

Town of Andover
Board of Selectmen
Tuesday, February 22nd 2022 at 7:00 P.M.
Location: virtual Zoom meeting

Special Meeting Budget Workshop Minutes

1. Call to Order/Pledge of Allegiance

Jeff Maguire called the meeting to order at 7:02 P.M. The Pledge of Allegiance was recited.

Members: First Selectman Jeff Maguire, Vice Selectman Adrian Mandeville, Paula King, Jeff Murray, Scott Person.

Town Administrator: Eric Anderson, Board Clerk/Admin Assistant: Amanda Gibson.

Finance Director: Sherry Holmes

Board of Finance: Vice Chair Diane Choquette, Joanne Hebert.

Public: Cathy Palazzi, Dianne Grenier, Bill Penn, Michael Winne, Victoria Cavanaugh.

2. Public Speak

Dianne Grenier requested for the board members to have their Zoom video turned on.

3. Eagle Scout Project for Transfer Station C.A.R.T. Program

Jarret Lundberg shared a list of materials for the project.

Adrian Mandeville MOVED to accept the Eagle Scout project as submitted.

Scott Person SECONDED

MOTION CARRIED 5:0:0

4. Budget Workshop for Fiscal Year 2022-2023 Proposed Town Budget

Members discussed the draft budget worksheet as presented by Sherry Holmes.

Adrian Mandeville MOVED to increase salaries by 3% for all non-collective bargaining positions including the Public Works Supervisor.

Jeff Murray SECONDED

Adrian Mandeville MOVED to amend the motion to include increasing all Library employees to the minimum wage.

Paula King SECONDED

MOTION CARRIED 5:0:0

Adrian Mandeville MOVED to increase the Transfer Station Attendant salaries to \$18 per hour.

Paula King SECONDED

MOTION CARRIED 5:0:0

Adrian Mandeville MOVED to ask the Board of Finance to add \$5k in funding for planning services.

Paula King SECONDED

MOTION CARRIED 5:0:0

Adrian Mandeville MOVED to increase the Building Official position to 7 hours per week, to increase the IT budget to 12 hours per month, and to increase the Zoning Agent position to 15 hours per week.

Paula King SECONDED

MOTION CARRIED 5:0:0

Adrian Mandeville MOVED to promote Richard Begin to the Public Works Maintainer 2 position.

Jeff Maguire SECONDED

MOTION CARRIED 5:0:0

Adrian Mandeville MOVED to add a full-time summer seasonal position for Public Works for a total cost of \$20k.

Paula King SECONDED

MOTION CARRIED 5:0:0

Adrian Mandeville MOVED to add an additional Maintainer 1 position for Public Works at \$47,600k in salary and \$27,600 in benefits.

Paula King SECONDED

MOTION CARRIED 5:0:0

Adrian Mandeville MOVED to increase the hours for the Administrative Assistant position to full time at 34 hours.
Paula King SECONDED
Discussion: Members discussed cost of salary and benefits, agreeing not to add the position.
MOTION NOT CARRIED 0:4:1 Adrian Mandeville abstained.

Members discussed capital funding and agreed to set the capital budgets at the next meeting.
Members agreed to host a Special Meeting Budget Workshop on Monday, February 28th at 7:00 P.M.

5. Correspondence – None.

6.
Jeff Maguire left the meeting at 7:55 P.M.

7. Public Speak
Cathy Palazzi shared that she loves her volunteer job as the Senior Transportation Coordinator.
Diane Choquette stated that the budget for the Community Senior Center needs to be discussed at the next Budget Workshop.

8. Adjournment
Adrian Mandeville MOVED to adjourn the meeting.
Paula King SECONDED
MOTION CARRIED 4:0:0
Adrian Mandeville adjourned the meeting at 7:58 P.M.

*Please visit our town website at www.andoverct.org for upcoming VIRTUAL meetings with instructions on how to join. The following boards/commission Zoom Video Recordings are posted to the NEW Town of Andover, CT YouTube Channel: Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses Commission, Planning and Zoning Commission, Zoning Board of Appeals. Like our www.facebook.com/townofandoverct page for community updates! Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson. *Amanda Gibson*
Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.