

Andover Board of Selectmen
Wednesday July 12, 2017
Community Room, Town Hall
Special Meeting Minutes

Agenda Item 1: Call to Order

Jeff Maguire, Vice Selectman called the meeting to order at 7:04PM with the Pledge of Allegiance

BOS Members: Present: Jeff Maguire, Vice First Selectman, Jay Linddy, Cathy Desrosiers, Julia Haverl

BOS Members: Absent: Robert F. Burbank, First Selectman

Other Attendees: Attachment #1

Agenda Item 2: Public Speak :

Wally Barton submits and discusses attachment #2 with the Board regarding the Fire Department.

Eric Anderson talks about the regulation changes that were approved at the 7/11/2017 P&ZC Meeting that go into effect on January 1, 2018. He discusses the changes with the Board. Eric also mentions the Hop River Tax Abatement.

Robert Burbank, First Selectman arrives at 7:19

Agenda Item 3: Town Office Hours:

Jay Linddy discusses a summary that he got regarding the Town Office hours.

Cathy Desrosiers comments on the different Office hours

Discussion

No Action

Agenda Item 4: IT Proposal:

Robert Burbank discusses the proposal from BRTG (Attachment #3) regarding the system, back up system and security system.

Discussion on the proposal

Jeff Maguire would like this item tabled in order to get more information/another quote.

Agenda Item 5: Hop River Homes-Softball field Lease:

Cathy Desrosiers states that the Town has previously always had a lease.

Jeff Maguire discusses the lease agreement and it's terms (attachment #4)

Julia Haverl Motions that the Board Authorize the First Selectman to sign the Hop River Home Lease agreement with ECHO after discussing it with Hop River Homes with a negotiated change to a 5 year term.

Cathy Desrosiers Seconded

Discussion on the field and the Lease Agreement

Motion Passed/4/1/0 Jeff Maguire Opposed

Agenda Item 6: Administrative Assistant:

Jay Linddy Motions that the Board accept the resignation (with regret) of the Administrative Assistant, Shawna Niles. (attachment #5)

Julia Haverl Seconded

Brief discussion on the vacant position

Motion Passes/Unanimous 5/0/0

Agenda Item 7: Fire Marshall:

Discussion on the Fire Marshall's resignation (attachment #6) and the responsibilities/qualifications of a Fire Marshall.

Jay Linddy comments on the lack of response from the Fire Marshall as far as submitting a budget to the Town, The Town made it clear that since the budget was cut due to know information the Fire Marshall could still come to the Town and request additional funding.

Bob Burbank comments on his lack of responding to phone calls e-mails and not attending meetings when he was requested to.

Discussion on an interim Fire Marshall until a permanent one is put in place

Wally Barton lists the responsibilities of a Fire Marshall

Agenda Item 8: Appointment of Boards and Commissions:

Jay Linddy speaks on this agenda item and the terms of the members appointments.

Discussion on the appointments

Julia Haverl **Motions** that the Board of Selectmen be consistent in advertising all openings for appointed Board and Commissions before appointments are made.

Jay Linddy **Seconded**

Discussion

Motion Passed/Unanimous 5/0/0

Agenda Item 9: Treasure's Monthly Report:

5a. Bank Account Summary: no report

5b. Reconciliation Summary: no report

5c. Reconciliation Detail: no report

5d. Town Budget Summary: report presented

Discussion on the reports the Treasurers Office and the Audit. No Action

Agenda Item 10: Tax Collectors Monthly Reports:

a. Tax Collector Summary (May and June)

Discussion on June's deposits and the overall Tax Collector Summary Report

b. Tax Refunds (June)

Patrick & Roberta Dougherty \$48.75

Julia Haverl **Motions** to approve the tax refund as recommended by the Tax Collector

Cathy Desrosiers **Seconded**

Motion Passed/ 4/2/0 Jeff Maguire/Jay Linddy Opposed

c. Motor Vehicle Bills

Motor Vehicle notice included in the BOS Information packet that states that the the State of CT will finalize the mill rate by the end of October and the Town of Andover will send the bills out at this time. *No action*

a. Agenda Item 11: Fire Department Monthly Report:

No Discussion (Attachment #7)

Agenda Item 12: Municipal Funding: Discuss contingency plans

Jay Linddy provides and discusses an article that was in the J.I. regarding the policing in Hebron after cuts in the Towns Municipal funding.

