



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

December 7, 2020 Virtual Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, S. Yeomans, C. Dowling, M. Williams, G. Wright  
Guests: Ron Mike, Chief

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: Via Roll Call Barton, Yeomans, Dowling, Williams, Wright
- 3 Additions / Deletions to Agenda: **ADD 11D 5-10year Plan**
- 4 Correspondence: **A) Letter on the 2021-2022 Budget** to be filled out and returned in January
- 5 Approval of 11/2/2020 Minutes:  
Item 3 **Chg. NONE** to DONE  
Item 7 **Remove** Fighter 1 Class  
Item 12 **Chg. Put to Putting** **Remove the word – away** **Add** chairs/tables, etc.  
**Motion to accept the 11/2/2020 minutes as corrected**  
**Motioned by C. Dowling 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**
- 6 Financial Report: **A) Treasurers Report** - \$42,701.99 in Check Book  
Normal bills were paid  
**Motioned to accept the Treasurers Report.**  
**Motioned by C. Dowling 2<sup>nd</sup> by M. Williams APPROVED BY ALL**
- 7 Building and Grounds: All is Good. Building is closed due to Covid-19. Chief advised that the Cleaning Lady is still cleaning the building and is using a stronger cleaner to help “kill” germs. He appreciates this.
- 8 Apparatus: Everything is running Good.  
**A) Status of Trailer for UTV** – Commissioner Dowling contacted Sale Rep. and was advised that material is still slow in coming in because of Covid-19. New timeframe for trailer to be built is February 2021.
- 9 Chief's Report: 33 Calls in November

**SPENDING REQUESTS**

<u>ITEM</u>	<u>REQUEST</u>	<u>COST</u>	<u>ACCOUNT</u>
1	10/gallon Tool Fuel	\$ 150.00	325
2	Soap for Cleaning Apparatus	\$ 50.00	360
3	2 People to Fire Instructor Class	\$ 834.00	455
<b>TOTAL</b>		<b>\$1,034.00</b>	

**Motion to approve spending \$1,034.00 for the above three (3) items**  
**Motioned by M. Williams 2<sup>nd</sup> by C. Dowling APPROVED BY ALL**

10 Old Business: NONE

11 New Business: **A) 2021-2022 Budget** – Discussion was whether to increase or decrease any accounts. Commissioners decide to continue to review items and make final decision at the January 2021 meeting

**B) CIP Items** – The **number 1 item** to be presented will be requesting a **new Hurst Tool System**. The Hurst Tool they have now is being phased out. **COST \$150,000**  
Additional Wish items that may also be presented are:

(This so CIP Commission knows what requests maybe coming in the future

- ❖ Commercial Washer and Dryer
- ❖ Air Compressor System
- ❖ Air Packs – 20ea.
- ❖ Turn-Out Gear

**C) Request for ISO Review** – Town Selectmen are requesting the Fire Department (FD) to work with an Auditor on reducing the Towns ISO Insurance bill. The FD is 90% of the ISO Insurance. Chief Mike will check out cost of audit and report back.

**D) 5-10yr. Plan** – Discussion on what should be added/deleted on the Plan. This is still a work in process and will be discussed more at the January 2021 meeting.

12 Items for Future Agendas: 2021-2022 Budget CIP Trailer for UTV

13 Public Comment: Clerk asked if Commissioner Yeomans is running again in the May 2021 Election He advised YES. Commissioner Wright has also decided to run again. Clerk advised she will be processing her hours for a paycheck this week.

14 Other Business: NONE

15 Adjournment: **Motioned to adjourn at 7:45p.m.**  
**Motioned by C. Dowling 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

Submitted by

*Carol Barton*

Carol Barton  
Clerk