

**TOWN OF ANDOVER**  
Building Department

**APPLICATION FOR DEMOLITION PERMIT**  
(for buildings, structures & parts thereof)

|  |                           |       |
|--|---------------------------|-------|
| Fee Schedule                                       | Estimated<br>Cost of Demo | Fee   |
| \$10.00 p/thousand of demo costs<br>(\$20 minimum) | _____                     | _____ |

Location of Job:

|   |                |                     |
|---|----------------|---------------------|
| _____                                   | _____          | _____               |
| Street                                  | Building Owner | Phone               |
| Call before you dig<br>(1-800-922-4455) | _____          |                     |
| # _____                                 | Street         | _____               |
|   | Town           | State      Zip Code |

Type, Use & Height of building/structure \_\_\_\_\_  
\_\_\_\_\_

Date written notice by certified or registered mail sent adjoining owners? (One week minimum notice to each potential affected owner) \_\_\_\_\_

What is the demolition start date: \_\_\_\_\_

Describe safety measures for workers and the public: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe your plan for the disposal of construction debris involved in this project, also hazardous material if applicable: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief description of demolition method: \_\_\_\_\_

\_\_\_\_\_

Attach written release from affected utility companies (if applicable).

If this demolition affects historical, farm or single-family dwellings a demolition contractor may not be required. (CGS 29-402 ( c ))

Demolition Contractor Name \_\_\_\_\_ Street \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

DBA \_\_\_\_\_ Phone Numbers \_\_\_\_\_ State Reg. # \_\_\_\_\_ Class \_\_\_\_\_

Attach Certificate of Insurance with hold harmless clause. See CGS 29-406 (a)(1).

As the undersigned, I (we) will comply fully with the State Building & Demolition codes (CGS 29-401 through 29-415) and the above information is true and correct.

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Signature of Demo Contractor \_\_\_\_\_ Date \_\_\_\_\_



**STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC HEALTH  
DEMOLITION / NOTIFICATION FORM**

*State Use Only*

Postmark Date: \_\_\_\_\_  
Check #: \_\_\_\_\_  
Transmittal # \_\_\_\_\_  
Record # \_\_\_\_\_

This form is to be completed and postmarked or hand delivered to the Connecticut Department of Public Health at least ten (10) days prior to the start of demolition as required by the Regulations of Connecticut State Agencies (RCSA), Section 19a-332a-3. In case of emergency notifications, this form is to be completed and postmarked or hand delivered within one (1) working day following the start of demolition. A copy of the written order requiring demolition prepared by a state or local building official shall accompany each emergency demolition notification. Faxed originals are not acceptable. Revisions to the original notification form may be faxed.

Each demolition notification must be accompanied by a fee of twenty-five (\$25) dollars. A check in that amount made payable to "**Treasurer, State of Connecticut**" must be submitted with the notification form. If it is determined that during demolition, asbestos abatement that disturbs more than ten (10) linear or twenty-five (25) square feet of asbestos will occur, then an asbestos abatement notification form shall be filed with the Department of Public Health, in accordance with §19a-332a-3 of the RCSA. This form shall be submitted at least ten days prior to the start of asbestos abatement. *(Please turn over for further instructions.)*

**1. TYPE OF NOTIFICATION:**

A. NEW \_\_\_\_\_ B. EMERGENCY \_\_\_\_\_ C. REVISED \_\_\_\_\_ ITEMS REVISED \_\_\_\_\_

**2. FACILITY OWNER/OPERATOR:**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PHONE #: ( ) \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

**3. DEMOLITION CONTRACTOR:**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PHONE #: ( ) \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

In accordance with Section 61.145 of the U.S. Environmental Protection Agency's National Emission Standards for Hazardous Air Pollutants (NESHAPs) regulation, the owner or operator of a facility shall, prior to the commencement of renovation or demolition, inspect the affected portions of the facility for asbestos, including Category I and Category II nonfriable asbestos. An asbestos abatement notification form filed in this situation shall satisfy the filing requirements of the demolition notification.

