

**Andover Board of Selectmen**  
**Special Meeting**  
**Special Meeting Tuesday, June 13, 2017**

**MINUTES**

**Agenda # 1 Called to Order:** Special meeting of the Andover Board of Selectmen was call to order by First Selectman Robert F. Burbank at 6:01 p.m. **Members present:** Robert Burbank, Julia Haverl, Cathy Desrosiers and Jay Linddy, absent Jeff Maguire. **Others present:** Linda Savitsky, (Treasurer Consultant), Andrea M. Caldwell (treasurer applicant), Daniel Warren, (Finance Commission Chair.)

**Agenda # 2: Executive Session:** Jay Linddy made a motion to go into executive session at 6:08 p.m, and to invite into Executive Session Linda Savitsky, Andrea M. Caldwell and Daniel Warren. Julia Haverl seconded the motion.

**VOTE 4-0-0 MOTION PASSED**

**2a Town Treasurer** discussion was held on Town Treasurer hiring strategy. Linda and Andrea left executive session at 6:38 p.m. Discussion continued about **2-b Town Administrator** strategy.

**Board of Selectman came out of Executive Session at 6:42 p.m. No action taken.**

**Agenda # 3: Action Concerning Hiring:** Motion made by Julia Haverl to offer the position of Treasurer to Andrea M. Caldwell at \$30.00 per hour with working an average of 30 hours per week. This position includes single medical health coverage. Cathy Desrosiers seconded the motion.

**VOTE 4-0-0 MOTION PASSED**

Motion made by Julia Haverl to offer the position of Town Administrator to Joseph D. Higgins at \$85,000.00 per year, seconded by Cathy Desrosiers.

**VOTE 4-0-0 MOTION PASSED**

**Adenda # 4 Adjourn:** Motion to adjourn made by Julia Haverl, seconded by Cathy Desrosiers. Motion passed 4-0-0

**VOTE 4-0-0 MOTION PASSED**

Submitted by

Jay K. Linddy