



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

December 3, 2018 Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, S. Yeomans, G. Wright, M. Williams, C. Dowling
Guests: Ron Mike Jr., Chief Chris O'Brien

- 1 Call Meeting to Order: 7:05p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: NONE
- 5 Correspondence: Received paperwork and quote on pricing for propane
- 6 Approval of November 5, 2018 Minutes: Item 11B **Change** pro-pane **TO** propane

Motion to approve the 11/5/2018 minutes as corrected.
Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

- 7 Financial Report: **A) Treasurers Report - \$37,963.78 in checkbook**

Treasurer advised that the **benches** came in for the showers, but the price quoted by the Chief did not include shipping. An additional cost of \$112 for shipping needs to be approved.

Motion to add an extra \$112 to the cost of the benches to pay for shipping.
Motioned by S. Yeomans 2nd by C. Dowling APPROVED BY ALL

Motioned to approve the Treasures Report as presented
Motioned by M. Williams 2nd by C. Dowling APPROVED BY ALL

- 8 Building and Grounds: Chairman received paperwork for the cost of propane for a year. Best cost received was \$1.60/gal. Chairman would like permission to enter into contract for this price with High Grade Gas Services in Stafford Springs CT.

Motion to spend \$1.60/gal for propane for a yearly contract with
High Grade Gas Services in Stafford Springs CT.
Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

- 9 Apparatus: Service Truck was sent to Dubois on 12/3 for a leak

10 Chief's Report: 26 calls were recorded in November

SPENDING REQUEST

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Replace toilet in Ladies Handicapped restroom	\$ 681.79	301
2	Five (5) pairs Small Gloves	\$ 350.00	826
3	Charger and Pac Brackets for ET215	<u>\$1,999.00</u>	360
TOTAL		\$3,030.79	

Motion to spend \$3,030.79 for the above three (3) items

Motioned by C. Dowling 2nd by M. Williams APPROVED BY ALL

11 Old Business: **A) CIP Update** – have been meeting – will keep Commission informed

Commissioner Dowling advised he was asked to be a member of the **Town Safety Committee**. He provided Chief with a generic spec's for RFP so vendors will be able to quote on safety issues. Committee plans to send RFP spec's to at least five (5) vendors.

B) 2019-2010 Budget – Chief and Treasurer presented an updated worksheet showing increases and decreases to the 2019-2020 budget. Total budget would be \$129,550 for a 4% increase.

Motion to present a 2019-2020 budget of \$129,550 for a 4% increase to the Town.

Motioned by M. Williams 2nd by G. Wright APPROVED BY ALL

C) Recruitment / Cadet Program – No new people joined, but those who are in the programs are slowly leaning and working out.

12 New Business: NONE

13 Item for Future Agendas: Normal items

14 Public Comment: NONE

15 Adjournment: **Motion to adjourn at 7:30p.m.**

Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

Submitted by

Carol Barton

Carol Barton
Clerk

RECEIVED FOR RECORD
10-4-2018 @ 10:40 AM
Theresa Jany
TOWN CLERK