**4. PRE-DEMOLITION ASBESTOS SURVEY CONDUCTED BY:**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PHONE #: ( ) \_\_\_\_\_ INSPECTOR DPH LICENSE # \_\_\_\_\_

5 (A). **DEMOLITION START DATE:** \_\_\_\_\_ 5 (B). **DEMOLITION COMPLETION DATE:** \_\_\_\_\_  
( D/M/YY ) ( D/M/YY )



Phone: (860) 509-7367/ Fax (860) 509-7378  
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6. NAME OF FACILITY:

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

7. USE OF FACILITY:

A. SCHOOL (K-12) \_\_\_\_\_ B. PUBLIC BUILDING \_\_\_\_\_ C. MANUFACTURING \_\_\_\_\_ D. OFFICE \_\_\_\_\_  
E. COLLEGE \_\_\_\_\_ F. COMMERCIAL \_\_\_\_\_ G. CHURCH/SYNAGOGUE \_\_\_\_\_ H. RESIDENTIAL \_\_\_\_\_  
# OF DWELLINGS \_\_\_\_\_ I. OTHER \_\_\_\_\_ (SPECIFY) \_\_\_\_\_

8. BUILDING DATA: \_\_\_\_\_ SQUARE FEET \_\_\_\_\_ # OF FLOORS \_\_\_\_\_ AGE \_\_\_\_\_9. DEMOLITION DISPOSAL FACILITY:

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

10. DEMOLITION WASTE HAULER:

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

11. PERSON COMPLETING THIS FORM:

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

|                   |              |
|-------------------|--------------|
| <b>SIGNATURE:</b> | <b>DATE:</b> |
|-------------------|--------------|

Further instructions regarding notification

In all cases of demolition, one and only one notification form (either for demolition or for asbestos abatement, as applicable) shall be sufficient to satisfy the DPH regulatory requirements for demolition notification. A previously submitted asbestos abatement notification form, filed with the DPH for demolition purposes, shall satisfy the demolition contractor's obligation to notify DPH.





STATE OF CONNECTICUT

# DEPARTMENT OF ENVIRONMENTAL PROTECTION


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## Construction and Demolition Waste

### What is it?

Construction and demolition (C&D) waste is generated from construction, renovation, repair, and demolition of houses, large building structures, roads, bridges, piers, and dams. C&D waste is made up of wood, steel, concrete, gypsum, masonry, plaster, metal, and asphalt. C&D waste is notable because it can contain hazardous materials such as asbestos and lead. Estimates vary, but a commonly accepted estimate is that between 15% and 20% of municipal solid waste comes from construction and demolition projects. Municipal landfills accepting C&D waste have limited capacity. Many have already closed or are scheduled to close.

The following table summarizes the type of waste, legal classification, and examples:

| Type of Waste                             | Legal Classification In Connecticut | Examples   |
|---|-------------------------------------|--|
| Landclearing debris                       | Bulky waste                         | Tree stumps, tree tops   |
| Demolition waste (from buildings)         | Bulky waste                         | Concrete, wood, brick, plaster, roofing materials, wallboard, metals, carpeting, insulation  |
| Construction waste (from buildings)       | Municipal solid waste               | Pallets, wood scraps, wallboard, siding and roofing scraps, packaging, partially used paints and stains, carpeting, Foam padding, insulation |
| Highway construction and demolition waste | Bulky waste, municipal solid waste  | Asphalt, concrete, steel, related construction and demolition wastes, utility poles, railroad ties, brick, block, rock                       |
| Oversized MSW                             | Municipal Solid Waste               | Furniture, furnishings, carpeting, rugs  |

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Department of  
Environmental Protection  
79 Elm Street  
Hartford, CT 06106-5127

Phone:  
(860) 424-3000  
Voice/TTY

[Directions](#)

### E-ALERTS

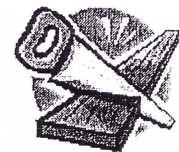
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## Disposal Options

Wood waste generated at a residence as a result of construction or demolition activity is considered municipal solid waste. It may be disposed of at any permitted solid waste disposal area that takes bulky waste, at a resource recovery facility (RRF), or municipal solid waste landfill. However, such wood can not be pressure-treated or contain arsenic.



C&D waste which does not constitute processed construction and demolition wood (meaning wood which has been processed at a volume reduction facility) may be disposed at any permitted solid waste disposal facility or at a municipal solid waste landfill. Processed construction and demolition wood may be disposed of at a RRF in accordance with regulations pertaining to "special waste" which subjects such wastes to uniform procedures for screening, testing, acceptance, record-keeping, handling, and disposal.

