



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

May 8, 2017 Meeting

Meeting was moved to May 8, 2017 because the 1st Monday of May was Town Elections and Commission Chairman had to work the election.

In Attendance: S. Yeomans, W. Barton, C. Dowling
Guests: R. Mike, Jr.

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: NONE
- 5 Correspondence: NONE
- 6 Approval of the April 3, 2017 Minutes: **Motion to approve the April 3, 2017 minutes as presented.**
Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

- 7 Financial Report: **A) Treasurers Report** - \$45,072.90 in checkbook
Treasurer is holding money aside to pay for normal and expected bills.
No money is being held aside for fuel oil.

Motion to accept the Treasurers Report as updated.
Motioned by C. Dowling 2nd by W. Barton APPROVED BY ALL

B) 2017-2018 Budget Update – After the May 4, 2017 town budget presentation our 2017-2018 working budget will be \$200 less than the 2016-2017 working budget.

- LOCIP money is going to be used to remove the oil tank and this may cause the work's start date to be Aug/Sept 2017.
- Nutmeg is working on specifications that will use for the RFP for the installation of the new propane heating system. These specifications should be ready by the June meeting.

- 8 Building and Grounds: **A) Effluent Pump Repairs** – have been done.

- 9 Apparatus: Good Shape. Chief received only 2-bids so far on the Tower for \$2000 / \$3000.
Will hold off on doing anything until the June meeting to see if we get any more bids.

- 10 Chiefs Report: There were 32 calls in May

SPENDING REQUESTS

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	New Air Bag System	\$4,765.00	252
2	Three (3) Stream Light Batteries	\$ 120.00	252
3	10-gallons of Tool Fuel	\$ 140.00	360
4	Fire Prevention Supplies	\$1,200.00	455
5	Two (2) Gumby Suits (cold water suites)	\$1,780.00	252
6	Five (5) Stream Light Flashlights	\$ 675.00	252

TOTAL COST \$8,680.00

Motion to spend \$8,680.00 on the above six (6) items.
Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

11 Old Business: **A) CIP** – See Item 7B

B) Contracts – See the below four (4) areas being worked on for 2017

1 – Lawn Mowing – Sears & Son Landscaping was the 2016 contractor and will be the 2017 contractor
Lawn mowing charge – \$50 each mowing (weekly/bi-weekly)
Fall Cleaning charge - \$250

2 – Cleaning Service – Chief Mike contacted three (3) services, but only one came in to review building and provide him with a bid. Holding this contract until June so that Commission Chairman can talk to Library and Town Office to see if we can get combine building deal

3 – Furnace/HVAC Maint. – B&G Mechanical provided a Maintenance Agreement for three (3) years.

Holding this contract until Commissioner Dowling can provide additional information

4 – Apparatus Service – Five-Star is still the better contractor & we will review their pricing come June meeting.

12 New Business: **A) Insurance (Supplemental Policy)** Finance Board Chairman says they have money in the new 2017-2018 budget to pay for the new updated contract once a contract is provided – which should be due around July/August. Chief Mike will advise once he receives any paperwork.

13 Other Business: Chief Mike presented a **Request for Building Use** – EMS Memorial Bike Ride is requesting to use the building on Sunday, May 14, 2017 at around 3:00p.m. to refill water bottles, use restrooms and to rest. There would be 100 +- riders.

Motion to allow EMS Memorial Bike Ride to use the Fire House on Sunday, May 14, 2017 at around 3:00p.m. As long as there is a Fire Department member present.

Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

14 Future Agendas: Contracts

15 Public Comment: NONE PRESENT

16 Adjournment: **Motion to adjourn at 7:40p.m. Motioned by S. Yeomans 2nd by C. Dowling**
APPROVED BY ALL

Submitted by

Carol Barton

Carol Barton
Clerk

RECEIVED FOR RECORD
5-10-2017 @ 10:40am
Carol Barton
TOWN CLERK