

Andover Board of Selectmen
Wednesday April 05, 2017
Community Room, Town Hall
Regular Meeting Minutes

Agenda Item 1: Call to Order

Robert F. Burbank, First Selectman, called the meeting to order at 7:00PM with the Pledge of Allegiance

BOS Members: Present:

Robert F. Burbank, First Selectman, Jeff Maguire, Vice First Selectman, Jay Linddy, Cathy Desrosiers, Julia Haverl (arrived at 7:04PM)

BOS Members: Absent: None

Other Attendees: Attachment #1

Agenda Item 2: Public Speak :

Joan Foran speaks on behalf of the Beautification Committee which presented the Board of Selectmen with a newly framed photograph and newspaper article commemorating the dedication of the Rochambeau mural painted by Gordon Macdonald.

Agenda Item 3: Add or Delete Items:

Jay Linddy Motions that Agenda Item 22 be moved in front of Agenda Item 20

Cathy Desrosiers Seconded

Motion Passed/Unanimous 4/0/0

Jay Linddy Motions to add 9a; Trail Report and he would like to add Item b. charities

Jeff Maguire Seconded

Motion Passed/Unanimous 4/0/0

Bob Burbank Motions to add 9b; discussion by P&Z on the Talbot Property

Jay Linddy Seconded

Motion Passed/Unanimous 4/0/0

Jeff Maguire Motions to add Item 9c; Board of Assessment Appeals

Jay Linddy Seconded

Motion Passed/Unanimous 4/0/0

Old Business:

Agenda Item 4: Town Treasurer Update:

Robert Burbank updates the Board on the applications and states that he would like to start setting up interviews.

Agenda Item 5: Insurance Consortium:

Bob Burbank states that there were some updates/changes to the agenda, however it does not change the agreement.

Discussion on the agreement. If it is tabled the Town can not go to self insurance this year. Discussion on the independent Attorney and should the Town Attorney be involved?

Bob Burbank explains that there have been several informational sessions on this agreement where questions would be answered.

Continued discussion on the agreement and the cost to Town employees

Bob Burbank explains that this is self insurance only and will not effect the employees on the Town Insurance. He explains what the risks/benefits are to doing, as it was presented in several meeting.

Continued discussion on the agreement and the changes that were made(minor)

Julia Haverl Motions that the Board authorize the First Selectman to sign this agreement

Jeff Maguire Seconded

Discussion on the Insurance coverage and the costs (premiums). Cathy Desrosiers explains the program to all present and how it works.

Motion Passed/ 3/2/0 Jeff Maguire and Jay Linddy Opposed

Meeting on the insurance coverage will be held on Thursday April 13, 2017 at 12:30 in the Community Room at the Town Hall

Agenda Item 6: Annual Budget Venue:

Jay Linddy Motions this meeting should be moved to the school gymnasium

Cathy Desrosiers Seconded

Motion Passed/ Unanimous 5/0/0

Agenda Item 7: Town Administrator Update:

Jay Linddy states that the Town has nine application for review and have to go through the procedure.

Jeff Maguire states that the interview process will be in the week of April 24th-29th. He also discusses some websites that pertain to this position.

Discussion on the application procedures and what the position requires

Agenda Item 8: CCAT IT Services:

Bob Burbank discusses the proposal from CCAT (attachment #2)

Jay Linddy voices his concerns on the equipment in the Town Hall and the need for it to be assessed.

Discussion on the agreement presented to the Board from CCAT

Jay Motions that the Board approves the evaluation of the Town Hall equipment by CCAT (not to exceed \$1,000.00).

Jeff Maguire Seconds

Discussion on getting additional information an putting someone with expertise on the Town systems to be a lead-person/point man.

Motion Passed/Unanimous 5/0/0

Agenda Item 9: Budget:

Jay Linddy states that the BOF is looking for the BOS to reduce their budget by \$129K

Discussion on the budget , where cuts can be taken (education?) and the effects on the mill rate. The Towns overall budget is discussed and what the money is used for, infrastructure/the management of the Town (several issues) and the Governors proposed Budget.

