

Andover Board of Selectmen
Wednesday March 8, 2017
Town Office Building, 17 School Rd, Andover, CT
Budget Workshop

Agenda Item 1: Call to Order

Robert F. Burbank, First Selectman, called the meeting to order at 4:15PM

BOS Members: Present:

Robert F. Burbank, First Selectman
Jeff Maguire, Vice First Selectman
Julia Haverl
Jay Linddy
Cathy Desrosiers

Agenda Item 2: 2017-2018 Budget:

Budget Line Item 801-Economic Development:

Brief Discussion to decrease to \$500.00. No Action

Budget Line Item 803- Planning and Zoning:

Robert Burbank states that he has not received a budget request from P&ZC and that this would go before the BOF except for the Clerks wages.

Jay Linddy **Motions** to approve with no change as it will go before the BOF

Julia Haverl **Seconded**

Motion Passed/Unanimous 5/0/0

Budget Line Item 805-100: Wages Zoning Board of Appeals:

This line Item has been reduced to \$1000.00

Budget Line Item 807- Building Department:

No change in the Budget (no increase in salary).

Budget Line Item 809- Inland Wetlands:

Discussion on this Item

Cathy Desrosiers Motions to accept the IWWC budget as presented
Julia Haverl Seconded
Motion Passed 3/2/0 Jeff Maguire and Jay Linddy Opposed

Budget Line Items: 815- Conservation:

Jay Linddy Motions that this budget be reduced by \$500.00
Cathy Desrosiers Seconded

Discussion on where to cut. Board decides that \$200.00 be reduced in line item 805-609-equipment and \$300.00 from line item 815-335-training for the total reduction of \$500.00.

Motion Passed/Unanimous 5/0/0

Budget Line Item: 817- Zoning Agent:

Robert Burbank suggest that this remain the same since there was an internal issue regarding what account the Zoning Agents hours were coming out of. This needs to be corrected with the Zoning Agents reporting on time sheets and the Treasures office.

Discussion amount the Board Members on this line item in regards to 817-100 salary, 817-580 mileage and 817-610 office supplies and how it is accounted for.

Jay Linddy Motions to reduce the salary (817-100) by \$3,000.00 (new budget line item \$5,000.00) and reduce both line items 817-580 and 817-610 to zero.

Julia Haverl Seconded
Motion Passed/Unanimous 5/0/0

Budget Items: 819- CROG:

Robert Burbank briefly discusses this line item

Jeff Maguire Motions to increase this line item to \$7,800.00

Julia Haverl Seconded
Motion Passed 4/1/0 Jay Linddy Opposed

Budget Item: 901- RHAM:

Discussion on the RHAM Budget (not passed), the amount of students an the financial information the RHAM has provided (pensions).

No Action

Budget Line Item 1001-Library:

Cathy Desrosiers explains that the budget last year should have been at \$91,675.00 as approved and this year the Library is asking for an increase to \$92,705.00 due to the cost of the internet (1% increase) that they have to purchase separate from the Town Hall and Public Works.

The Board recommends that this line item be presented to the BOF.

Budget Line Item 1101-Road Improvement:

Cathy Desrosiers states that the BOF handles this Budget Line Item

Discussion among the Board Members on this Budget Line Item

Budget Line Item 101-First Selectman:

Discussion on the wages and the new Town Administrator position to be filled. The Town charter on the salaries of elected officials also discussed.

Jeff Maguire **Motions** that the First Selectman stipend be \$2,500.00 (recommend to the BOF), 101-100.

Jay Linddy **Seconds**

Motion Passed 4/1/0 Julia Haverl Opposed

Discussion on the rest of the line items under 101 with the decrease of line item 100-101 that would leave 47,173.86 to be transferred to the Town Administrator.

Cathy Desrosiers **Motions** to approve Budget line Item 101 at \$11,143.58

Jeff Maguire **Seconded**

Motion Passed 5/0/0

Budget Line Item 102-Town Administrator:

Discussion on where the monies would come from to pay for this new position/Budget Line item. Jeff Maguire recommends \$85,000.00 Transfer the \$47,178.00 from line Item 101-100 to this line item, transfer \$37,822.00 from Public Works 301-100 to 102-100. Add 1,500.00 for millage.

Cathy Desrosiers **Motions** to approve this Budget Line Item at \$86,500

Jeff Maguire **Seconds**

Julia Haverl believes there should be money in the this Budget Line Item for conferences and seminars and dues and membership fees and where to take the money from.

Discussion on adding \$500 to dues and Membership and \$1,000 for conferences and seminars.

