay Tuttle, Town Administrator Eric Anderson
3. Public comment: none
4. Additions or changes to agenda: Curt Dowling proposed item 6c, AFD Equipment RPF; Jay Tuttle proposed item 6d, public works equipment request
5. Curt Dowling moved to approve the minutes from the January 2021 meeting. Shannon Loudon seconded the motion, which passed with all in favor.
6. A. Gerry Wright shared information about the scope and potential cost of a project to improve the Veteran's Monument Park. The project will involve improvements to the electrical supply, a new well, an irrigation system, and landscaping improvements to improve the overall appearance of the park and support the new monument commemorating soldiers affected by agent orange. The new monument was paid for by the efforts of a fund drive led by Mr. Wright, and the groundwork for its placement was donated by local resident and business owner Ron Bisson. The Committee discussed proposals for electrical work necessary to support lighting and irrigation of the park. Mr. Dowling agreed to contact Eversource to discuss placement of the pedestal. Ms. Loudon made a motion to authorize the Town Administrator to arrange for the installation of a pedestal, meter, and sockets at Veteran's Monument Park, for a cost not to exceed \$4,200. Mr. Dowling seconded the motion, which passed with unanimous approval. The Committee decided to table discussion of other aspects of the project pending receipt of additional information.

B. Mr. Anderson and Mr. Tuttle informed us of the status of the DPW 2008 F550 dump truck that recently suffered catastrophic engine failure. They presented the case that replacement of the engine with a new or used engine would cost a significant portion of the value of the vehicle, and that it made sense to purchase a new vehicle. After a discussion of possible choices, Mr. Dowling made a motion to approve the expenditure of up to \$60,000 for the purchase of a new model year 2020 F550 dump truck outfitted with a plow unit, along with disposal of the 2008 truck at the discretion of the Public Works director and Town Administrator. Mr. Sarisley seconded the motion, which passed with unanimous consent.

C. Mr. Dowling presented the results of the previously approved RFP for replacement of the following AFD equipment: vehicle extrication tools, industrial washer and dryer for firefighting gear, SCBA compressor. Mr. Sarisley made a motion to recommend that the BOF approve the expenditure of \$102,542.78, corresponding to the low bids for the previously mentioned equipment as recommended by the Fire Commissioners. Ms. Loudon seconded the motion. Mr. Oliver, Mr. Sarisley, and Ms. Loudon voted in favor of the motion, and Mr. Dowling abstained from voting. The motion therefore passed.

D. Mr. Tuttle discussed the possibility of purchasing a used vibratory roller, and also a possible future need for an excavator. We, along with Mr. Tuttle and Mr. Anderson, discussed the roles of these pieces in the work of the Public Works department and how they might fit into current and future budgets. The Committee decided to refrain from acting on the purchase of the roller at this time.
7. Public comment: none
8. Ms. Loudon moved to adjourn the meeting at 9:29. The motion was seconded by Mr. Dowling, and passed by unanimous consent.

Minutes submitted by Fred Oliver