



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

September 10, 2018 Meeting

THESE MINUTES ARE UNAPPROVED UNTILL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, S. Yeomans, M. Williams, C. Dowling
Guests: Chris O'Brien – Assistant Chief

- 1 Call Meeting to Order: 7:00p.m.
 - 2 Quorum: YES
 - 3 Pledge of Allegiance: DONE
 - 4 Additions / Deletions to Agenda: Add Item 11C – CIP
Add Item 11D – 80th Anniversary
 - 5 Correspondence: Chairman provided all Commissioners with a copy of the **Fire Commission Annual Report for 2017-2018** for their comments. Once they read it they all approved it and it can now be processed to the Town Administrator
 - 6 Approval of August 6, 2018 Minutes: Change - Item 10 Chief gave TO Chief gave
Motion to approve the August 6, 2018 minutes as corrected.
Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL
 - 7 Financial Report: A) Treasurers Report - \$16,045.22 left in Checkbook
Motion to accept the Treasures Repot as presented.
Motioned by M. Williams 2nd by C. Dowling APPROVED BY ALL
- Commissioner Dowling advised the Commissioners that at the last Selectmen's Meeting it was commented that the Auditor gave an "ATTA BOY" to both the Fire Commission and the Elementary School for how well they are keeping their books.
- 8 Building and Grounds: Chairman did a "Walk Thru" with Town Administrator – Joe Higgins" on Monday, 9/10 to review the installation of the **propane tanks, diesel tank, and new furnace**. He approved how everything looks and will process payment for work done.
- While the Chairman and Administrator were outside the Administrator noticed the new **Dumpster** that the Fire Commission just commissioned to use. He asked if the Town Office could also use it. Answer was if they paid one half of the monthly bill. Administrator didn't think that would be feasible. Chairman ask the Commissioners if they would let the Town Office use the Dumpster.
All agreed YES ONLY IF TOWN PAID ONE HALF OF THE MONTHLY BILL. Otherwise NO! !
- 9 Apparatus: ET115 - Brakes replacing the "Cans" r. Cost \$575.00
Motion to send \$575.00 to replacing the Brake "Cans" on ET115.
Motioned by C. Dowling 2nd by M. Williams APPROVED BY ALL

10 Chief Report: 29 Calls in August *Assistant Chief O'Brien filled in for the Chief.*

SPENDING REQUEST

<u>ITEM</u>	<u>REQUESTED ITEM</u>	<u>COST</u>	<u>ACCOUNT</u>
1	10 Apollo Pagers \$185/ea.	\$1,850.00	252
2	Misc. Equipment Repairs	\$ 250.00	325
3	SCBA Batteries	\$ 77.94	325
TOTAL		\$2,177.94	

Motion to spend \$2,177.94 on the above three (3) items.

Motioned by S. Yeomans 2nd by C. Dowling APPROVED BY ALL

11 Old Business: **A) LoCIP Project Update** – Diesel and Propane Tanks have been installed and are full with fuel. Furnace has also been installed. All equipment has been tested. Chairman has completed walk thru with Town Administrator and he will have the check cut.

B) 2018-2019 Capital Project (Shed) – Shed has been delivered and set-up behind the building. Question to Building Dept. since permit was pulled – do they need to review? Waiting answer.

C) CIP – Committee will be checking out places to hold meetings. Old Fire House/Fire House/School. If they need to use Fire House Commissioner Dowling will request it.
Also for 2019-2020 CIP Requests he wishes to Prioritize the Commissions Requests as:

- 1 To Purchase a Tanker for approximately \$450,000
- 2 To Purchase a UTV – Fire/Rescue Vehicle – for approximately \$40,000

Motion to send the above two purchase (Priority 1 – Tanker, Priority 2 – UTV) as the Fire Commissions 2019-2020 CIP Requests.

Motioned by S. Yeomans 2nd by M. Williams 3 Approved 1 Abstained

D) 80th Anniversary – In October the Fire Dept. will be having a Dinner to celebrate their 80th Anniversary. Commissioners are invited – Please sign-up

Commissioner Dowling commented that the Cadet Program has one person already signed up. They also have two 16-yr. olds also signed up as Junior Members. One more has paperwork and will be submitting it.

12 Old Business: NONE

13 Future Agendas: Keep on agenda – CIP Cadets Budget 2019-2020

14 Public Comment: NONE

15 Adjournment: **Motion to adjourn at 7:30p.m.**

Motioned by M Williams 2nd by S. Yeomans APPROVED BY ALL

Submitted by

Carol Barton
Clerk

RECEIVED FOR RECORD
9-12-2018 @ 9:16 AM
Theresa Jones
TOWN CLERK