The Board decides that they do not want to go through each line Item that the BOS submitted to the BOF and that will remain as submitted.

Cathy Desrosiers explains to the public present that they need to go to the BOF Public Hearing on April 26th to voice their opinions/concerns.

Agenda Item 9a: Zone Changes/Trails Report:

Eric Anderson presents a report to the Board in regards to the items that the Planning and Zoning Commission has been working on (available in the Building Dept.). He discusses this report and explains various sections in the report.

Discussion on this report

Eric Anderson asks that the First Selectman sign a letter addressed to the DEEP in regards to the graffiti on the Hop River Tunnel. He also discusses what other Towns have for walking trails and what the Commission is trying to accomplish be adding these Town trails. This would need the approval of the BOS. He goes over the properties that the Commission is proposing to have Town trails go through and would like the Board to consider this future endeavor . In closing Eric states that there should be a Public Hearing held at the P&ZC Meeting in May where this will be discussed.

Item b: Talbot Property:

Eric Anderson explains that the Commission at first was interested in this property as priority conservation land however the Commission decided not to pursue it due to the cost and the access to the property. He also mentions a bike ride that will take place on June 3rd on the Andover Trails and gives the details on the ride.

Discussion on the report presented to the BOS by Eric Anderson (specifically the complete streets plan)

Jeff Murray questions the First Selectman about the DOT construction on Rte. 316

Bob Burbank that he has spoken with the DOT however they stated that this is a future project since they are working on other roads (Hendee Road and Boston Hill Road). He states that they will not commit at this time.

Discussion on the roads involving the DOT

Back to Agenda Item 9a.

Jay Linddy talks about the races and goes over information that he has that have go on in the Town. He talks about the donations that were made to the food bank from the races.

Jeff Murray and Jay Linddy Discuss the race monies and what has occurred regarding previous races. The races, the facilities/roads that are used and the other aspects of the race also discussed.

Cathy Desrosiers suggests that this be added to next months agenda.

Agenda Item 9c. Board of Assessment Appeals:

Jeff Maguire would like the reports on what the BAA approved, the changes and the report from the Assessors Office. He questions how the properties were evaluated, the interior/exterior, the outdoor inspections that occurred and the outside contractors. This report is also requested for the next meeting. Jeff would like to discuss this at the next meeting with this information. He requests that the First Selectman provide this at the next meeting. **(add to Agenda).**

New Business:

Agenda Item 10: Bridge Stabilization Program Agreement -CIRMA:

Robert Burbank reviews the letter of commitment from CIRMA (attachment #3).

Jay Linddy Motions that the Board authorize the First Selectman to sign the letter of commitment.

Jeff Maguire Seconded

Discussion on the CIRMA letter of commitment

Motion Passed/Unanimous 5/0/0

Agenda Item 11: Hop River Homes Tax Abatement:

Discussion on the abatement and when to schedule a meeting

Jay Linddy Motion that the BOS schedule a Town Meeting on Thursday April 20, 2017 to discuss the Hop River Abatement.

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 12: Memorial Day Committee:

Discussion on the amount of members, 7 members

Jay Linddy Motion that the Board approves Lauren Person, Joan Foran and Gerard Scagliola to be on the Committee.

Cathy Desrosiers Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 13: Commission on Aging:

Cathy Desrosiers Motions that the Board approves Elaine Buchardt be on this Commission to fill Bob Wanagal's position.

Jay Linddy Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 14: Olde Andover Burying Ground Committee:

Jay Linddy Motions that Steven Fish and Robert Post be alternates on this Committee

Julia Haverl Seconded

Discussion on the Committee and the Motion (Motion Failed)

Jeff Maguire Motions that the Board renew the 5 Member Committee with the two alternates being Steven Fish and Robert Post

Jay Linddy Seconded

Motion Passed/Unanimous 5/0/0

Agenda 15: Town Office Hours:

Jeff Maguire Motions that the office hours are: Monday-closed, Tuesday-8-4, Wednesday 8-4, Thursday 8-7 and Friday 8-1. Total 32 hours per week

Jay Linddy Seconded

Discussion on the hours

Item Tabled

Jay Linddy Motion that the Board form a sub-committee to study the hours of the Town Hall and bring feedback to the Board.

