



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

November 12, 2019 Special Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

**November 4, 2019 mtg. did not have a Quorum so mtg. was moved to
November 12, 2019. This mtg. will be run as a Special Meeting.**

In Attendance: W. Barton, S. Yeomans, M. Williams, G. Wright
Guests: Ron Mike, Jr. Chief, Chris O'Brien, Asst. Chief

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: NONE – Special Mtg. Rules
- 5 Correspondence: NONE
- 6 Approval of the October 7, 2019 Minutes:

Motion to accept the October 7, 2019 minutes as presented.

Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

- 7 Financial Report: **A) Treasurers Report** - \$37,044.51 in check book
 - * Scott Bottles a continually going out for testing – payment on going
 - * Deposit made on Awning –Waiting installation

Motion to accept the Treasurers Report as it was presented.

Motioned by M. Williams 2nd by W. Barton APPROVED BY ALL

- 8 Building and Grounds: **Generator Leak** – O-Rings on fuel filters replaced
Was advised that the **Batteries** on it are old and need to be replaced.
Cost for two 12-volt batteries would be **\$585.00** to replace.

Motion to replace Generator Batteries at a cost of \$585.00.

Motioned by M. Williams 2nd by S. Yeomans APPROVED BY ALL

- 9 Apparatus: R115 had a fuel filter changed. Cost was \$600.00+-. Work done at DuBois's

- 10 Chief's Report: There were 37 calls for service during the month of October
Chief advised there was a request for **Building Use** for two days. The **Andover PTA** is
having a two day **Babysitting Class** and would like to use the Fire House. A member of
the Fire Dept. will be present during these days.

Motion to allow the Andover PTA to use the Fire House for two Babysitting Classes.

Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

10 Chief Report.....continued.....

<u>SPENDING REQUESTS</u>			
<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Thirty (3) Safety Vests (\$31/ea.)	\$ 930.00	826
2	Case of Fire Tape (10-12 rolls per case)	\$ 350.00	252
3	Professional Lock for Door Repairs	\$ 277.75	301
4	3-Bottles of Hydro from Shipmans	\$ 136.95	881
5	4" Story x 4 1/2 (Fittings)	\$ 137.36	252
6	Fire Fighter Boots – Repay Kim Hawes 1pr.	\$ 151.99	826
7	Booster Cables – from NAPA	\$ 123.99	360
8	Vent Master Saw & K-12 Saw for ET215	<u>\$3,522.25</u>	252
TOTAL		\$5,630.29	

Motion to spend \$5,630.29 on the above eight (8) items.
Motioned by M. Williams 2nd by S. Yeomans APPROVED BY ALL

11 Old Business: **A) Cadet/Recruitment Update** – No Updates at this time

12 New Business: **A) 2020-2021 Budget Discussion** – Treasurer needs to review last year's budget compared to this years and advise if any increases/decreases are needed. Will advise at next meeting.

Chief asked if the **amount of money** the Town provides for **Physicals can be increased?** Fire Dept. gets about \$3,500 +- out of \$5,000 in budget. This budget account is used for both Town Crew, Seniors Bus Drivers and Fire Dept. The Chairman will talk to the Town Administrator to see if this Budget Account can be increased to provide more money to cover ALL the Fire Fighters Physicals

B) 2020-2021 CIP Items
C) 5-Year Plan

Both of these items were discussed and will be finalized at the December 2019 meeting

13 Items for Future Agendas: 2020-2021 Budget 2020-2021 CIP Requests 5-year Plan

14 Public Comment: NONE

15 Adjournment: **Motion to adjourn at 7:30p.m.**
Motioned by M. Williams 2nd by S. Yeomans APPROVED BY ALL

Submitted by

Carol Barton
Clerk

RECEIVED FOR RECORD
11-13-2019 @ 11:25 AM
Theresa Long
Asst. TOWN CLERK