

**Town of Andover
Board of Selectmen
Regular Meeting**
Tuesday, October 11th, 2022 at 7:00 P.M.
Location: Virtual Zoom Meeting

1. Call to Order/Pledge of Allegiance

Adrian Mandeville called the meeting to order at 7:00pm. The Pledge was recited.

Members Present: Adrian Mandeville, Scott Person, Paula King, Jeff Murray

Members Absent: First Selectman Jeff Maguire

Town Administrator: Eric Anderson

Conservation Commission: Mike Palazzi

Senior Services: Cathy Palazzi

Andover 175th Anniversary Committee: Catherine Magaldi-Lewis

Board of Finance: Joanne Hebert

Planning and Zoning Commission: Anne Cremè, Jed Larson

Andover Board of Education: Gerry Cremè, Superintendent Valerie Bruneau

Norton Commission - Dianne Grenier

2. Public Speak –

Mike Palazzi – new member for the Conservation Commission

Cathy Palazzi – reminder about the Flu Clinic in the AES Gym on October 13, 2022 from 2-5pm

Dianne Grenier – none

Joanne Hebert – none

Jed Larson - none

3. Additions/Deletions to the Agenda

Paula King MOTIONED to add Agenda item 4b. 175th Anniversary Committee. Adrian Mandeville SECONDED. MOTION CARRIED 4:0:0

Scott Person MOTIONED to add Agenda item 5b. Conservation Commission Member. Adrian Mandeville SECONDED. MOTION CARRIED 4:0:0

4. Board and Commission Presentations

a. Zoning Chair Jed Larson

i. Referral to local traffic authority for reduced speed on Route 6

Jed Larson shared screen, and spoke regarding letter that was sent to the Board of Selectmen about reducing the speed limit in the vicinity of Route 6 and Lake Road. He shared concerns that residents expressed at the Public Hearing for the Dollar General. Shared information from the traffic study done by the Department of Transportation – and the benefits and costs of reducing the speed limit. Additional discussion between the Board, Jed Larson and Eric Anderson.

Adrian Mandeville MOTIONED to recommend to the Department of Transportation that the speed be reduced by 10mph in the area of Route 6 and Lake Road. Scott Person SECONDED. MOTION CARRIED 4:0:0

ii. Request to opt out of Public Act 21-29

Jed Larson reviewed information that was discussed at the June Board of Selectmen meeting and the process of opting out – last step is a vote from the Board of Selectmen.

Adrian Mandeville MOTIONED to opt out of Public Act 21-29 with the recommendation from the Planning and Zoning Commission. Scott Person SECONDED. MOTION CARRIED 4:0:0.

Additional discussion regarding the Dollar General delivery trucks backing into the parking lot from Route 6 – Zoning Agent Jim Hallisey will contact the developer.

b. 175th Anniversary Committee

Catherine Magaldi-Lewis gave an update on projects the committee is doing for upcoming events. The committee is still looking for donations to help fund t-shirt sales, cookbook sales, and games for the events. There will be other events going on such as cemetery tours and a magician. Discussed the layout for the events at the Elementary School. Catherine thanked Scott Person for the tree being planted at Town Hall.

5. Appointments

- a. Appoint Cheryl Miller as Town Treasurer – Adrian Mandeville MOTIONED to appoint Cheryl Miller as Town Treasurer Paula King SECONDED. MOTION CARRIED 4:0:0
- b. Conservation Commission – Scott Person MOTIONED to appoint Evan Aguirre to the Conservation Commission. Paula King SECONDED. MOTION CARRIED 4:0:0

6. Resignations – none

7. Town Administrator's Report

8. Old Business – Discuss and act upon the following

- a. Finance Department employment
 - i. Status of open Board positions – Town Treasurer – previously discussed, additional discussion on posting assistant position
- b. Community Center RFP for design build – will work on information being posted to the Town website
- c. Hop River Homes – Eric Anderson received correspondence, will refer to Town's attorney if necessary
- d. Recognizing Andover Residents – Paula King asked the rest of the Board for their thoughts and suggestions – will either go in the Community Room or the new Community Center, maybe put up a plaque and recognize during a meeting. Discussion on the space between the Town Hall and new Community Center, could potentially do a brick sidewalk – each brick for a recognized resident. Board will work on criteria for recognition, drafting a letter, and a list of residents.

9. New Business – Discuss and act upon the following

- a. 2021-22 Purchasing Policy – on hold, being re-written
- b. COOL Program contract with Town – Eric Anderson reached out to CIRMA and COOL for review
- c. Soccer Field Usage – Scott Person will work on contract with FSC North – will put on future agenda if any updates
- d. Vendor Permit – Trinity Solar, Adrian Mandeville MOTIONED to approve the vendor permit for Trinity Solar. Scott Person SECONDED. MOTION CARRIED 4:0:0
- e. October 15th Ribbon Cutting – 9:30am, Center Street area of trail, with Connectivity DOT and DEEP representatives

10. Approval of Meeting Minutes

- a. Thursday, September 8th, 2022 Special Meeting Minutes
- b. Monday, September 12th, 2022 Regular Meeting Minutes
- c. Tuesday, September 27th, 2022 Special Meeting Minutes

Adrian Mandeville MOTIONED to approve all meeting minutes listed. Paula King SECONDED. MOTION CARRIED 4:0:0

11. Finance Department Reports

- a. Revenue Summary
- b. Town Budget Summary
- c. Town Aid Road (TAR) Update
- d. Town Cash Report
- e. Over Expenditure Report

Some reports not included – numbers are not correct/current. Included expenditures from Public Works for roadwork, discussion on other potential grants for roadwork, upcoming TRIP grant, look at solar/energy grants (federal)

12. Budget

- a. Appropriation Transfers – none
- b. Over Expenditure Requests – none

13. Tax Collector's Reports

- a. Refund Requests – Adrian Mandeville MOTIONED to accept the refund requests as printed on page 48 of the Board of Selectmen meeting packet. Scott Person SECONDED. MOTION CARRIED 4:0:0

14. Department Reports

- a. Assessor's Report
- b. Fire Department
- c. Burning Official
- d. Resident State Trooper
- e. Town Clerk
- f. Building Department
- g. Assessor's Office
- h. Public Works
- i. Transfer Station
- j. Library
- k. Senior Transportation
- l. Registrars
- m. AHM
- n. Economic Development Commission
- o. ZBA

All included in packet – no additional discussion

15. Correspondence – Board will ask Fire Department and Registrars to submit their reports electronically going forward

16. Public Speak – none

17. Adjournment – Paula King MOTIONED to adjourn the meeting at 8:25pm. Adrian Mandeville SECONDED. MOTION CARRIED
4:0:0

* The following boards/commission Zoom Video Recordings are posted to the NEW Town of Andover, CT YouTube Channel: Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses Commission, Planning and Zoning Commission, Zoning Board of Appeals. Like our www.facebook.com/townofandoverct page for community updates! Helpfully submitted by the Board Clerk Marina Pandolfi. Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.