

Town of Andover
Capital Improvement Projects Committee
Regular Meeting Thursday, February 15, 2024
Minutes

1. The meeting was called to order at 7:00 pm
2. Roll Call: Anne Creme (new BOS liaison), Shawn Covell, Ed Sarisley, Shannon Loudon, Fred Oliver, Town Administrator Eric Anderson, Public Works foreman Jay Tuttle, Carol Lee, Scott Person
3. Public Comment: none
4. Additions or Changes to the Agenda:
Shawn Covell made a motion to add discussion of the gym floor renovation proposal from the Recreation Committee. Shannon Loudon seconded the motion, and the motion passed by unanimous consent
5. Shawn Covell made a motion to approve the minutes of the August 2023 meeting. Fred Oliver seconded the motion, and the motion was passed by unanimous consent.
6. New Business
 - a. Public Works foreman Jay Tuttle presented bids for a compactor to replace a 20 year old unit that has become uneconomical to repair and maintain. Ed Sarisley made a motion to approve the expenditure of up to \$4000 to purchase a new machine along with a carrier to attach it to a truck. Shannon Loudon seconded the motion. The motion passed by unanimous consent.
Mr Tuttle also presented bids for a new John Deere tractor with mower attachment to replace a 23 year old machine that has become uneconomical to repair and maintain. A new trailer is also needed to replace a very old one that is neither long enough for the Department's current equipment nor safe to use for longer trips. Anne Creme made a motion to approve the expenditure of \$240, 476.72 for the tractor and trailer, contingent upon approval of a 5 year lease-to-purchase plan with annual lease payments of \$56,141.28.

- b. Carol Lee and Scott Person presented a proposal from the Recreation Commission to renovate the floor of the Andover Elementary School gymnasium. The floor has been maintained but not renovated since it was built in 1978. The proposal is to sand the floor down to bare wood and then apply sealer, school logo, court lines, and finish. Shannon Loudon made a motion to approve expenditure of up to \$30,000 in order to perform the floor renovation and pay for rental of a three phase generator (all bids specified three phase electricity, which is not available at the school) and the services of an electrician, as well as dumpster rental for waste removal. Anne Creme seconded the motion, which passed by unanimous consent.
7. Public Comment: none
8. Adjourn: Shawn Covell made a motion to adjourn at 8:39. Shannon Loudon seconded the motion, which passed by unanimous consent.

Submitted by Fred Oliver

Edited 3/21/24 to correct date