



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

Monday, January 6, 2020 Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, S. Yeomans, C. Dowling, M. Williams

Guests: Ron Mike, Jr. Chief, Eric Anderson, Town Administrator

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: ADD 4A – Town Administrator

4A) Eric Anderson – Town Administrator came to the meeting to explain how groups that he is associated with use ATV's on trails around New England. He advised that Andover has 1/3 of Nathan Hale Trails within its boarder. He provide an area map and a photo of an ATV with a trailer that groups in northern New England uses for getting to and transporting patients. He thought that an ATV would be better than the UTV the Fire Department was looking for. Cost for either was not an issue.

Chief Mike advised that a UTV could be used and control on the trails would depend on the driver.

Commissioner Dowling also said that an ATV wasn't going to work. He provided information he received from the at the CIP meeting (he is member) to the Chief for review.

Chief Mike advised he is waiting additional cost and will attend next CIP meeting. He also said that a UTV can carry 250/gallons of water for brush fires if needed if the Forestry was not working.

Eric Anderson looked at what the Fire Dept. would need within the next 10/years or so and he will be proposing to Selectmen and Finance Board to fund both the Fire Equipment Fund and Town Equipment Fund with \$125,000 per year to be prepared to "buy" items.

Eric also asked if there was anything else the Commissions wanted to ask him while he was there. They mentioned they would like **additional money added to the account for Town Physicals**. There is not enough money in it to provide physicals for all Fire Fighters who should have one done yearly for the work they provide for the Fire Department. Eric asked the Chief to provide information to him to review.

Commission Chair thanked Eric for his visit and hope he understood their concerns.

- 5 Correspondence: NONE

- 6 Approval of December 2, 2019 Minutes: Item 12 – **Change to read** the last part of the last sentence to read "then the generator at the Fire House would be good for just their use."

Motion to approve the December 2, 2019 minutes as corrected.
Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

- 7 Financial Report: **A) Treasurers Report** - \$19,770.38 in check books. Treasurer advised that a few additional bills were paid after this report was made so what is in check book is slightly less, but he also received January's check on 1/6/2020.

Motion to accept the Treasurers Report as presented with changes.
Motioned by M. Williams 2nd by C. Dowling APPROVED BY ALL

8 Building and Grounds: **Commissioner Williams** took Nutmeg around to look at potential “upgrades” on 1/6/20 and is waiting costs. **Commission Chair** asked him to check with Nutmeg about the propane cost since the “savings” is not as good as expected. **Chief Mike** said everything else is OK. He also advised that the extinguishers were done today 1/6.

9 Apparatus: Ambulance being out of service was because of operator error issue. Everything else is Good

10 Chief's Report: 31 calls during December 2019. 346 Calls total during 2019. Number of calls between 2019 and 2018 are about the same.

SPENDING REQUESTS

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Flashlights for Fire Police Looking at rechargeable ones and Would like to buy as many and requested about would buy.	\$300.00	252

Motion to approve spending \$300.00 on Flashlights for the Fire Police.

Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

Chief Mike asked if it was OK to start **spending** down the **Protective Clothing Account** (826) line item.

Motion to allow the Chief to start spending money from the Protective Clothing Account.

Motioned by W. Barton 2nd by C. Dowling APPROVED BY ALL

11 Old Business: **A) CIP Requests – UTV/ATV** - Commissioner Dowling advised that at the last CIP meeting they questioned him about the Fire Dept. request for a UTV/ATV and even though he advised them he was not ready to provide more information or dollar information they continued to question him. He told them he would provide the Chief with what they were asking and have the Chief come to the next meeting.

B) Finalize and Approve 2020-2021 Budget Request – Correction to two areas.

Change Account 201 Decrease Dollars to \$1,200 from \$500

Change Account 264 Increase Dollars from \$1,000 to \$100.00

Motion to accept with changes noted. Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

SEE ATTACHED SHEET FOR 2020-2021 BUDGET NUMBERS

12 New Business: Commissioner Dowling asked that the Fire Commission work with the Fire Dept. and the EMS System. Towns in the area are stopping **EMS Service** and combining with area town using an EMS Service. After discussion the Commission Chair asked the Chief to meet with his Officers and Directors and then meet with the Fire Commission when ready to discuss this issue. Chief Mike agreed and will advise the Chair with a date.

13 Future Agendas: Add – Cadet Program

14 Public Comment: NONE

15 Adjournment: **Motion to adjourn at 7:55p.m. Motioned by M. Williams 2nd by S. Yeoman**
APPROVED BY ALL

Submitted by

Carol Barton, Clerk

PROPOSED FIRE COMMISSION BUDGET 2020 - 2021

ACCOUNT NUMBERS	DESCRIPTION	2019-2020	2020-2021	\$ INCREASE	\$ DECREASE	% INCREASE	% DECREASE
201	Electricity	\$8,700.00	\$7,500.00		\$1,200.00		14%
210	Telecommunication	\$3,300.00	\$3,300.00	None	None		
220	Fuel Oil	\$2,500.00	\$2,000.00		\$500.00		20%
221	Propane	\$7,800.00	\$8,500.00	\$700.00		9%	
276	Gasoline & Diesel	\$5,500.00	\$5,500.00	None	None		
301	Building Maint.	\$16,000.00	\$17,000.00	\$1,000.00		6%	
360	Vehicle Maint.	\$19,000.00	\$17,000.00		\$2,000.00		
325	Equipment Maint.	\$2,000.00	\$3,000.00	\$1,000.00		33%	
881	Testing	\$6,500.00	\$6,500.00	None	None		
878	Radio Repair	\$3,500.00	\$3,500.00	None	None		
826	Protective Clothing	\$23,000.00	\$23,000.00	None	None		
264	Office Supplies	\$1,700.00	\$1,800.00	\$100.00			
252	Firefighting Supplies	\$13,600.00	\$13,600.00	None	None		
505	Hazmat	\$550.00	\$550.00	None	None		
455	Training	\$9,000.00	\$9,000.00	None	None		
879	Cost Recovery	\$14,000.00	\$14,000.00	None	None		
	TOTAL	\$136,650.00	\$136,650.00			0%	