Jeff Maguire Seconded

Motion Passed/ 3/0/2 Robert Burbank and Julia Haverl Abstained

Cathy Desrosiers and Jay Linddy to be on the Committee

Monthly Reports:

Agenda Item 16: Treasure's Monthly Report:

5a. Bank Account Summary:

5b. Reconciliation Summary:

5c. Reconciliation Detail:

5d. Town Budget Summary:

Jay Linddy Motions to accept the reports as presented

Cathy Desrosiers Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 17: Tax Collectors Monthly Reports:

a. Tax Collector Summary (March)

Jay Linddy Motions that the Board receives the Tax Collectors monthly report for March as presented

Cathy Desrosiers Seconded

Motion Passed/Unanimous 5/0/0

b. Tax Refunds (March)

Koziol, Christine 75.88

Koziol, Christine \$20.03

Koziol, Mirosław \$12.59

Rupar, Lynn H \$252.85

Saunders, Chris \$19.6

Total \$380.95

Julia Haverl Motions to approve the list provided, total amount \$380.95

Jay Linddy Seconded

Motion Passed/ 4/1/0 Jeff Maguire Opposed

Agenda Item 18: Other Reports:

a. Fire Department Monthly Report

No Report

b. Public Works Monthly Report

Discussion on the report provided (attachment #4)

Agenda Item 19: Approval of Board of Selectman Minutes:

a. 3/1/2017 Regular Meeting

Cathy Desrosiers Motions to approve the minutes of 31/2017 as presented

Jay Linddy Seconded

Motion Passed/Unanimous 5/0/0

b. 3/02/2017 Special Budget Meeting

Jay Linddy Motions to approve the minutes of 3/2/2017 as presented

Julia Haverl Seconded

Motion Passed/ 4/0/1 Cathy Desrosiers Abstained

c. 2/14/2017 Special Budget Meeting

Cathy Desrosiers Motions to approve the minutes of 2/14/2017 as presented

Julia Haverl Seconded

Motion Passed/Unanimous

d. 3/20/2017 Special Meeting

Julia Haverl Motions to approve the minutes of 3/20/2017 as presented

Jay Linddy Seconded

Motion Passed/ 4/0/1 Cathy Desrosiers abstained

e. 3/20/2017 Special Meeting

Tabled

Agenda Item 22: Public Speak: (Moved)

Tim Higley speaks about the Public Works Department

Georgette Conrad talks about the Budget meeting that she attended at RHAM

Mike Palazzi speaks about the Town Services

Cathy Palazzi mentions a lunch being held on April 7th and also speaks on the Town Services

Eric Anderson talks about the Budget cuts and the effects that change in the Town Office hours could have on the residents.

Jeff Murray talks about the budget, property taxes and the cuts that he believes need to be made. He also speaks about the graffiti problem in Town.

Agenda Item20: Executive Session-Confidential Attorney Recommendations:

Jay Linddy **Motions** that the Board go into the Executive Session at 9:53PM

Julia Haverl **Seconded**

Motion Passed/Unanimous/5/0/0

Board Clerk departed for the Executive Session

Agenda Item 21: Clark Subdivision:

Agenda Item 23: Next Board of Selectman Meeting May 3, 2017

Agenda Item 24: Adjourn: (motion discussed prior to Clerks departure)

Julia Haverl **Motions** to adjourn at ?

Jay Linddy **Seconded**

Motion Passed/Unanimous 5/0/0

Minutes respectfully submitted by: Sandra Nichols

All attachments are filed with the official copy of the minutes in the office of the Town Clerk. Unofficial copies of the minutes are posted on the Town of Andover Web site

www.andoverct.org