

Town of Andover
Board of Selectmen
Special Meeting – Budget Workshop Minutes
Monday, March 6th, 2023 – 7:00pm
Location: Virtual Zoom meeting

Members Present: First Selectman Jeff Maguire, Adrian Mandeville, Jeff Murray and Paula King
Members Absent: Scott Person
Town Administrator: Eric Anderson
Town Attorney: Dennis O'Brien
Board of Finance: Joanne Hebert

1. Call to Order/Pledge of Allegiance

Jeff Maguire called the meeting to order at 7:03pm. The Pledge was recited.

2. Public Speak

Joanne Hebert - none

3. Budget Workshop for Fiscal Year 2023-2024 Proposed Town Budget

Eric Anderson shared screen to show listing of items that were asked to be put on the agenda for this meeting.

- a. Adding \$35,000 under line 339 for a Rav-4 Hybrid vehicle for Senior Transportation

Jeff Murray MOTIONED to add \$35,000 for a hybrid vehicle under line 339 for Senior Transportation.
Paula King SECONDED. MOTION CARRIED 4:0:0

- b. Adding \$30,000 to the Building Maintenance Fund for improvements to the Andover Museum/Old Town Hall

Jeff Murray MOTIONED to add \$30,000 to the budget under the Building Maintenance Fund earmarked towards improvements for the Andover Museum/Old Town Hall to replace rotting doors and ceiling repair.
Paula King SECONDED. MOTION CARRIED 4:0:0

- c. Recreation Program Increase

Jeff Maguire MOTIONED to increase funding for the Recreation Commission budget line 603-870 by \$10,000 to support a paid staff, working on programming to benefit the total community. Paula King SECONDED. MOTION CARRIED 4:0:0

- d. Temporary Help for Public Works – Keep or Eliminate

Postponing until next meeting.

e. Public Works

Eric Anderson sent a revised cost spreadsheet for Public Works, Capital Roads, and a document of a plan for road management.

Discussion on cost increases, to keep pace with increased costs. Looking to increase the Road Improvement Fund from \$330,000 to \$375,000 – overspent last year, will wait to discuss more with Jay Tuttle at the next meeting.

f. Town Planner

Current RFP out for POCD (Plan of Conservation & Development) – committee picked vendor. Looking to hire Town Planner for 2 years – can do the POCD and other Town planning. Would add \$36,000 to this year's budget, reduce the Legal & Professional budget line by \$5,000, reduce the POCD funding by \$5,000, have Board of Finance move \$13,000 from the POCD fund. Bill Warner will be on the next meeting to talk about the Town Planner.

Salary Discussion – Eric shared a spreadsheet of all employees who are not elected and not in a union. Shows 2%, 3%, and 4% increase.

Adrian Mandeville MOTIONED for a 2.9% increase for non-elected and non-union employees, and a 4% increase for the Public Works Supervisor.

Discussion further – Jeff Maguire SECONDED the motion presented.

Jeff Maguire REVISED the motion presented to include all employees to be at least at minimum wage. Adrian Mandeville SECONDED the revised motion. MOTION CARRIED 4:0:0

Public Speak –

Joanne Hebert - none

4. Executive Session - pursuant to General Statutes section 1-200(6)(B)(9)(C) regarding the Town's consideration of action to implement a legal right regarding the community center building project, including the presence of the Town Administrator and Town Attorney.

Paula King MOTIONED to enter into Executive Session, including the Town Administrator and Town Attorney. Adrian Mandeville SECONDED. MOTION CARRIED 4:0:0

Returned from Executive Session at 9:10pm

5. Adjournment

Paula King MOTIONED to adjourn the meeting at 9:10pm. Adrian Mandeville SECONDED. MOTION CARRIED
4:0:0