



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

October 1, 2018 Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, S. Yeomans, G. Wright, M. Williams
Guests: Ron Mike, Jr – Fire Chief

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: Add 11D Budget 2019-2020
ADD 12A 2019 Meeting Dates
- 5 Correspondence: Well Claim Well Water Test

- 6 Approval of September 10, 2018 Minutes:

Chg. Item 7 Motion to Accept Treasurers Report TO Report

Chg. Item 9 "Cans" r REMOVE the r

Motion to accept the September 10, 2018 minutes as corrected

Motioned by S. Yeomans 2nd by W. Barton 1 – Abstaining 2 – Approving

- 7 Financial Report: A) Treasurers Report \$14,355.76 left in check book

Treasurer is waiting Quarterly Check from Town

Motion to approve the Treasurers Report as presented

Motioned by G. Wright 2nd by W. Barton APPROVED BY ALL

- 8 Building and Grounds: The Well that both the Fire House and Town Office use was sanitized and then had to be tested twice before it was cleared for drinking. As of 9/27/28 Diane Collelo, RS from the Eastern Highlands Health District (EHHD) sent a Gmail to Joe Higgins – Town Administrator – saying they received the test results and with this Gmail will serve as the approval by the EHHD that the water is portable.

Well Pump Claim [Claim # 0155618] - Claim paperwork submitted from Liberty Plumbing to replace the well pump and wiring for \$3,457.03 that was sent to The Hartford Steam Boiler Inspection and Insurance Company for the loss of the well pump and wiring on August 8, 2018. There was a \$1,000 deductible and \$252.00 applicable adjustment leaving \$2,205.03 to be paid by Insurance. The \$1,252.00 bill payment will be split between both the Fire Commission and Town Office. A letter to Town Administrator will be provide by the Commission Chairman saying that \$625.00 is to be paid by both parties.

- 9 Apparatus: Everything is OK

10 Chief Report:

SPENDING REQUEST

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Two (2) Metal Locker Room Benches	\$ 500.00	301
2	Two (2) Hydrant Bags (to holds supplies)	\$ 150.00	252
3	Payment to Paint Posts (Safety Yellow Color)	\$ 600.00	301
4	5-gallon Fuel Additive	\$ 258.00	220
5	Misc. Supplies	\$ 250.00	325
TOTAL		<u>\$1,758.00</u>	

Motion to spend \$1,758.00 for the above five (5) items.

Motioned by M. Williams 2nd by G. Wright APPROVED BY ALL

- 11 Old Business:
- A) CIP Update** – Chief accepts what is going to be presented to the CIP.
 - B) 80th Banquet** – As of today everything is going OK
 - C) Recruitment/Cadet Program Update** – 1 Cadet has joined and 10 New Members have joined in the last 3-months. Three (3) in EMT Class. Chief advised that at some point the Department will be needed new gear. Will advise Commission when new gear will need to be ordered.
 - D) 2019 – 2020 Budget** –
 - Question Chief - What Accounts need to be updated?
 - Answer **Training** Because of the new members. Should be increased by \$2,000.00
 - Protective Clothing** New members will be needing Fire Gear. Should be increased by \$3,000
 - Question Commission Yeomans asked if **Cost Recovery** should be increased? It hasn't been increased for years.
 - Answer Would increasing it by \$2,000 be good? YES

- 12 New Business: **A) 2019 Meeting Dates** – Meeting dates are the first Monday of every month unless the Monday is a holiday. September is the only month that the meeting will be on the second Monday. **Dates are approved by all**

13 Items for Future Agendas: CIP 2019-2020 Budget Cadets/Recruits

14 Public Comments: None Present

- 15 Adjournment: **Motion to adjourn at 7:35p.m.**
Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

Submitted by

Carol Barton

Carol Barton
Clerk

RECEIVED FOR RECORD
 10-2-2018 @ 1:15pm
Theresa Jones
 asst TOWN CLERK