



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

December 4, 2017 Meeting

In Attendance: W. Barton, C. Dowling, S. Yeomans, G. Wright, M. Williams
Guests: Ron Mike, Jr.

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: NONE
- 5 Correspondence: NONE
- 6 Approval of November 6, 2017 Minutes: Correct – Item 8 – Fire Dept. turn on **TO** turned on
Correct – Item 8 – Oil Level Commission **TO** Commissioner

Motion to approve November 6, 2017 minutes as corrected
Motioned by C. Dowling 2nd by G. Wright APPROVED BY ALL

- 7 Financial Report: A) Treasurers Report - \$34,408.69 in check book
Motion to approve Treasurers report as presented
Motioned by M. Williams 2nd by C. Dowling APPROVED BY ALL

- 8 Building and Grounds: **Fuel** – 1,125 gallons of fuel was delivered
Generator still needs to be service

Commissioners were advised that **Paul Bancroft** (CERT) got a \$30,000 **grant** (\$10,000 for each "RHAM" Town and Andover Town Administrator wants to use **Andover's \$10,000** to get power to the Town's Community Room during power outages. It is too expensive to have the Fire Department's **generator re-wired** to also power the Community Room. Best to look into getting a separate generator to power the Community Room.

Chief advised - the **Cleaning Lady** can now order supplies that she needs instead of telling Chief and having him remember to order the supplies. Treasure – you see any invoices and question them check with the Chief. He also advised that the **new water heater** will also have some electrical work changes when it is put in.

- 9 Apparatus: Back-up Cameras have been bought – just need to be installed

- 10 Chief's Report: **SPENDING REQUESTS**

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Service and Batteries for S115 & R115	\$1,100.00	360
2	4 Motor Mounts ET115 and Shift Lever R215	\$1,538.50	360
3	Repair Chimney & Seal Flashing	\$5,865.00	301
	TOTAL	\$8,503.50	

Motion to spend up to \$8,503.50 on the above three (3) items.
Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

Chief reported the Fire Department had 19 emergency calls for November.
Chief reported that the Brush Pile at Transfer Station per DEEP needs to be made smaller if the Town expects to Burn it. Town Crew got additional quotes for Chipping and/or Grinding the brush and it may be cheaper and better for the Town to not burn the pile.

- 11 Other Business: **A) Capital Projects 2017-2018** – LOCIP funds are there - \$102,573 – Need to process forms for propane conversion to happen in the Spring.
B) CIP Requests for 2018-2019

After discussion with Fire Fighters – the advised Chief they do not want additional “Offices” made in the Bunk Room. ***The Fire Marshal did say he would like an office for himself in the Bunk Room and will fund “conversion of one corner” in his budget.***

Discussion was then talked about getting a **Rail Trail Vehicle** – so the Fire Dept. can respond to calls on the Rail Trail. No emergency vehicle can fit on the trail. Quote provided showed it would **cost \$40,000** to purchase a Rail Trail Vehicle.

Additional discussion on getting a **Shed** to store items. The cost of a 14 x 24 foot Shed would be **\$10,000**.

Motion to go to the Town with two CIP Request items. 1) Rail Trail Vehicle for \$40,000 and 2) 14 x24 foot Shed for \$10,000 Motioned by S. Yeomans 2nd by M. Williams APPROVED BY ALL

Discussion on adding the replacement of a Rescue Truck also be added to the CIP Request for 2018-2019. This is to at least let the Town know that a new Rescue Truck will be needed. Pricing will be provided at the January meeting.

- 12 2018-2019 Budget Proposal: After discussion it was requested that **two (2) new accounts be added** to the Fire Commission's budget **1) Fire Fighters Physicals** as a cost of \$5,000 and **2) Fire Department Insurance** at a cost of \$16,000 +- Commission Chairman will discuss this removal of these two items from the Towns Budget and adding them to the Fire Commission's Budget.

Commissioner Dowling suggested that since the Treasurer and Commission Chairman understand the Budget better that they go over the Budget together and report back to the Commissioners at the January meeting for their approval. The Fire Chief provided his comment on dollar amounts on specific Fire Fighting expenditures at the request of the Chairman.

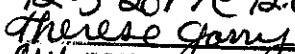
All Commissioners Approved the Treasurer and Commission Chairman reviewing budget numbers and reporting back to Commissioners at January meeting

- 13 Other Business: NONE
14 Items for Future Agendas: Budget CIP Requests Capital Project
15 Public Comment: NONE
16 Adjournment: **Motion to adjourn at 7:55p.m. Motioned by M. Williams 2nd by G. Wright APPROVED BY ALL**

Submitted by



Carol Barton
Clerk

RECEIVED FOR RECORD
12-5-2017 @ 12:01 PM

TOWN CLERK