



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

November 6, 2017 Meeting

In Attendance: W. Barton, M. Williams, S. Yeomans, G. Wright, C. Dowling
Guests: Ron Mike, Jr., Chris O'Brien

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: **ADD** Item 12A – Flag Discussion

- 5 Correspondence: **Letter from Eric Anderson** – P&Z Chairman to all Board and Commission Chairman's and copy of the **November 14, 2017 Agenda** for the Board of Selectmen/P&Z Commission Joint Meeting.
Request from Town Office – to provide **monthly dates of meeting for 2018.**

Fire Commission mtgs. -First Monday of the month unless it is a holiday then it will be the next Monday

- 6 Approval of October 2, 2017 Minutes: **Motion to accept 10/2/2017 minutes as presented.**
Motioned by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

- 7 Financial Report: **A) Treasurers Report – A) \$41,729.87 in checkbook**
Motion to accept the Treasurers Report as presented. Motioned by G. Wright 2nd by M. Williams
APPROVED BY ALL

- 8 Building & Grounds: Administrator **removed some phone numbers** from the Town's phone bill and also removed the use of the digit 9 prior to dialing numbers. This caused issues with phones in the Fire Dept. (FD). Frontier (phone co.) finally fixed the issue – except FD still had an issue and had to call in Simplex. Issue was fixed without having to replace anything.

Fire Dept. furnace was turn on around 10/30. The system stated making noise. Nutmeg was called in to check it out. A Circulator Pump had to be fixed. They also advised that possibly next time they may have to be replace.

Oil Level – Commission Williams advised there are 678/gallons in tank. Commission Chair advised that Dime Oil is still vendor supplying the fuel. Commissioner Williams will contact Dime to get a fuel deliver – since the propane conversion has not been done yet.

At Novembers Selectmen's meeting it was discussed that the Town Office Building is looking into updating their computers to **Hi-speed Service** and talked about "hooking up" to the Fire Departments fiber optic service. The Town might be able to take the service directly off the poles and not touch the FD's. If they "hook" into the FD's – it could cause issues with their hi-speed.

- 9 Apparatus: Assistant Chief O'Brien provide update - Ambulance has been fixed. Issue was under warranty. All other apparatus are OK

10 Chief's Report: There were 44 calls during October

SPENDING REQUESTS

<u>ITEM</u>	<u>REQUEST</u>	<u>COST</u>	<u>ACCOUNT</u>
1	10 Gear Bags (\$53.75 each)	\$ 537.50	826
2	5 Portable Radio Batteries (98.00 each)	\$ 490.00	878
3	Misc. Equipment & Supplies	\$ 224.83	325
4	55/gal Hot Water Heater & Well Sanitization Plumber advised this size should hand demand	\$2,000.00	301
5	Halogen Bulbs for R215, R115, and ET115	\$ 222.76	360
	<u>TOTAL</u>	<u>\$3,475.09</u>	

Motion to spend up to \$3,475.09 for the above five (5) items.
Motioned by M. Williams 2nd by C. Dowling APPROVED BY ALL

The Chief advised that the Administrator asked him if the Fire Dept. would **burn the pile of brush that is at the Transfer Station**. The Administrator was told by Commission Chairman prior to him asking the Chief - that the FD does not burn the brush any more. Administrator advised it would cost the town \$10,000+- to have the pile chipped and removed. This is because the pile is extremely large. After discussion back and forth Fire Commission voted to have the FD stand by while the Town Crew burn the pile. The FD will not be doing the burning.

Motioned for the Chief to talk to the Administrator and advise him that the Fire Department will help this one time and stand by while the Town Crew burns the pile. The Town must take corrective action to prevent this issue from happening again.

Motioned by W. Barton 2nd by M. Williams 2 - Opposed 3 - Approved

11 Old Business: **A) CIP Project 2017-2018** – Propane conversion looks like it will be done in the Spring. Need to check to see if the State LOCIP money is available, then process the paperwork.
B) CIP Requests for 2018-2019 – Shed, Conversion of Bunk Room – need dollar information by December meeting. Commissioner Dowling advised no CIP meetings have been scheduled.

C) Oil Deliveries – See Item 8 – Oil Level

Commission Chairman advised that Commissioners will start working on the **2018-2019 Budget in December**.

12 New Business: **A) Flag Discussion** – Commissioner Dowling is asking that a floor flag and base be bought for the conference room instead of using the small flag that is attached to the white board.

Motion to buy a floor flag and base for the meeting room.

Motioned by C. Dowling 2nd by NO ONE MOTION DEFETED

13 Other Business: NONE

14 Items for Future Agendas: Budget discussion 2018-2019

15 Public Comment: NONE PRESENT

16 Adjournment: **Motion to adjourn at 7:55p.m. Motioned by M. Williams 2nd by G. Wright**
APPROVED BY ALL

Submitted by

Carol Barton

Carol Barton
Clerk

RECEIVED FOR RECORD
11-8-2017 @ 9:55 AM
Theresa Garry
TOWN CLERK