



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

March 2, 2020 Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, S. Yeomans, M. Williams, C. Dowling, G. Wright
Guests: R. Mike, Jr., Chief Mindy Hegener Deputy. Chief

- 1 Call Meeting to Order: 6:55 p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: **ADD 12A** – Discussion – Fire Commission/
Board of Selectmen/Board of Finance/Administrator
- 5 Correspondence: Audit Request
- 6 Approval of February 3, 2020 Minutes:

Motion to accept 2/3/2020 minutes as presented.

Motioned by C. Dowling 2nd by G. Wright APPROVED BY ALL

- 7 Financial Report: **A) Treasurers Report** - \$31,103.10 in checkbook

Motion to accept Treasurers Report as presented

Motioned by C. Dowling 2nd by G. Wright APPROVED BY AL

- 8 Building and Grounds: **A) Furnace Update** – Received a quote from Nutmeg Mechanical Services to furnish and install propylene glycol to existing boiler and pipes to help correct propane expenditure issue. Quote price provided is - \$1,995.00

Motion to spend \$1,995.00 to help correct propane expenditure issues.

**Motioned by M. Williams 2nd by C. Dowling Barton, Williams, Yeomans, Dowling APPROVED
Wright Abstained**

B) Alarm System – Air in furnace room was at a very dangerous level when inspector came in. He had a monitor on that measures levels and advised that he would be back when system was corrected. (returning 3/3/20 to complete inspection) Suggestion for monitoring was – Gas / Carbon Monoxide detectors to be added to system. Commissioner Williams will work to provide prices and information to add the needed monitoring to the system and will report back.

- 9 Apparatus: Everything is GOOD

10 Chief's Report: There were 33 calls in February.

Chief's request for spending includes 14 items for the new Tanker that is being built. **Items include** – Nozzles, Hoses, Holly Pipe, Ground Cover Tarp, AC/DC Charger, Brackets, Extinguishers, and Freight Charges.

Cost for these 14 items is \$11,201.74.

Motion to spend \$11,201.74 on the requested 14 items.

Motioned by S. Yeomans 2nd by C. Dowling APPROVED BY ALL

11 Old Business: **A) CIP Update** – After much discussion the CIP finally **approved the buying of an UTV for \$20,000** with monies coming out of the Fire Engine Fund. Funds cannot be taken until 2020-2021 Town Budget is passed by the Town. Letter from Fire Commission to BOS, BOF and Administrator is requested.

Motion to from the Fire Commission to have Commission Chair to send a letter to the Board of Selectmen, Board of Finance and the Town Administrator to have monies to buy the UTV come from the Fire Engine Fund.

Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

B) Cadet / Recruitment – Two Cadets have joined. Chris O'Brien would like to work with Cadets on their training.

12 New Business: **A) Discussion** – Board of Selectmen, Board of Finance, Administrator
It was decided discussion will be held off until after the Budget of 2020-2021 is passed.

Chief Mike advised the Commission he sent a letter to the Board of Selectmen and Town Administrator requesting that \$5,000 be added to the Line Item for Town Employees Physicals.

13 Items for Future Agendas: Updated 10-year Plan, Normal Items

14 Public Comment: NONE

15 Adjournment: **Motion to adjourn at 7:40p.m.**
Motioned by M. Williams 2nd by S. Yeomans APPROVED BY ALL

Submitted by

Carol Barton

Carol Barton
Clerk