Discussion on this topic and the Town Budget in general

Agenda Item 13: Approval of Board of Selectman Minutes:

a. 6/7/2017 Regular Meeting

Julia Haverl **Motions** to approve the 6/7/2017 Minutes as presented

Cathy Desrosiers **Seconded**

Motion Passed/Unanimous 5/0/0

Agenda Item 14: Old Town Hall: Inspection Report of Old Town Hall

Julia Haverl discusses the inspection report and the information that was presented in it on the Old Town Hall.

Discussion on the report. No action

Agenda Item 15: Planning &Zoning Commission: Grant Information

Eric Anderson discusses the Grant for improvements for trail access at the end of Center Street. He also states what has transpired to date with the DOT. He goes through the entire proposal as it is outlined in the Grant and informs the Board what is currently going on with the Grant.

Discussion among the Board Members with Mr. Anderson on the Grant and what the Grant is intended to be used for. Eric expresses his frustration with the lack of a response from the DOT. Discussion continues on the Complete Streets Plan that Eric is proposing (available in the Building Dept.). Financial commitment needed for the Engineer.

Julia Haverl Motions that the Board of Selectmen approve the Town of Andover to submit a Grant to the CT DOT for pedestrian and bicycling access in the Andover Center and authorize either the First Selectman or the Town Administrator to submit the grant. These improvements are recommended in the POCD and the Complete Streets Master Plan.

Jay Linddy Seconds

Motion Passed/Unanimous 5/0/0

Discussion on the packet submitted by Eric Anderson (attachment EA)

Discussion no action

Julia Haverl Motions that the Board of Selectman refer this Grant to the Planning and Zoning Commission in the form of a letter for review under CGS 8-24.

Cathy Desrosiers Seconds

Motion Passed/Unanimous 5/0/0

Eric Anderson talks about the shared maintenance agreement

Discussion on the maintenance

Eric Anderson Proceeds to explain to the Board what the future plans are to proceed on this plan.

Agenda Item 16: Grand List Mill Rate:

Jay Linddy speaks on this topic

Discussion among the Board Members on this Agenda Item

Agenda Item 17: Department of Public Works: Disposal of equipment

Robert Burbank discusses the equipment that the PW Department would like to dispose
Jay Lindsey takes issue with this topic

Discussion among the Board Members including scrap. Item tabled more information is needed.

Agenda Item 18: Set Town Meeting Date:

- a. To approve an Ordinance re: Hop River Home Tax Abatement

b. To approve an Ordinance re: Blight Ordinance

Discussion on the Item a Ordinance. Jeff Maguire does not believe that item 18a should be voted on as it is drafted.

Continued discussion on the Ordinances and a date.

Eric Anderson discusses the Blight Ordinance

Cathy Desrosiers Motions to set the Town Meeting date for September 19th at 7PM to approve the Ordinances.

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 19: Town Administrator:

Discussion on the Town Administrator and the transition into the First Selectman's Office

Agenda Item 20: Robert Burbank updates the Board on the progress of the Audit

Agenda Item 21: Public Works Update: (work in progress)

Robert Burbank updates the Board on what the Public Works Dept. has been working on.

Discussion on the Public Works Dept.

Agenda Item 22: Long Hill Field: Update

Jeff Maguire gives an update on the Field , the drainage and the parking situation.

Cathy Desrosiers updates the Board on the Library Building

Agenda Item 23: MEUI Local506, SEIU,A FL-BIO,CLC

Jeff Maguire asks Bob for an update

Robert Burbank states that the contract has expired and they are continuing at the existing rate.

Brief discussion no action

Agenda Item 24: Employee Benefits: (Health Insurance)

Jay Linddy explains the current situation

Jeff Maguire **Motions** that the Board of Selectman authorize the Town Administrator to move the Town Insurance to the High deductible Health Plan.

Cathy Desrosiers **Seconded**

Discussion on the proposed Health Care Plan

Motion Passed 4/0/1 Robert Burbank Abstained

Adjourn:

Cathy Desrosiers **Motions** to adjourn at 10:16PM

Julia Haverl **Seconded**

Motion Passed/Unanimous 5/0/0

Minutes respectfully submitted by: Sandra Nichols

All attachments are filed with the official copy of the minutes in the office of the Town Clerk. Unofficial copies of the minutes are posted on the Town of Andover Web site

www.andoverct.org