

**Andover Board of Selectmen  
February 25, 2019  
Special Meeting & Budget Workshop  
Minutes**

The meeting was called to order at 5:06 p.m. by 1<sup>st</sup> Vice Selectman Jeff Maguire. Members present were Julia Haverl, Cathleen Desrosiers, Joe Higgins – Town Administrator, and Barbara Treasurer. Robert Burbank arrived 5:08 p.m. Absent Jay Linddy

A motion was made to approve the Resolution Regarding Business Card or Corporate Card Agreement Authorization through People's National Bank (aka Farmington Bank) with a cap of \$2500.00. Moved by J. Haverl, seconded by J. Maguire. Motion passed 4-0-0.

The budget workshop continued and the BOS reviewed & approved the following budgets:

0102-Town Admin.	\$90,900.000	Moved by R. Burbank, seconded by J. Haverl	Approved 3-1-0
0105-Auditor	\$35,500.00	Moved by J. Haverl, seconded by C. Desrosiers	Approved 4-0-0
<b>*The BOS noted that the budget needs to be clarified due to AES audit included for \$6750.</b>			
0109-Treasurer	\$93,023.00	Moved by J. Maguire, seconded by J. Haverl.	Approved 3-1-0
0111-Tax Collector	\$55,121.00	Moved by R. Burbank, seconded by J. Haverl.	Approved 3-1-0
0115-BAA	\$906.00	Moved by J. Maguire, seconded by R. Burbank	Approved 4-0-0
0129-Town Off BLD	\$82,344.00	Moved by C. Desrosiers, seconded by J. Haverl	Approved 4-0-0
0131-Admin.Ass't	\$102,015.00	Moved by R. Burbank, seconded by J. Haverl	Approved 4-0-0

A motion was made that the BOS recommends to the BOF to move the Administrative Assistants back to the respective department budgets for accurate department costs. Moved by R. Burbank, seconded by J. Haverl. Motion passed 3-1-0.

0137-Insurance	\$93,325.00	Moved by R. Burbank, seconded by C. Desrosiers	Approved 4-0-0
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**\*The BOS need confirmation of the Firemen's Supplemental Ins. cost and if it needed to be added to this line item.**

0141-Em Benefits	\$358,721.00	Moved by R. Burbank, seconded by J. Haverl	Approved 4-0-0
0401-Fire Dept.	Tabled		

The meeting was adjourned at 6:50 p.m. Moved by J. Maguire, seconded by C. Desrosiers. Motion approved 4-0-0.

Respectfully submitted,

Cathleen Desrosiers - BOS  
Acting Clerk