

**Andover Board of Selectmen
March 4, 2019
Special Meeting & Budget Workshop
Minutes**

The meeting was called to order at 5:40 p.m. by 1st Vice Selectman Jeff Maguire. Members present were Jeff Maguire, Julia Haverl, Cathleen Desrosiers, Joe Higgins – Town Administrator, and Barbara Griffin -Treasurer.
Absent: Robert Burbank & Jay Linddy

The Fire Commission presented their budget & the Fire Department discussed the stipends as presented to the BOS during the February meeting. The BOS recommended that the stipends be represented in the Fire Commission budget and resubmitted to the BOS at its regular meeting on Wednesday March 6, 2019.

The budget workshop continued and the BOS reviewed & approved the following budgets:

0401 –Fire Dept. Tabled

0109-Treasurer \$92,388.00 Moved by J. Maguire, seconded by J. Haverl. Approved 3-0-0

0131-Admin.Ass't All the positions were moved back to the departments they represent. The BOS reviewed the Admin Asst for the Town Administrator and corrected the annual salary to be \$13,658, which represents a 3% raise.

It was noted that the 2019/2020 will have an extra day & paycheck cycle due to leap year. Barbara Griffin & Jeff Maguire will review and make the necessary adjusts so that the departments will not be short in the payroll line item.

0313-Ground Care \$21,450.00 Moved by C. Desrosiers, seconded by J. Haverl. Approved 3-0-0

A motion was made to correct the Treasurer salary #0109-100 to reflect a 3% raise = \$61,800 for fiscal 2019-2020. Moved by J. Maguire, seconded by J. Haverl. Motion passed 3-0-0.

The board discussed health coverage & options for the Treasurer position.

A motion was made to include the non-union & Town Administrator in the HSA plan sponsored by the Town of Andover. Moved by C. Desrosiers, seconded by J. Haverl. Motions passed 3-0-0.

The meeting was adjourned at 7:18 p.m. Moved by C. Desrosiers, seconded by J. Haverl. Motion approved 3-0-0.

Respectfully submitted,

Cathleen Desrosiers - BOS
Acting Clerk