

**Town of Andover Connecticut**

**Board of Selectmen and Planning and Zoning Commission**

**Community Room, 17 School Road, Andover**

**November 14, 2017**

**Regular Meeting**

**6:00 PM**

**MINUTES**

1. **Call to Order** Jeff Maguire calls the Meeting to order at 6:07PM

2. **Planning and Zoning Members Present:**

Members Present: Eric Anderson, Mike Palazzi , Scott Person,

Members Absent: Robert Hamburger, Leigh Ann Hutchinson

Alternates Present: Gerry Hardisty, Ed Sarisley

Alternates Absent: Jed Larson

**Board of Selectmen Members Present:**

Members Present: Jeff Maguire, Cathy Desrosiers, Julia Haverl (arrived at 7PM)

Members Absent: Robert Burbank, Jay Linddy

Town Officials Present: Joe Higgins, Town Administrator

Staff Present: Sandra Nichols, Commission Secretary

Public Present: Attachment #1

3. **Additions/Changes to the Agenda:**

None

4. **Public Participation:**

None.

## **5. New Business:**

### **a. Introduction**

**Eric Anderson** outlines the meeting structure and what will be discussed. He then begins the presentation that outlines the goals for long term planning, the POCD findings and the possible effects on the Town due to what was reported.

### **b. Insights into future demographics and how they relate to Andover from the Plan of Conservation and Development, as well as demographic challenges the town faces**

Discussed in Presentation

### **c. Reports from individual committees/ boards**

#### **xiii. Board of Finance**

**Dan Warren** Updates all present on the Town budget and how the State Budget effected it. He sates that there will be no significant changes this year however there will be changes next year. Dan Talks about the Community/Senior Center issues, the Public Woks Facility that needs to be addressed in the future and Town Roads that need a long term plan. He states that these are the three long term priorities that he has targeted that are within the POCD Plan

#### **i. Board of Education**

**Shannon Loudon** discusses the schools declining population and what they are doing to adjust to this. She also discusses the Capital Improvement Plan what the School has done and what will need to be done in the future (attachment #2). the Consolidation plan is also discussed.

***Discussion among all on the BOE report***

#### **ii. Capital Improvement Planning Commission**

No Report

#### **iii. Commission on Aging**

**Cathy Palazzi** gives a report on this Commission. Attachment #3 submitted.

#### **iv. Economic Development Commission**

**Eric Anderson** discusses the Commission and he reads what was submitted to him regarding long term Planning

#### **v. Conservation Commission**

**Name inaudible** talks about the trails, the river and conservation land.

*Discussion on the conservation of land in Town*

#### **vi. Recreation Commission**

**Eric Anderson** reads a list of projects that the Commission sent to him.

#### **vii. Economic Development Commission**

Discussed in Item iv.

#### **viii. Town Manager**

**Joe Higgins** discusses what is needed at the Public Works Dept, the Fire Dept. Heating system and the Community/Senior Center.

*Discussion on the Public Works Dept. between Eric Anderson and Joe Higgins*

#### **ix. Library Board**

**Cathy Desrosiers** states that the Library is in good shape and that she is looking in to a connectivity Grant.

*Discussion on the Grant and connectivity for all Town buildings in the future.*

#### **x. Fire Commission**

**Wally Barton** discusses the long and short term needs of the Fire Dept. He talks about the need for a new engine truck and rescue vehicle. Wally mentions the restrictions that may inhibit the Fire Dept. when responding to and emergency I.e. cul-de-sacs. He continues to discuss issues in the Town if there is an emergency.

## ***Discussion on emergency preparedness in the Town***

### **xi. ALPOA**

**Linda Derick** discusses access the lake/beach and recreational possibilities on the lake. She also notes the issues with cars speeding around the lake.

#### ***General discussion on the lake area***

**Art Wood, ALMA** discusses recommendations to keep the lake in good condition, Septic/fertilizer regulations and a nutrient allocation plan put in place.

#### ***Discussion among all on the lake***

**Mike Palazzi** talks about the Farmers Market, it's location and the issues with the location.

#### ***Discussion on the location of the market and potential new locations in the future for the market.***

### **xii. Board of Selectman**

**Julia Haverl** talks about a potential property on Center Street that the Town could purchase for a Community/Senior Center.

**Cathy Desrosiers** discusses the Veterans Park and the property behind the school. She would like to see a blazed trail there.

#### ***Discussion on the trail behind the school***

**Jeff Maguire** states his ideas to all present

- Bond/Borrow money to grow the Town
- Community Center needs to be visible on a piece of property on Rte. 6
- The Town Garage and the Transfer Station need to be consolidated
- Light Industrial Park

**Jeff Maguire** asks all present what type of commercial development would be acceptable to the Town?

#### ***Discussion among all on the Rte. 6 development, the Community Center and connectivity in the Town (walking vs driving).***

### **xiii. Board of Finance**

Discussed

### **xiv. Planning and Zoning Commission**

**Eric Anderson** discusses the POCD again including the Complete Streets Master Plan.

**Cathy Palazzi** talks about Senior Transportation on other issues with the Seniors in Town.

**Dianne Grenier** talks about the Norton Fund Commission and how they would like to see a robust web site and she explains the benefits to that.

### **xv. Question period at the end of reports**

No questions

## **6. Appoint a 3 or 5 member committee to continue the work:**

**Eric Anderson** talks about the next step; a Committee of 5 Members to be appointed by the BOS to an 18 Month term. He states that they need to develop a set of initial recommendations , hold a Public Hearing in the spring and have a final plan in place by the Summer of 2018.

**Jeff Maguire** **Motions** that the BOS establish a long term Planning Committee.

**Julia Haverl** **Seconded**

**Motion Passed/Unanimous 3/0/0**

**Jeff Maguire** **Motions** that the BOS advertise for the appointment of five members to a long term Planning Committee.

**Julia Haverl** **Seconded**

**Motion Passed/Unanimous 3/0/0**

## **7. Discuss next steps:**

Discussed

**Eric Anderson** briefly goes over Andover's advantages and disadvantages

*Discussion on Andover's outdoor activities available, outdoor amenities and suggestions of desired activities/amenities.*

**8. Adjournment:**

**Cathy Desrosiers Motions** to adjourn at 8:41PM:

**Julia Haverl Seconded**

**Motion Passed/Unanimous 3/0/0**

\*Respectfully submitted by Sandra Nichols, Commission Secretary

**\*These Minutes are submitted as required by the Freedom of Information Act and are not official until formally approved by the Commission.**