Cathy Desrosiers Motions to change this budget line item to \$88,000.00

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Budget Line Item 103-Board Of Finance

Jeff Maguire Motions that this line item is accepted with no change

Jay Linddy Seconded

Motion Passed/Unanimous 5/0/0

Budget Line Item 105-Auditor:

Julia Haverl Motions that this line item is accepted with no change

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Budget Line Item 107-Legal Consult:

Julia Haverl Motions that this line item is accepted with no change

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Budget Line Item 109-Treasurer:

Cathy Desrosiers Motions to keep this budget line item as presented with no change (\$62,460)

Julia Haverl Seconded

Motion Passed/Unanimous 5/0/0

Budget Line Item 111-Tax Collector:

This has been discussed at a previous meeting and it was decided that it would remain the same (\$42,793.00).

Budget Line Item 113-Assessor:

Robert Burbank discusses the Assessors increase in costs No contract, need to talk to the Attorney.

Discussion on training and software would make the line item for software,113-438, \$15,420.50

Julia Haverl **Motions** to approve this Line Item at \$77,899.42 increasing in training,\$100.00 and \$470.00 in software.

Cathy Desrosiers **Seconded**

Motion Passed 4/1/0 Jeff Maguire Opposed

Budget Line Item 115-BAA:

Previously approved as presented in the budget

Budget Line Item 117-Town Clerk:

Jeff Maguire **Motions** to approve at no change to this budget line item

Julia Haverl **Seconded**

Motion Passed 4/1/0 Robert Burbank Opposed

Budget Line Item 119-Probate Court:

No Action already approved as presented

Budget Line Item 121-Elections:

Jeff Maguire **Motions** to approve with no change

Jay Linddy **Seconded**

Motion Passed 3/2/0 Julia Haverl and Robert Burbank Opposed

Budget Line Item 125-Registrars:

Jay Linddy that this line item is accepted with no change

Julia Haverl **Seconded**

Motion Passed 3/2/ 0 Julia Haverl and Robert Burbank Opposed

Budget Line Item 129-Town Office:

Discussion that \$71,256 was approved at the last meeting on 2/14/2017

Budget Line Item 131-Adm. Assistant:

Cathy Desrosiers Motions that this be approved with no change
Julia Haverl Seconded
Motion Passed/ Unanimous 5/0/0

Budget Line Item 133-Dog Damage:

Approved at the 2/14/2017 Budget workshop

Budget Line Item 135-Civil Preparedness:

Already approved as presented

Budget Line Item 137-Insurance:

Discussion among the Board Members

Cathy Desrosiers Motions to approve with no change (lack of information)
Jeff Maguire Seconded
Motion Passed 4/1/0 Jay Linddy Opposed

Budget Line Item 141-Employee Benefits:

Discussion on the Benefits

Julia Haverl Motions that the Board present this to the BOF with no change
Jeff Maguire Seconded
Motion Passed 3/2/0 Jeff Maguire and Jay Linddy Opposed

Budget Line Item 201-Health Director:

Cathy Desrosiers Motions to increase this Budget Line Item by \$870.00 for a total of \$17,270.00
Jeff Maguire Seconded
Motion Passed 4/1/0 Jay Linddy Opposed

Budget Line Item 301-Public Works:

Decrease of \$34,822.00 from 301-100 (new total \$160,799.35) that will be transferred to Budget Line Item 102-Town Administrator. Line 301-602 decrease by \$4,000.00. Line Item 301-603 decrease by \$1,000.00. There is a 2.25% increase in wages.

Julia Haverl Motions that the above decreases/transfers be made including the 2.25% increase in wages for a total decrease of \$250,565.35.

Jeff Maguire Seconded
Motion Passed 4/1/0 Jeff Maguire Opposed

Budget Line Item 403-Law Enforcement:

Discussion on the Resident State Trooper. Cathy Desrosiers recommends that this Budget be sent to the BOF with the BOS input. Jay Linddy would support doing that.

Jay Linddy Motions to approve at \$173,062.91
Julia Haverl Seconded
Motion Passed 4/1/0 Jeff Maguire Opposed

Budget Line Item 405-Fire Marshall:

Jay Linddy Motions motions to reduce line item 405-100 to \$3,500. Total \$4015.18
Julia Haverl Seconded
Motion Passed 4/1/0 Robert Burbank Opposed

Salary/hourly Wage Increases

Jay Linddy Motions that there is no increase on salaries/hourly rate (union going into negotiation and need evaluations of the employees)
Jeff Maguire Seconded
Motion Passed 3/2/0 Julia Haverl and Robert Burbank Opposed

Agenda Item 3: Next Board of Selectman Meeting is scheduled for April 5, 2017

Agenda Item 4: Adjourn:

Cathy Desrisiers Motions to adjourn at 7:03 PM
Robert Burbank Seconded
Motion Passed/Unanimous 5/0/0

Minutes respectfully submitted by: Sandra Nichols

Unofficial copies of the minutes are posted on the Town of Andover Web site
www.andoverct.org