



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

August 7, 2017 Meeting

In Attendance: W. Barton, S. Yeomans, M. Williams, G. Wright, C. Dowling  
Guests: R. Mike, Jr., Mike Lester – Andover Deputy Fire Marshall

- 1 Call Meeting to Order: 7:00 p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: NONE

5 Correspondence: Only normal Bills

6 Approval of July 10, 2017 minutes: **Motion to accept the July 10, 2017 minutes as presented**  
**Motioned by C. Dowling 2<sup>nd</sup> by G. Wright APPROVED BY ALL**

7 Financial Report: **A) Treasurers Report** - \$22,976.73 left in checkbook  
Treasure advised that the **new copier/fax machine** has been installed – what do we do with old one?  
We owe the old one. Do you want to dispose it?  
**After discussion** – Give the old copier/fax machine to the Fire Association and if none of them want it for their personal use then it can be disposed of.

**Motion to approve the Treasurers Report as presented**  
**Motioned by M. Williams 2<sup>nd</sup> by C. Dowling APPROVED BY ALL**

8 Building and Grounds: Commission Chairman asked if the air conditioner has been serviced.  
Commissioner Dowling will look into it and if needed get it serviced.

9 Apparatus: Just multiple small repairs have been done.

10 Chief's Report: Spending Report

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Mulch Work around building	\$ 425.00	301
2	Hydro Testing of 16 SCBA Bottles (\$40+-ea.)	\$ 650.00	881
3	Truck Maintenance – Misc. Items	\$ 75.00	306
4	3 Back-up Cameras (ET115, ET215, R215) <b>AND</b> New Driver Seat for ET215	\$3,200.00	360
5	Service 115 Batteries/Charger	<u>\$1,104.00</u>	360
<b>TOTAL</b>		<b><u>\$5,454.00</u></b>	

**Motioned to spend \$5,454.00 on the above five (5) items**  
**Motioned by M. Williams 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

11 Old Business: **A) Election of Chairman and Treasurer –**

Nomination of Chairman: Wally Barton  
**Motioned by S. Yeomans 2<sup>nd</sup> by M. Williams**  
**APPROVED BY ALL**

Nomination of Treasurer: Scott Yeomans  
**Motioned by C. Dowling 2<sup>nd</sup> by G. Wright**  
**APPROVED BY ALL**

11 Old Business.....continued

**B) LOCIP Funds** – CIP Project – Since there is no State Budget yet all LOCIP funds are Frozen until a State Budget is approved. Once approved then Andover can process paperwork to receive up to \$102,000 +/- that is designated for Andover. Because of this delay – Propane conversion might not happen until Spring – and if so we will have to contract Oil delivery for the Winter. The new Administrator advised that ALL Capital Requests will be going through his office. The Tank Removal part of the project will be going out via State Bid. Commissioner Williams provided the Commissioners paperwork for the Scope of Work for the Tank Removal.

**C) Fire Marshal** – At the August 2, 2017 Selectmen's meeting – the Selectmen were advised by one of the Selectmen that the Selectmen appoints the Fire Marshal – they were corrected that it is the Fire Commissioners responsibility to appoint the Fire Marshal.

If Andover Deputy Fire Marshal – Mike Lester – is still interested in accepting the position of Andover Fire Marshal we would like to appoint him.

Mike Lester has some questions first –

1. Who does he report to? Town or Commissioners

**Answer** - to the Town

2. He would like a desk – office within the Town Office

**Answer** – Commission Chair will talk to Administrator

3. Would like the Town Facebook account to have information on the Fire Marshal – like name / phone / hours

**Answer** – Commission Chair will talk to Administrator

4. Would like Town to pay for Business Cards for the position.

**Answer** – Commission Chair will talk to Administrator

**Motion to appoint Mike Lester Andover's Fire Marshal**

**Motioned by C. Dowling 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

**Motion to in-power the Commission Chairman to talk with Town Officials to have the Fire Marshal's Budget to reflect the 2016-2017 dollar amount. (which was \$11,000)**

**Motioned by C. Dowling 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

Mike Lester also commented that the Fire Marshal position needs to have a "back-up" and the deputy would need to be sworn in in Andover. He has two (2) people he can talk to – unless there is someone within Andover that would like to take the Fire Marshal classes. No Andover Firefighter at this time is interested. Mike will talk to his two people and advise Chairman.

12 New Business: Commissioner Dowling feels that the Commissioners need to provide their e-mails to each other and that the minutes or other information should be sent to all of them. The Clerk was provided the e-mail addresses and will provide minutes starting with August 2017. Commissioner Dowling also advised that the new Administrator is entertaining "IT Bids" for the Town Office and may eventually include all town building and boards and commissions.

13 Other Business: Chief advised that Tower was sold – original bid of \$3,000 was dropped by bidder, but another bidder offered \$6,000. Additional equipment was sold for another \$1,000. Chief will provide town with checks to be put in Fire Truck Fund Account. Commissioner Yeomans advise he was informed that the water in facets are still coming out "black". This includes both hot & cold water. The Chief said he will talk to a plumber and have him advise – the water tank is original and that may be the problem. He will advise.

14 Items for Future Agendas: NORMAL

15 Public Comment: NONE PRESENT

16 Adjournment: **Motion to adjourn at 7:55p.m. Motioned by S. Yeomans 2<sup>nd</sup> by M. Williams**  
**APPROVED BY ALL**

Submitted by

*Carol Barton*  
Carol Barton, Clerk

8-8-2017 FOR RECORD  
11:35 AM  
*Theresa Gentry*  
Asst. TOWN CLERK