

**TOWN OF ANDOVER
ANDOVER, CT 06232
Special Board of Selectmen Meeting
Thursday March 24, 2022
Virtual Zoom Meeting**

MEMBERS PRESENT: Jeff Maguire, First Selectman; Adrian Mandeville, Vice Selectman; Paula King, Scott Person, Jeff Murray

OTHERS: Eric Anderson, Town Administrator; Amanda Gibson, Admin Assistant; Gerry Crème, Chair of Board of Education; Diane Choquette, Board of Finance Vice Chair; Joanne Hebert, Board of Finance; Dennis O'Brien, Town Attorney; Marina Pandolfi, Assistant Finance Officer

1. Call to order/ Pledge of Allegiance

Jeff Maguire called the meeting to order at 1:04p.m. Followed by the Pledge of Allegiance.

J. Maguire brought to attention that the meeting that was called by A. Mandeville with the Finance department was not done in secret and without support from the other board members. There was much discussion about having this meeting, so no one should believe it was done without the BOS members knowledge.

2. New Business

A. Discussion of the Finance Department structure

A Mandeville made a motion, seconded by P. King that pursuant to the memorandum of understanding with the school that we give 60 days' notice on Sherri's contract that we will not be utilizing those services anymore.

Discussion on the topic.

A Mandeville amended the motion, seconded by S. Person that the notice would be for end of fiscal year. 5-0-0 (Passed)

P. King suggested the board outline clear expectations in step form.

1. Eric gives written notification to the school of termination of the agreement.
2. In the next 30 days we do an evaluation of the office and determine what they are seeking exactly as far as hours and how things break out, what and who will pick up responsibilities with separate offices.
3. Advertise and hire for that treasurer/director position.

B. Charter Revision Commission

Materials provided by D. O'Brien.

A motion was made by S. Person, seconded by A. Mandeville to create a charter revision commission to be initiated pursuant to general statute section 7-188.

5-0-0 (Passed)

Public Speak – G. Crème: Thank you to the Board of Selectmen for having this meeting, he appreciates your time and volunteering for this town.

J. Hebert: wanted to know if they would be discussing anything during Executive Session that would be voted on after. J. Maguire did not think so.

3. Executive Session to discuss the following:

A. Response to a claim filed by a town employee against the town

B. Response to FOI request

A. Mandeville made a motion to enter Executive Session to discuss 3A and 3B on the agenda at 2:02pm, inviting Eric Anderson and Dennis O'Brien, seconded by S. Person.

5-0-0 (Passed)

4. Discuss and act upon items 1-3

Executive Session ended at 2:57pm. A. Mandeville made a motion, seconded by S. Person that the Board of Selectmen will empower Dennis O'Brien to make a settlement offer to the employee that asked for a settlement.

5-0-1 (Passed) P. King abstained

5. Adjournment

A. Mandeville made a motion to adjourn at 2:59pm, seconded by S. Person.

4-0-0 (Passed)

**Respectfully Submitted,
Gretchen L. Stein
BOS Clerk**