



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

Monday, May 13, 2019 Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

Meeting changed from 5/16 to 5/13 because of the Town Election on May 6th. Per 4/1 meeting minutes meeting was changed to 5/8, but Chairman requested later to change it to 5/13 because of the long hours for the votes on 5/6 and 5/7.

In Attendance: W. Barton, S. Yeomans, C. Dowling, G. Wright, M. Williams
Guests: R. Mike, Jr. Chief

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: Add A, B, C, & D to Item 8
Add A & B to Item 11
- 5 Correspondence: Sears & Son Bid for landscaping
- 6 Approval of 4/1/2019 Minutes: **Motion to accept the April 1, 2019 minutes as presented.**
Motioned by C. Dowling 2nd by G. Wright APPROVED BY ALL
- 7 Financial Report: **A) Treasurer** - \$42,087.27 in check book until additional bills were paid since meeting was changed. Amount is now closer to \$30,000 +- in check book
Motion to accept the Treasurers Report as presented
Motioned by G. Wright 2nd by C. Dowling APPROVED BY ALL
- 8 Building and Grounds: **A) Lawn Contract** – New contract does not have any increase to cost.
Chief advised they are doing a great job.
Motion to accept Sears and Son as landscaper for the Fire House.
Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

Chief advised that Sears & Son will deliver top soil as soon as the weather permits.
Cost to spread the **top soil and seed** is \$245 and will be done as soon as weather permits.

Motion to spend \$245 to have Sears and Son provide top soil and spread it and seed on lawn
Motioned by C. Dowling 2nd by M. Williams APPROVED BY ALL

B) Propane Usage – Chairman is still waiting for Nutmeg to contact him with day and time they will be out to check the propane system. It has been over 3-wks since he contacted them.

Commissioner Dowling will contact rep via his personal phone to set-up appointment.

Chairman advised that depending upon how long it still may take to get them out here we might want to discuss changing contractors for service – to be discussed in June.

See page 2 for additional items for Item 8

8 Building and Grounds.....continued

C) Doors – Overhead Door Company of Norwich provided a cost of \$1,120 to inspect all bay doors and door operators. Replace problems as needed. There may be extra fees incurred. The company also provide a maintenance and periodic inspection agreement that could be sign. Chairman suggested that the Commission wait to see how the repair of doors goes first and what exact cost it will be.

Motion to accept Overhead Door Company of Norwich proposed cost of \$1,120 to inspect all bay doors and door operators. Also understand additional fees may need to be paid above the \$1,120 original cost.
Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

D) Painting – Chief advised painter is waiting for the weather to stop raining. Cost to paint doors and diesel tank is \$700.00. (Painting cost is on Chief's Spending Request)

9 Apparatus: Everything is OK. DOT paperwork has been given to Treasurer. Repairs are completed on all vehicles that required any repairs.

10 Chiefs Report: 29 Calls for the month of April.

<u>SPENDING REQUEST</u>			
<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Six (6) Kenwood Portables	\$ 4,837.20	252
2	J&S Labor to Reprogram Radios Countrywide reprogramming requirement	\$ 1,200.00	878
3	1,200 feet of 4 inch Hose	\$ 6,903.00	252
4	Painting Diesel Tank and Four (4) Exterior Doors	\$ 700.00	301
5	Fire Prevention Supplies	\$ 1,826.96	455
6	New Vertical Window Blinds on all windows	\$ 5,140.00	301
7	One (1) Elkhart Monitor – portable deck gun	<u>\$ 2,663.76</u>	252
TOTAL		<u>\$23,270.92</u>	

Motion to spend \$23,270.92 on the above seven (7) requested items.
Motioned by M. Williams 2nd by S. Yeomans APPROVED BY ALL

Commissioner Dowling asked if the Chairman could **sign the contract for the new Tanker** once the Town Budget passes. This way we would be able to add about 2-months to the making of the Tanker. Instead of waiting for the new Board of Selectmen to take their seats. Chairman advise that he get this request added to the June Selectman's Agenda so they know why they want the contract to get started in ordering the Tanker. Commissioner Dowling will get request on Selectman's Agenda for June.
(Note: Tanker takes one (1) year or more to build and deliver.)

11 Old Business: **A) CIP** – Tanker going to Town Budget Vote
B) Budget Update – Budget Vote is on Tuesday, May 21st 6am to 8pm

12 New Business: NONE

13 Items for Future Agendas: SAME

14 Public Comment: NONE

15 Adjournment: **Motion to adjourn at 7:30p.m.**
Motioned by M. Williams 2nd by S. Yeomans APPROVED BY ALL

Submitted by

Carol Barton
Clerk