Note that lead can be present in sufficient quantities to render certain demolition wastes hazardous. Lead-based paint (LBP) was used in interior and exterior paints for many years. Houses and other buildings built before 1978 often have some LBP present. For more information on how to determine if you have LBP waste and proper waste disposal options, refer to fact sheet #1 listed below.

For any large-scale demolition project, there may be any number of associated environmental issues. Some examples include asbestos, fluorescent lights and other mercury-containing lamps and equipment, underground storage tanks, and polychlorinated biphenyls ("PCBs"). Contact DEP for available guidance on these issues.

Architects and engineers can work with owners and contractors in identifying the waste reduction and recycling opportunities that make the most sense on each project. Waste management specifications should be written into the scope of work and address the following areas:

- use of waste reduction techniques during construction;
- salvage of construction and demolition waste material from the construction site for resale or reuse by others; and
- return of unused construction material to vendors for credit.

Small contractors and the homeowner engaging in remodeling projects should be sure to check with their town for proper disposal of C&D debris. The town transfer station will usually have designated drop-off locations for the various types of C&D and bulky waste. It will save time if the different waste types are separated before transport to the transfer station.

## Related DEP Fact Sheets and More Information

1. "[Disposal of Building Materials Coated With Lead-Based Paint - A Fact Sheet for Homeowners and Small Contractors](#)"
2. "[Management and Disposal of Lead-Contaminated Materials Generated in the Lead Abatement, Renovation, and Demolition Industries](#)"
3. "[Green Building: Proper Use and Disposal of Treated Lumber](#)"



4. "[Construction and Demolition Debris Aggregate Recycling Facilities](#)"
5. "Characterization of Building Related C&D Debris in the United States", U.S. Environmental Protection Agency; [www.epa.gov/epaoswer/non-hw/debris-new/basic.htm](http://www.epa.gov/epaoswer/non-hw/debris-new/basic.htm)
6. Building Savings: Strategies for Waste Reduction of C&D Debris from Buildings. [www.ilsr.org/recycling/buildingdebris.pdf](http://www.ilsr.org/recycling/buildingdebris.pdf)
7. "WasteSpec: Model Specifications for Construction Waste Reduction, Reuse, and Recycling", Triangle J Council of Governments (with EPA Region IV), July, 1995

## Who Can I Call If I Have Questions?

Questions about construction and demolition debris may be directed to the DEP Recycling Program at (860) 424-3365. For compliance assistance, call toll free at 1-888-424-4193. Business hours are between 8:30 a.m. and 4:30 p.m., Monday through Friday, except State Holidays.

Content Last Updated September 18, 2008

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## STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH  
ENVIRONMENTAL HEALTH SECTION

## EHS Circular Letter #2009-60

**TO:** Asbestos Contractors, Asbestos Consultants, Demolition Contractors, Directors of Health, Chief Sanitarians, and Building Officials

**FROM:** Ronald Skomro, Supervising Environmental Analyst  
Department of Public Health, Environmental Health Section  
Asbestos Program

**DATE:** September 28, 2009

**SUBJECT:** Asbestos Program – Notice of Fee Changes

This memorandum serves to notify you that the fees charged by the Department of Public Health Asbestos Program as required by Connecticut General Statutes Section 19a-332a are changed effective October 1, 2009. In accordance with the provisions of Public Act 09-3, fees charged by the Department of Public Health Asbestos Program are increased as follows:

|   |          |
|---|----------|
| 1. Notification of asbestos abatement, less than one hundred sixty square feet  | \$100.00 |
| 2. Notification of asbestos abatement, one hundred sixty square feet or greater or plus one percent of the total abatement cost, up to a maximum of five thousand dollars | \$100.00 |
| 3. Reinspections (compliance inspections)   | \$100.00 |
| 4. Asbestos alternative work practice application review  | \$200.00 |
| 5. Notification of demolition activities  | \$50.00  |

As previously required, all fees are to be paid in the form of a check made payable to the "Treasurer, State of Connecticut." Please contact the Department of Public Health Asbestos Program at (860) 509-7367 should you have any questions regarding these fee changes.

cc: Suzanne Blancaflor, M.S., Chief, Environmental Health Section  
Ellen Blaschinski, R.S., M.B.A., Chief, Regulatory Services Branch



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